



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, October 23, 2024

7:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

**MINUTES**

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVvSlhNTHRadGo5QT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

**CALL MEETING TO ORDER:** Mayor Everhart called the regular city council meeting to order at 7:00 PM.

**ROLL CALL:** Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance.

**PLEDGE OF ALLEGIANCE:** Mayor Everhart led the pledge of allegiance

## I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

### A. APPROVAL OF MINUTES: OCTOBER 9, 2024 **ACTION ITEM**

Councilor Secor made a motion, seconded by Elliott, to approve the minutes dated October 9, 2024. 3 ayes. Adams abstain. Motion carried.

### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

### C. BILLS/PAYABLES: OCTOBER 10, 2024 THROUGH OCTOBER 23, 2024 **ACTION ITEM**

Councilor Secor made a motion, seconded by Heffington, to approve the bills October 10, 2024 through October 23, 2024 in the amount of \$10,649.70. 4 ayes. Motion carried.

## II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

## III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

## IV. ENGINEER'S REPORT

### A. TASK ORDER 294-10 **ACTION ITEM**

Public Works Director Claus explained that Strata is going to help with the data collection on the new surface water wells. Councilor Secor made a motion, seconded by Adams, to approve Task Order 294-10 from Merrick in the amount of NTE \$6000. 4 ayes. Motion carried.

## V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

### A. ORDINANCE NO 389 CITY COUNCIL MEETINGS (MEETING TIME)

Mayor Everhart explained that the proposed ordinance has 2 options, one being, 7pm April through September and 6pm October through March, and two being, 6pm all year. It was decided to go with 6pm all year. Counselor Secor made a motion, seconded by Adams, pursuant to section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full, shall be dispensed with and that Ordinance No. 389 be considered immediately. Secor aye, Adams aye, Heffington aye, Elliott aye. Motion carried. Counselor Secor made a motion, seconded by Adams, that Ordinance No. 389 now before the council to be approved. Elliott

aye, Secor aye, Adams aye, Heffington aye. Motion carried. The Ordinance will be effective upon publication in the newspaper.

#### B. RESOLUTION 2024-10 INTERAGENCY AGREEMENT FOR BUILDING SERVICES

Clerk Ptak had met with Alex Gross with Boise County and discussed restructuring the fee schedule. Ptak went on to explain the adjustments to the fees. Discussion ensued. Councilor Secor made a motion, seconded by Adams, to approve Resolution 2024-10 Interagency Agreement for Building Services. Heffington aye, Adams aye, Secor aye, Elliott aye. Motion carried.

### VI. OLD BUSINESS

#### A. PROPERTY SWAP WITH SECOR

No new information

#### B. BASIN ELEMENTARY WATER BILL **ACTION ITEM**

Councilor Secor will get the needed invoice showing proof of repair to Clerk Ptak.

#### C. CAT – BACKHOE LEASE **ACTION ITEM**

Mayor Everhart explained the lease was approved in the past, but interest rates have dropped and lowered payments for the final agreement. Councilor Secor made a motion, seconded by Heffington, to authorize the Mayor to sign the updated lease agreement with Western States CAT for the backhoe. 4 ayes. Motion carried.

### VII. NEW BUSINESS

#### A. BOISE RIVER RENTAL POOL LEASE AGREEMENT 2024 **ACTION ITEM**

Mayor Everhart explained the accounting was done and the city is over the original allotment of water. This agreement is with the updated amount owed. Councilor Secor made a motion, seconded by Adams, to authorize the Mayor to sign the Boise River Rental Pool Lease Agreement 2024. Clerk Ptak requested the amount be added to the motion so that it is reflected in the minutes. Councilor Secor amended his motion, seconded by Heffington, to authorize the Mayor to sign the Boise River Rental Pool Lease Agreement 2024 for 95-acre feet of water for the sum or \$2,185. 4 ayes. Motion carried.

### VIII. COMMITTEE REPORTS

#### A. PARKS & RECREATION COMMISSION

#### B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson explained a letter that she will be sending to everyone in the historic district regarding certificate of appropriateness. Jameson added that the grant paperwork has been done but is on standstill waiting on the State.

#### C. PLANNING & ZONING COMMISSION

Clerk Ptak explained that they are working on rezoning and property split / subdivision information.

#### D. IDAHO CITY CHAMBER OF COMMERCE

Meaghan Miller explained that the Chamber amended their bylaws and sent a copy to the City. Miller added that she sent in a proposal letter stating that the Chamber would like to donate some money to update bathrooms at the visitors center.

### IX. EMPLOYEE UPDATES

#### A. PUBLIC WORKS

Public Works Director Claus explained they have been working on getting ready for winter. Claus has been working with Merrick on the piping for the new wells and is hoping to utilize Mayor Everhart and Councilor Secor in the installation. Samples have been pulled and taken to the lab. RO is back up and running. Public Works will be cleaning a sandbay tomorrow, another next week, and the final one the week after that. Claus may have to call and have people towed when they start plowing because of parking on the streets in no parking zones. Meters will be read on the 30<sup>th</sup> and that will be the last read of the year. New insulation will be put in the meter pits. The new snow blade for the new backhoe has been received. Discussion on chains for the new backhoe, and the new water wells ensued.

#### B. LAW ENFORCEMENT

Chief Watson explained there were about 89 calls for service. There have been an increased number of dog calls. Watson is going to work on signs and something for the website regarding loose dogs in the city limits, and citations. Watson added that he got approval for the next years' worth of ITD grants. The next one will start November 22<sup>nd</sup>.

#### C. CLERK/TREASURER'S OFFICE

##### 1. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained the water sewer updates and adjustments in the packet. Councilor Secor made a motion, seconded by Adams, to approve the sewer, water adjustments in the amount of negative \$884.52. 4 ayes. Motion carried.

##### 2. CLEARWATER UPDATE

Clerk Ptak explained that the budget was discussed, how funds are allocated, how bills are paid, and where the money comes from. Clearwater provided Ptak with a list of items to track and reports to run that will help with budgeting.

#### D. CITY ATTORNEY

City Attorney Callahan received an email from the Fire Departments attorney following up on the counteroffer that was made and requested a joint meet. Callahan let him know that the city did not have a plan to take the matter up again, provided him with the past meeting minutes, and given the way the last meeting went she thought there likely needed to be a longer cooling off period before further negotiations would be productive, but she would discuss with the City and get back to him. Callahan added that she received another email today and the Fire Department disagreed with a cooling off period and asked for a small group meet to workshop ideas. Their request is to meet with the Mayor and less than a quorum of council members which would not require a public meeting and the District Chairman, and the Fire Chief would attend on the Fire Departments side. Discussion ensued. Mayor Everhart added that he did not believe it is productive to have a meeting with

part of the group that is going to make the decision. The whole council should be involved in the process. Discussion on grants and the city helping the Fire District ensued. It was decided that the City will not entertain further offers or meetings on the sale of the building but is willing to work with the Fire District on obtaining grants. Callahan added that she is working on getting some equipment back from the former Police Chief.

**X. COUNCIL UPDATES**

Councilor Secor mentioned that something needs to be done regarding the road blockage on Commercial Street. Mayor Everhart requested Chief Watson provide notice to the people causing the issue. Councilor Heffington asked about IDL dumping at the RV Dump and Mayor Everhart explained it was for the Valley fire, and they have a contract to do so.

**XI. MAYOR UPDATES**

Mayor Everhart explained that he completed and submitted the lead service line inventory. Mayor Everhart added that Idaho City Days was done well, and he spoke with the Chamber Members on ways to improve in the future.

**XII. CITIZEN COMMENTS**

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

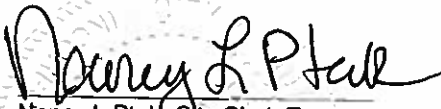
**XIII. UPCOMING MEETINGS**

A. NEXT REGULAR MEETING: NOVEMBER 13, 2024

ADJOURNMENT 8:20 PM

ATTEST:

Date approved: 11/13/2024

  
Nancy L Ptak, City Clerk-Treasurer

  
Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

<b>Mayor:</b> Ken Everhart <a href="mailto:idahocitymayor1@cityofic.org">idahocitymayor1@cityofic.org</a>	<b>Chief of Police:</b> Brent Watson <a href="mailto:idahocitypd.194@cityofic.org">idahocitypd.194@cityofic.org</a>	<b>Public Works Director:</b> Tami Claus <a href="mailto:idahocitypublicworks@cityofic.org">idahocitypublicworks@cityofic.org</a>	<b>City Clerk-Treasurer:</b> Nancy L Ptak <a href="mailto:idahocityclerk@cityofic.org">idahocityclerk@cityofic.org</a>	511 Main Street PO Box 130 Idaho City, ID 83631
<b>Council members:</b> Tom Secor Jr Ashley M Elliott Mari Adams Ryan Heffington	<b>City officers:</b>	<b>Public Works:</b> Nick Mancera CJ Torgensen	<b>Deputy Clerk:</b> Kaleb Goodlett <a href="mailto:idahocityoffice@cityofic.org">idahocityoffice@cityofic.org</a>	(208)392-4584 operating hours Monday- Thursday
			<b>Utility Billing Clerk:</b> Sue Robinson <a href="mailto:4cityfolk@cityofic.org">4cityfolk@cityofic.org</a>	8 am - 5 pm Friday 9am -3pm