

# CITY OF IDAHO CITY

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REGULAR CITY COUNCIL MEETING  
Wednesday, October 24, 2018  
6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

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## MINUTES

**CALL MEETING TO ORDER:** Mayor Canody called the meeting to order at 6:04 pm

**ROLL CALL:** Secor, Martin present. Hillyard by phone. Everhart absent.

**PLEDGE OF ALLEGIANCE:** Secor led the pledge of allegiance.

### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

- A. **APPROVAL OF MINUTES: SEPTEMBER 26, 2018. OCTOBER 10, 2018. OCTOBER 15, 2018**  
**ACTION ITEM**

Secor Made a motion to approve the minutes dated September 26, 2018, seconded by Hillyard. 2 ayes, Martin abstained. Secor made a motion to approve the minutes dated October 10, 2018, seconded by Martin. 2 ayes. Hillyard abstained. Martin made a motion to approve the minutes dated October 15, 108, seconded by Hillyard. 2 ayes. Secor abstained.

- B. **BUSINESS LICENSE APPROVAL: none ACTION ITEM**  
C. **BUILDING PERMITS APPLICATION APPROVAL: none ACTION ITEM**  
D. **IDAHO CITY EVENT CHECKLIST: none ACTION ITEM**  
E. **BILLS/PAYABLES: DATED OCTOBER 11, 2018 THROUGH OCTOBER 24, 2018 ACTION ITEM**

Secor made a motion to approve the bills dated 10/11/18 through 10/24/48 in the amount of \$12,756.36, seconded by Martin. 3 ayes.

### II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

### III. ENGINEER'S REPORT

Kasey Ketterling from TO Engineers reported that the preliminary engineering report for the infiltration gallery project was approved 10/23/18 by IDEQ. The plans and specifications are still under review. USDA funding office is still reviewing the city's request for funding on this project.

The water plant project for the reverse osmosis pilot test completion report is still weeks away from being delivered by Tonka. An approval from DEQ of the pilot test results is required before a contract can be given to Tonka for the final equipment procurement.

IDEQ has waived the sand turbidity test, and Cascade will be ready to start work soon. A notice will be issued when the city has signed the sand replacement contract for sand bay #3.

## IV. OLD BUSINESS

## V. NEW BUSINESS

### A. IDAHO CITY READER BOARD

It was brought to the city's attention that the school no longer wishes to be in charge of the reader board outside of town. It is currently not working and the cost to the school district is justified. Laura Shields broke down the cost to repair and yearly maintenance. The city decided they do not want to be in control of it. The additional cost to the city would be a burden on the tax payers for something that is outside of city limits. It was suggested that maybe the Chamber or someone else may be interested.

### B. SEWER HOOKUP ISSUES AT 110 COTTONWOOD – MARK & LAURINDA RICE

Mark Rice presented his sewer issue to the council and it was determined to be an issue between the two property owners.

## VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

## VII. COMMITTEE REPORTS

### A. PARKS & RECREATION COMMISSION

No one in attendance

### B. HISTORIC PRESERVATION COMMISSION

No one in attendance

### C. PLANNING & ZONING COMMITTEE

#### 1. SCHEDULE A MEETING FOR COMMISSION START UP

The first Commission meeting will be held November 13 at 6pm at City Hall. City Attorney Dick Linville and City Clerk Nancy Ptak will also attend to provide information and materials to the new commission.

### D. IDAHO CITY CHAMBER OF COMMERCE

#### 1. IDAHO WOMEN'S CHARITABLE FOUNDATION - GRANT - PROPOSING CXT BUILDING

Clerk Ptak is working with Lisa Hansen to obtain a grant through the Idaho Women's Charitable Foundation to provide a new restroom facility near the community hall. Clerk Ptak would like the grant to go through the city if awarded. She asked for letters of support from the community and has received great feedback.

## VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

## IX. EMPLOYEE UPDATES

### A. PUBLIC WORKS

#### 1. TRENCH BOX

#### 2. GRADER CHAINS

Public works director Tami Franklin provided the council with quotes on a new trench box and will get more information from Modern Machinery. She had also obtained quotes on chains for the grader. It was decided on to order two sets of chains and make another set with what is available.

### B. LAW ENFORCEMENT

Chief Otter was unavailable.

### C. CLERK/TREASURER'S OFFICE

#### 1. ICRMP ONLINE UNIVERSITY

Clerk Ptak provided the council with instructions to access the online university through ICRMP. All Employees will be given these instructions. The classes offered are to ensure safety and personnel issues that may arise in the city's employment. Having everyone do these training will give the city a discount on the next years insurance premium.

## X. COUNCIL UPDATES

Secor discussed Elk Creek sediment. Martin and Hillyard had nothing at this time.

## XI. MAYOR UPDATES

Mayor Canody is drafting a letter to the BBIA in hopes to renew the Plan of Operation and will keep the council updated.

## XII. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

### ADJOURNMENT ***ACTION ITEM***

Secor made a motion to adjourn the Regular City Council Meeting, Wednesday, October 24, 2018 at 7:09 pm, seconded by Martin. 3 ayes.

ATTEST:

Date approved: 11/28/2018

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Nancy L Ptak, City Clerk-Treasurer

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Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Phillip J Canody

Council members:

Tom Secor Jr

Ken Everhart

HD Hillyard

David Martin

Public Works:

Tami Franklin

Gene Bettys

Chief of Police:

Mark Otter

City Clerk-Treasurer:

Nancy L Ptak

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Deputy Clerk:

Sue Robinson