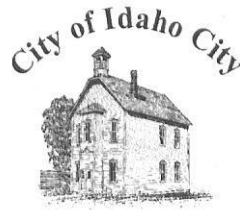


# CITY OF IDAHO CITY



## REGULAR CITY COUNCIL MEETING

Wednesday October 27, 2021

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

## MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/4192717240>

Meeting ID: 419 271 7240

CALL MEETING TO ORDER: Mayor Canody called the meeting to order at 6:00pm.

ROLL CALL: Secor, Everhart and Martin present. Hillyard absent.

PLEDGE OF ALLEGIANCE: Mayor Canody led the pledge of allegiance.

### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

#### A. APPROVAL OF MINUTES: September 22, 2021, and October 13, 2021, **ACTION ITEM**

Secor made a motion to approve the minutes dated September 22, 2021, and October 13, 2021, seconded by Everhart. 3 ayes.

#### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

#### C. BILLS/PAYABLES: October 14, 2021, through October 27, 2021, **ACTION ITEM**

Secor made a motion to pay the bills dated October 14, 2021, through October 27, 2021, in the amount of \$174,894.28, seconded by Everhart. 3 ayes.

### II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. To testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

### III. ENGINEER'S REPORT

### IV. OLD BUSINESS

### V. NEW BUSINESS

#### 1. ALLOW MAYOR SIGNATURE ON PAY REQUEST NO 10 AND 11 FOR WIN GRANT S658-00 **ACTION ITEM**

Secor made a motion to allow the mayor to sign pay request 10 and 11 for WIIN Grant S658-00, seconded by Martin. 3 ayes.

#### 2. WATER LEAK AT 113 E HILL ROAD BILL FORGIVENESS – TRUDY JACKSON **ACTION ITEM**

A discussion was had regarding future leaks and billing procedures. The council discussed the possibility of having a minimum amount before the ability to ask for forgiveness, they also discussed the policy of the clerk's office on the smaller leaks, the possibility of showing proof of leak and fixing the leak. Concern about homeowners turning on and off the meters themselves, this should not be happening. The meters are expensive and should only be turned off and on by public works, this has been an ongoing issue and needs to be addressed. Attorney Joan Callahan suggested the council set some standards from here forward what the council would like to see happen and act on those. As of right now the precedence has been set that the city will forgive 50 percent on water leaks if asked. Secor made a motion to reduce the current water usage billing for a

water leak at 113 E Hill Road for Trudy Jackson, in the amount of \$45.53, half of the billed amount during the leak, and was seconded by Martin. 3 ayes.

### 3. COMMUNICABLE DISEASE POLICY **ACTION ITEM**

Council had questions regarding the authority and actions that can and cannot be taken during a breakout of any disease. The policy came from ICRMP. The state will always supersede the city in an emergency declaration. It really does not change the chain of command, supervisors will still make the determination unless otherwise notified, the policy should have a cleaner clarification on the chain of command. Council would like to see some changes and brought back to them. The personnel policy will also need to be updated, Clerk Ptak will look at ICRMP's newest edition and let city attorney look it over.

### 4. PERMANENT CAMPING RESTRICTIONS ORDINANCE REVIEW

This will go back for further review and some of the items will need to go before planning and zoning. Chief Otter would like to get this up and going soon, due to weather and the influx of people trying to come up and live during the winter months. Health and Safety are the main concern. In the past years anything had been allowed, with new owners of the RV parks having been working towards cleaning up and maintaining a certain level of standards, Chief feels this is the perfect time to get this going. Council is divided on how this should be handled; it will go back for further review. All agree, long-term rental living is what is needed. More public input needs to happen, whether it does is up to them, meetings have been posted, public hearings will have to happen before any changes regarding planning and zoning. Ashley Elliott and City Attorney both suggested to see what other cities are doing since this is an ongoing issue with many other cities. Ask the state about what their requirements or suggestions might be. Council will come up with their thoughts and concerns, adjustments they would like to have and get this back on the next agenda. The last update was in 1958 on trailers, needs updated.

## VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

## VII. COMMITTEE REPORTS

### A. PARKS & RECREATION COMMISSION

None currently

### B. HISTORIC PRESERVATION COMMISSION

None currently

### C. PLANNING & ZONING COMMISSION

None currently

### D. IDAHO CITY CHAMBER OF COMMERCE

None at this time, clerk Ptak gave an update on the vendor permits and the port a pottie payments, Everhart noticed there did need to be more restrooms.

## VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

## IX. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Public works director Tami Claus updated the council regarding the RO system, they need to be purged further and sand samples, some testing still. Cascade will come up next week and finish up, concrete will get poured, sand will be delivered. She is worried about the sewer plant road getting fenced off by the current landowner, Tami does not want to fight the landowner. Mayor said the city has an easement and the city should still be able to access this area.

### B. LAW ENFORCEMENT

Chief otter has been doing more traffic control, working on getting a solar batterie for speed sign, computers are up and going, ITD grants are getting worked on. Full time officer will be starting in November.

### C. CLERK/TREASURER'S OFFICE

Clerk Ptak updated the council on year end budget query, still needs a few adjustments but for the most part last year's budget looks to be in good standing. Road and Street report will be published in the next paper. She informed the council that there has been some inquiry in having yurts in the city limits, this will go to planning and zoning. She informed the council she would be working remotely for the next few weeks due to a family situation, but she will be just as available as ever. She asked if someone from the council could help in setting up for the zoom meeting for the next council meeting, she will be attending it by zoom.

D. CITY ATTORNEY

Mayor Canody asked about the city police car and where we are in the process of the agreement and payments. She is waiting for the other end to send back the agreement for signing. She is working on putting items together for planning and zoning.

X. COUNCIL UPDATES

Martin asked if the city would be interested in Life Flight for city employees. Clerk Ptak will look into this after getting more information from Martin.

Everhart gave some AIC legislative updates. Many things getting worked on including cyber security, clerk Ptak also gave an update regarding new email domain getting put into place to help with this area of concern. Secor had none at this time.

XI. MAYOR UPDATES

Mayor Canody will help get the meeting up and going while Clerk Ptak is out of town for the next meeting. He asked if Chief Otter would do a ride around town with Public Works Director Tami Claus and see what signs need to be added or replaced before winter, such as no parking signs between Main and Montgomery on Elk Creek.

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT 7:53 pm.

ATTEST:

Date approved: November 10, 2021

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Nancy L Ptak, City Clerk-Treasurer

\_\_\_\_\_  
Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Phillip J Canody

Council members:

Tom Secor Jr

Ken Everhart

HD Hillyard

David Martin

Chief of Police:

Mark Otter

Public Works Director:

Tami Claus

Public Works:

Gene Bettys

Dominick Nalley

City Clerk-Treasurer:

Nancy L Ptak

Deputy Clerk:

Sue Robinson

Janitorial:

Dale Rutter

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