

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday October 27, 2021

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting

<https://us02web.zoom.us/j/4192717240>

Meeting ID: 419 271 7240

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

- A. APPROVAL OF MINUTES: September 22, 2021, and October 13, 2021, **ACTION ITEM**
- B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**
- C. BILLS/PAYABLES: October 14, 2021, through October 27, 2021, **ACTION ITEM**

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. To testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

III. ENGINEER'S REPORT

IV. OLD BUSINESS

V. NEW BUSINESS

- 1. ALLOW MAYOR SIGNATURE ON PAY REQUEST NO 10 AND 11 FOR WIN GRANT S658-00
ACTION ITEM
- 2. WATER LEAK AT 113 E HILL ROAD BILL FORGIVENESS – TRUDY JACKSON **ACTION ITEM**
- 3. COMMUNICABLE DISEASE POLICY **ACTION ITEM**
- 4. PERMANENT CAMPING RESTRICTIONS ORDINANCE REVIEW

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

VII. COMMITTEE REPORTS

- A. PARKS & RECREATION COMMISSION
- B. HISTORIC PRESERVATION COMMISSION
- C. PLANNING & ZONING COMMISSION
- D. IDAHO CITY CHAMBER OF COMMERCE

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

IX. EMPLOYEE UPDATES

- A. PUBLIC WORKS
- B. LAW ENFORCEMENT
- C. CLERK/TREASURER'S OFFICE

X. COUNCIL UPDATES

XI. MAYOR UPDATES

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Phillip J Canody
Council members:
Tom Secor Jr
Ken Everhart
HD Hillyard
David Martin

Chief of Police:
Mark Otter
Public Works Director:
Tami Claus
Public Works:
Gene Bettys
Dominick Nalley

City Clerk-Treasurer:
Nancy L Ptak
Deputy Clerk:
Sue Robinson
Janitorial:
Dale Rutter

511 Main Street
PO Box 130
Idaho City, ID 83631
(208)392-4584
4cityfolk@gmail.com
idahocityclerk@gmail.com
idahocitypublicworks@gmail.com

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING
Wednesday September 22, 2021
6:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/4192717240>

Meeting ID: 419 271 7240

CALL MEETING TO ORDER: Council President Secor called the meeting to order at 6:00pm.

ROLL CALL: Secor, Everhart and Martin present. Hillyard absent.

PLEDGE OF ALLEGIANCE: Council President Secor led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: ~~August 30, 2021, and September 8, 2021~~, **ACTION ITEM**

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

C. BILLS/PAYABLES: September 9, 2021 through September 22, 2021 **ACTION ITEM**

Everhart mad a motion to pay the bills dated September 9, 2021, through September 22, 2021, in the amount of \$17,347.61seconded by Martin. 3 ayes.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

1. 2021/2022 FISCAL YEAR BUDGET HEARING

Everhart made a motion to open the public hearing for the 2021/2022 Fiscal Year Budget, seconded by Martin. 3 ayes. Secor asked for citizens comments or concerns. Clerk Ptak provided copies for everyone present and announced that it had been published in the local paper. Everhart read the budget and going through some of the line items, there were no comments from the public. Everhart made a motion to close the public hearing, seconded by Martin. 3 ayes.

III. ENGINEER'S REPORT

There has been a change order for the well cap on the RO system a prestart to check all items will happen on the 4th of October and the start update should be the 18th of October.

IV. OLD BUSINESS

V. NEW BUSINESS

1. LOT COMBINATION – LOT LINE ADJUSTMENT – MORES CREEK CROSSING LOT 27 & 28 – RPI90010000270 & RPI90010000280 **ACTION ITEM**

Kent and Tiffany Johnson presented the council with all the necessary documents to the council, clerk Ptak pointed out they still need a letter of acceptance from the HOA before taking to the county to have recorded. They will be required to have a survey in order to adjust the property lot line description for taxing and parcel information. Mr. Johnson said he would contact the HOA for Mores Creek Crossing and get the necessary letter and submit to clerk Ptak. Everhart made a motion to approve the lot combination for Mores Creek Crossing Lot 27 & 28 – RPI90010000270 & RPI90010000280, contingent on approval from the HOA of Mores Creek Crossing, seconded by Martin. 3 ayes.

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

1. RESOLUTION 2021-03 RESERVING FORGONE AMOUNT FOR FISCAL YEAR 2021/2022

Everhart made a motion to approve A Resolution of The City Council of The City of Idaho City, Idaho, Reserving the Forgone Amount for Fiscal Year 2021 For Potential Use in Subsequent Years as Described In Idaho Code §63-802, et al, in the amount of \$9271.00 seconded by Martin. 3 ayes.

2. RESOLUTION 2021-04 SETTING FEES FOR VARIOUS CITY FEES FOR PERMITS AND USE FOR FISCAL YEAR 2021/2022

Martin made a motion to approve Resolution 2021-04 Setting Fees for Various City Fees for Permits and Use for Fiscal Year 2021/2022, seconded by Everhart. 3 ayes.

3. ORDINANCE 365 ANNUAL APPROPRIATION ORDINANCE FOR FISCAL YEAR 2021-2022

Everhart moved that pursuant to Section 50-902, Idaho Code, the rule requiring that ordinances be read on three different days, two readings of which may be by title only and one reading of which shall be in full shall be dispensed with and that Ordinance No. 365 be considered immediately, seconded by Martin. 3 ayes. Everhart moved Ordinance No. 365 now before the council be approved, seconded by Martin. 3 ayes.

VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

None currently.

B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson informed the council of a letter of intent sent in and will be on the next agenda.

C. PLANNING & ZONING COMMISSION

None currently.

D. IDAHO CITY CHAMBER OF COMMERCE

Doug Pottinger asked if a canoe would be allowed in the pond at the visitor's center for the contestants during the Idaho City Days event. He was told by Chief Otter that unless life vests and or a lifeguard was available then it would not be advised and or allowed.

Nothing else to report.

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public works director Tami Claus (Franklin) asked the council about pouring concrete at the "doghouse" for the RO System. They suggested hand mixing since it is a small area. Secor has a mixer she could use. Grader updates. Sewer plant battery on the generator had to be replaced and the yearly maintenance will happen. Computer went out and will be replaced with one from city hall and IT will pull information off the old one. Sand bays will be done next week. Looking for volunteers. She will contact the county probation office and see if there are people needing some hours to fill.

B. LAW ENFORCEMENT

Chief Otter addressed the council and stated the new computer system is up and running just waiting for the cameras to get connected. The car still needs to have items finished and probably will not be done until November.

C. CLERK/TREASURER'S OFFICE

Clerk Ptak gave an update on some information that may help people with past due water accounts and will put it on the next agenda. It is a program through WICAP and the city will need to be set up as a vendor in order to receive the funds from the state.

D. CITY ATTORNEY

City Attorney Joan Callahan gave an update on having some students working pro bono, currently working on RV ordinance, working on overdue water and sewer bills.

X. COUNCIL UPDATES

None currently.

XI. MAYOR UPDATES

None currently.

XII. CITIZEN COMMENTS

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ADJOURNMENT 6:40pm

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Phillip Canody, Mayor

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Ken Everhart
HD Hillyard
David Martin

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Public Works:
Tami Claus (Franklin)
Gene Bettys
Dominick Nalley

City Clerk-Treasurer:
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idahocitypublicworks@gmail.com

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday October 13, 2021

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/4192717240>

Meeting ID: 419 271 7240

CALL MEETING TO ORDER: Mayor Canody called the meeting to order at 6:07

ROLL CALL: Secor, Everhart, Hillyard and Martin present.

PLEDGE OF ALLEGIANCE: Mayor Canody led the pledge of allegiance.

I. CONSENT AGENDA

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A. APPROVAL OF MINUTES: ~~September 22, 2021, ACTION ITEM~~

B. IDAHO CITY EVENT CHECKLIST **ACTION ITEM**

C. BILLS/PAYABLES: September 23, 2021, through October 13, 2021, **ACTION ITEM**

Secor made a motion to approve the bills dated September 23, 2021, through October 13, 2021, in the amount of \$28,033.08, seconded by Everhart. 4 ayes.

II. PUBLIC HEARINGS

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III. ENGINEER'S REPORT

IV. OLD BUSINESS

V. NEW BUSINESS

1. 2019/2020 AUDIT – BAILEY AND COMPANY – CASSIE ZATTIERO

Cassie Zattiero presented 2019/2020 audit and financial statement. A copy of the statement will be available at city hall and available digitally. Clerk Ptak will get it on the website also.

2. COMMUNICABLE DISEASE POLICY REVIEW

Clerk Ptak presented the council with a communicable disease policy for review from ICRMP. Council agrees there should be something in place and will review it, asked clerk Ptak to add this to the next agenda.

3. HISTORIC COMMISSION MEMBER APPOINTMENT **ACTION ITEM**

Secor made a motion to appoint Rebecca Emery to the Idaho City Historic Commission, seconded by Martin. 4 ayes.

4. LOW INCOME HOME WATER ASSISTANCE PROGRAM VENDOR AGREEMENT **ACTION ITEM**

Secor made a motion to approve the city to become a vendor with the state to receive payments for water and sewer payments through its low-income home water assistance program and appoint Clerk Ptak to sign as the authorized representative for the city, seconded by Hillyard. 4 ayes

VI. ORDINANCES AND RESOLUTIONS

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VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public works director Tami Claus has been trying to get concrete and it has not been an easy task due to availability. RO system is still getting some finishing touched before operation, chemicals getting ordered for startup and figuring out shelf life and amount that the city will be going through for the RO. Installing insulation in the meters to be winter ready.

B. LAW ENFORCEMENT

Chief Otter was called out. Clerk gave updates regarding the new hotspots, emails and phones ordered or getting put into place. Archuleta will be starting full time in November.

C. CLERK/TREASURER'S OFFICE

Clerk Ptak gave an update on the end of fiscal year billing and procedures. The comments on the audit were addressed as policies in place already, such as bank statements and vouchers getting the required signatures. Considering the city had to deal with a lot during the shut down due to the pandemic it was very minimal. Clerk thanked the council for doing their due diligence in trying to keep some sense of order and compliance in place throughout the last year or so. Council had been given updates on the water and sewer billing delinquencies. She also hopes to have a year end balances.

D. CITY ATTORNEY

City Attorney Joan Callahan has been working on the past due water and sewer accounts and has been contacted by one of them to start up a payment agreement, the other needs a bit more work done to make sure of the proper ownership of the properties in question. The council may want to discuss this with the property owner that has shown up to this meeting. They would not be able to make a final determination however but can discuss this with the owner if they choose to do so. She is still working on a couple ordinances and hopes to have them available for upcoming meeting. She has also received a student that was a city clerk in the past, a great fit for the local tax proposal.

IX. COUNCIL UPDATES

Everhart suggested Tami to order new batteries for the meter readers. He has not heard much about the water right issues, but he does know the engineers are looking into it and in contact with the city water master.

X. MAYOR UPDATES

Mayor Canody has been in contact with the Forest Service District Ranger regarding the beaver dams along Elk Creek near the airport, the concern is that there could be flooding, and it would be harmful to critical city infrastructure, i.e., the sewer plant, not to mention the sheriff's office and other buildings in the area. The district Ranger has been in contact with a trapper and someone to remove debris. The mayor just wanted the council to keep this in mind for in the future, it will most likely be an ongoing issue.

XI. CITIZEN COMMENTS

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Tony Beill asked the council if there could be more signs or something to deal with traffic on Elk Creek, council and mayor explained that the new hire for the police department will be doing mostly traffic duties. He was happy to hear this.

Brittany Crawford addressed the council as one of the outstanding water and sewer bills that may be getting a lien on the property if counsel makes that determination. She told them the property is for sale and is hoping to have it sold quickly and then the proceeds would go to the outstanding bills, she has had an offer on it and should know soon. Council thanked for coming forward and will wait to see what happens in the next few weeks. She was hoping to not to have to get a loan to pay the bills but would if needed.

ADJOURNMENT

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Phillip Canody, Mayor

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Dominick Nailey

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idahocityclerk@gmail.com
idahocitypublicworks@gmail.com

OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR GRANT PROGRAMS		STATE OF IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY			
		1. TYPE OF REQUEST Final Partial			
2. GRANT IDENTIFYING NUMBER WIIN Grant S658-00		3. PARTIAL PAYMENT REQUEST NO. 10			
4. PERIOD COVERED BY THIS REQUEST FROM: June 19, 2021 TO: August 20, 2021					
5. RECIPIENT ORGANIZATION City of Idaho City PO Box 130 Idaho City ID 83631			6. PAYEE (If different than item no. 5) Name: Address:		
STATUS OF FUNDS					
7. CLASSIFICATION	Eligible Cost	Previous Periods	This Period	Total	Comments
a. Engineering	\$53,720.00	\$49,718	\$525.00	\$50,243	MWW Invoice#5864
b. RPR	\$4,132.00	\$0	\$2,492.50	\$2,493	
c. Additional Services	\$43,388.00	\$19,625	\$723.38	\$20,349	
d. Construction	\$198,760.00	\$80,350	\$94,620.00	\$174,970	Contractor Pay App#2
e. Total	\$300,000.00	\$149,693	\$98,360.88	\$248,054.04	
f. Amount requested for reimbursement				\$98,360.88	
g. Percentage of physical completion				83%	
8. CERTIFICATION					
I certify that to the best of my knowledge and belief, the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the state share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award.	a. Recipient	SIGNATURE OF CERTIFYING OFFICIAL			
					DATE
	NAME, TITLE & TELEPHONE NO.				
b. Consultant certifying to line 7h.	SIGNATURE OF CERTIFYING CONSULTANT				
				DATE: 09/17/2021	
	NAME, TITLE & TELEPHONE NO. Ed Stowe, P.E. Project Manager 208-780-3990				
<div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <div style="border-top: 1px solid black; width: 45%; text-align: center;">DEQ PROJECT OFFICER</div> <div style="border-top: 1px solid black; width: 45%; text-align: center;">DATE</div> </div>					



Mountain Waterworks, Inc.

PO Box 9906
 Boise, ID 83707-
 Tel: 208-780-3990 Fax: 208-780-3980
 Email: office@mountainwtr.com
 Website: www.mountainwtr.com

Invoice #5864

Invoice Date: Aug 31, 2021
 Billing Through: Aug 20, 2021
 Project Manager: Edmond J. Stowe

City of Idaho City
 PO Box 130
 Idaho City, ID 83631

Project: 234.0030: (2020 Drinking Water Improvements Project)

TASK 01 - 2020 Drinking Water Improvements Project - Basic Engineering Services

<u>Professional Services:</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Project Manager	2.50	\$135.00	\$337.50
Administration 2	0.25	\$75.00	\$18.75
Project Administrator	2.25	\$75.00	\$168.75
Total Services/Expenses:			\$525.00

TASK 02 - 2020 Drinking Water Improvements Project - Construction Observation

<u>Professional Services:</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Project Manager	6.50	\$135.00	\$877.50
Infrastructure Specialist	2.00	\$110.00	\$220.00
Staff Engineer 1	15.50	\$90.00	\$1,395.00
Total Services/Expenses:			\$2,492.50

TASK 03 - 2020 Drinking Water Improvements Project - Additional Services

<u>Professional Services:</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Project Manager	0.50	\$135.00	\$67.50
Staff Engineer 1	2.75	\$90.00	\$247.50
Total Services/Expenses:			\$315.00

<u>Reimbursable Expenses:</u>	<u>Amount</u>
Subcontractor-Control Engineers	\$408.38
Total Services/Expenses:	
	\$723.38

Amount Due This Invoice: \$3,740.88

Account Summary

Contract Amount	Paid To Date	Previous Unpaid Amount
\$97,500.00	\$67,122.03	\$2,221.13

Total Amount Due - Including This Invoice: \$5,962.01

Outstanding		
0 - 30 Days	31 - 60 Days	61 + Days
\$3,740.88	\$2,221.13	\$0.00



Control Engineers

1095 S. Federal Way
Boise, ID 83705

Payments may be sent electronically via ACH credit to:
Bank Routing # (ABA) – 021052053
UPIC Account # - 64228626
Please ensure invoice number is included with payment in the addenda
record fields of either the CCD+ or CTX standard ACH formats.

Invoice

Mountain Waterworks, Inc
P.O. Box 9906
Boise, ID 83707

Date	Invoice #
8/10/2021	27914
Billing Period	
Through 7/4/21	

PURCHASE ORDER NO.		TERMS	DUE DATE	PROJECT	
		Net 30	9/9/2021	0228-20-03 Idaho City RO Skid	
Customer Project Number		P.O. Authorized Amount		P. O. Amount Billed to Date	
		\$14,633.00		\$7,106.10	
				P. O. Balance	
				\$7,526.90	
Item	Qty (Hrs)	Description		Rate	Amount
PM-1	2.25	Project Manager-I		165.00	371.25
Thank you for choosing Control Engineers				Total	\$371.25
				Balance Due	\$371.25



Monthly Time Detail Report

for weeks ending: May 31, 2021 through: Jul 04, 2021

Control Engineers, PA

Mountain Waterworks LLC

Idaho City RO Skid

CE Project No: 0228-20-03

Week Ending: 6/13/2021

Name	Task Code	Task Code Description	Work Description	06/07	06/08	06/09	06/10	06/11	06/12	06/13	Week Tot
Chris Cocozzo	310	Submittal Review	submittals	0	0	0	0	1	0	0	1

Week Ending: 6/20/2021

Name	Task Code	Task Code Description	Work Description	06/14	06/15	06/16	06/17	06/18	06/19	06/20	Week Tot
Chris Cocozzo	300	Construction Support	answer RFI	0	0	0.75	0	0	0	0	0.75

Week Ending: 6/27/2021

Name	Task Code	Task Code Description	Work Description	06/21	06/22	06/23	06/24	06/25	06/26	06/27	Week Tot
Chris Cocozzo	310	Submittal Review	submittal/RFI	0	0	0.5	0	0	0	0	0.5

Report Total 2.25 ✓ ALL



Project Progress Report August 2021

Idaho City

2020 WINN Grant Funded Water improvements Project Small and Disadvantaged Communities Grant Project No. 234.0030

GENERAL

The following work was performed in August 2021:

- **Construction:**
 - Yard and mechanical piping connections between the well, distribution system, and sewer system and the RO skid were completed.
 - Trenching was backfilled and roughed in approximately to grade.
 - The submersible pump and motor were installed in the well. A new vented well cap with a conduit penetration that meets IDAPA 58.01.08 requirements is on order. Final electrical connections between the well pump and the RO skid will be made after the cap is installed.
 - Electrical work inside the skid was largely completed.
 - Additional supplies necessary for startup were ordered, including support gravels, calcite, and cartridge filters.
- **Schedule:**
 - Construction will be ongoing throughout September. Kurita is scheduled to be onsite for programming and testing the week of October 4th and for system startup the week of October 18th.

DISADVANTAGED BUSINESS ENTERPRISE (DBE)

In accordance with the subaward agreement, Section VII. b. Reporting Requirements, an annual disadvantaged business enterprises (DBE) report shall be submitted to IDEQ for review. To date, neither minority owned enterprise (MBE) and/or woman owned enterprise (WBE) has provided services on these water improvements projects.

Mountain WATERWORKS

PROJECT BUDGET

In accordance with the subaward agreement, Section V. Project Budget, a not to exceed budget of \$300,000 is established for the water improvements projects. The attached Engineering Budget Summary details the total engineering budget, total forecast, billed to date, remaining budget, and percent completed.

PAYMENT AND REIMBURSEMENT SUMMARY

In accordance with the subaward agreement, Section VI. Billing Procedures, source documentation and payment request are attached using the Outlay Reimbursement Form. This reimbursement request consists of one invoice from Mountain Waterworks, Inc., and contract Pay Application No. 2 for Cascade Enterprises.

City of Idaho City

Drinking Water Improvements Project

Engineering Budget Summary as of 08/30/2021

Description	Total Budget	Total Budget w/ Amendments	Total Forecast	MWW Billed to Date	MWW Remaining	Total Remaining	Percent Complete
Task 01: Study and Report	\$5,000	\$3,048	\$3,048	\$3,048	\$1	\$1	100%
Task 02: Preliminary Design	\$15,000	\$18,737	\$18,737	\$18,737	\$0	\$0	100%
Task 03: Final Design	\$30,000	\$21,946	\$21,946	\$21,946	\$0	\$0	100%
Task 04: Bidding and Negotiation	\$5,000	\$4,181	\$4,181	\$2,663	\$1,518	\$1,518	64%
Task 05: Construction	\$5,000	\$5,000	\$8,000	\$7,953	\$48	\$48	99%
Task 06: Post Construction	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$5,000	0%
Basic Services Subtotal	\$65,000	\$57,912	\$60,912	\$54,346	\$6,566	\$6,566	94%
Task 07: RPR Services	\$5,000	\$5,000	\$5,000	\$3,528	\$1,473	\$1,473	71%
O&M Manual	\$2,500	\$2,500	\$2,500	\$0	\$2,500	\$2,500	0%
Record Drawings	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$5,000	0%
Programming and Integration	\$15,000	\$15,000	\$15,000	\$7,945	\$7,055	\$7,055	53%
Test Pumping and Analysis	\$5,000	\$5,000	\$5,000	\$7,265	-\$2,265	-\$2,265	145%
Additional Services Subtotal	\$27,500	\$27,500	\$27,500	\$15,210	\$12,290	\$12,290	55%
Grand Totals	\$97,500	\$90,412	\$93,412	\$73,084	\$20,328	\$20,328	78.2%

Contractor's Application for Payment No. 2


Application Period: 07/25/21-08/25/21	Application Date: 8/24/2021
From (Contractor): Cascade Enterprises Inc.	Via (Engineer): Mountain Waterworks, Inc
Contract:	Engineer's Project No.:
Contractor's Project No.:	
To (Owner): City of Idaho City	
Project: Idaho City R.O Drinking Water System Improvements	
Owner's Contract No.:	

Application For Payment Change Order Summary


Approved Change Orders Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE..... \$ 5210,000.00
 2. Net change by Change Orders..... \$
 3. Current Contract Price (Line 1 ± 2)..... \$ 5210,000.00
 4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 5162,600.00
 5. RETAINAGE:
 a. 5% X \$ 5162,600.00 Work Completed..... \$ 58,130.00
 b. X Stored Material..... \$ 58,130.00
 c. Total Retainage (Line 5.a + Line 5.b)..... \$ 116,260.00
 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 499,840.00
 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 599,850.00
 8. AMOUNT DUE THIS APPLICATION..... \$ 894,620.00
 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ 555,530.00

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances), and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 8/27/21

Payment of \$ 894,620.00
 (Line B or other - attach explanation of the other amount)

is recommended by  (Engineer) 08-30-21 (Date)

Payment of \$ _____
 (Line 8 or other - attach explanation of the other amount)

is approved by _____ (Owner) _____ (Date)

Approved by _____ Funding or Financing Entity (if applicable) _____ (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Idaho City R.O. Drinking Water System Improvements		Application Number: 2				
Application Period:		07/25/21-08/25/21		Application Date: 8/24/2021				
Bid Item No.	Item Description	Contract Information				E	F	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price	Total Value of Item (\$)			
2.01	Mobilization and Demobilization	1	EA	\$15,000.00	\$15,000.00		\$8,000.00	\$7,000.00
2.02	Project Sign	1	EA	\$1,000.00	\$1,000.00		\$1,000.00	
2.03	Submersible Well Pump and Motor	1	EA	\$51,000.00	\$51,000.00		\$40,800.00	\$10,200.00
2.04	Yard Piping Connections-Untreated and Potable Water	1	EA	\$40,000.00	\$40,000.00		\$32,000.00	\$8,000.00
2.05	Yard Piping Connections-Brine and Backwash Wastewater	1	EA	\$30,000.00	\$30,000.00		\$24,000.00	\$6,000.00
2.06	Chemical Metering Skid	1	EA	\$16,000.00	\$16,000.00		\$12,800.00	\$3,200.00
2.07	Site Electrical	1	EA	\$55,000.00	\$55,000.00		\$44,000.00	\$11,000.00
2.08	Communication, Controls, and Instrumentation	1	EA	\$2,000.00	\$2,000.00			\$2,000.00
Totals					\$210,000.00		\$162,600.00	\$47,400.00



Idaho City R.O. Drinking Water System Improvements

Schedule Of Values

PERIOD: Pay Application 2

	SCHEDULED VALUE	COMPLETED		STORED MATERIAL	COMPLETED & STORED TO DATE	% PAID	BALANCE TO FINISH	RETAINAGE \$ %
		Previous Applications	This Application					
2.01 Mobilization and Demobilization	\$ 15,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	53.33%	\$ 7,000	\$ 400.00
2.02 Project Sign	\$ 1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%	\$ -	\$ 50.00
2.03 Submersible Well Pump and Installation	\$ 51,000.00	\$0.00	\$40,800.00	\$0.00	\$40,800.00	80.00%	\$ 10,200	\$ 2,040.00
2.04 Yard Piping Connections-Untreated and Potable Water	\$ 40,000.00	\$30,000.00	\$2,000.00	\$0.00	\$32,000.00	80.00%	\$ 8,000	\$ 1,600.00
2.05 Yard Piping Connections-Brine and Backwash Wastewater	\$ 30,000.00	\$24,000.00	\$0.00	\$0.00	\$24,000.00	80.00%	\$ 6,000	\$ 1,200.00
2.06 Chemical Metering Skid	\$ 16,000.00	\$0.00	\$12,800.00	\$0.00	\$12,800.00	80.00%	\$ 3,200	\$ 640.00
2.07 Site Electrical	\$ 55,000.00	\$0.00	\$44,000.00	\$0.00	\$44,000.00	80.00%	\$ 11,000	\$ 2,200.00
2.08 Communication, Controls, and Instrumentation	\$ 2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$ 2,000	\$ -
****TOTALS****	\$ 210,000	\$ 63,000	\$ 99,600	\$ -	\$ 162,600	77%	\$ 47,400	\$8,130.00

Invoice



8067 W. Mossy Cup St.
Boise, ID 83709

Date	Invoice #
8/24/2021	3302

For Questions Contact:
Sandi Temple
Sandi@Cascade-Enterprises.com
P. 208/343-4009
C. 208/965-4316
www.Cascade-Enterprises.com

Attention:

City of Idaho City
511 Main St.
Idaho City, ID 83631

P.O. No.	Terms	Project
	Net 30	5934 RO Water Drinking Im...

Item	Description	Quantity	Unit Cost	Amount
01 - Construc...	Idaho City R.O. Drinking Water System Improvements Pay Application #2 per SOV		99,600.00	99,600.00
01 - Construc...	5% Retainage		-4,980.00	-4,980.00

We appreciate your business!
EIN 33-1148555

Total \$94,620.00

Customer agrees to pay a finance charge of 1.5% per month (18% APR) on all past due invoices.

STATE OF IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY					
OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR GRANT PROGRAMS	1. TYPE OF REQUEST Final Partial				
2. GRANT IDENTIFYING NUMBER WIIN Grant S658-00	3. PARTIAL PAYMENT REQUEST NO. 11				
4. PERIOD COVERED BY THIS REQUEST FROM: August 21, 2021 TO: September 17, 2021					
5. RECIPIENT ORGANIZATION City of Idaho City PO Box 130 Idaho City ID 83631	6. PAYEE (If different than item no. 5) Name: Address:				
STATUS OF FUNDS					
7. CLASSIFICATION	Eligible Cost	Previous Periods	This Period	Total	Comments
a. Engineering	\$53,720.00	\$50,243	\$2,310.00	\$52,553	MWW Invoice#5903
b. RPR	\$4,132.00	\$2,493	\$1,452.50	\$3,945	
c. Additional Services	\$43,388.00	\$20,349	\$737.61	\$21,086	Contractor Pay App#3
d. Construction	\$198,760.00	\$174,970	\$33,250.00	\$208,220	
e. Total	\$300,000.00	\$248,054	\$37,750.11	\$285,804.15	
f. Amount requested for reimbursement				\$37,750.11	
g. Percentage of physical completion				95%	
8. CERTIFICATION					
I certify that to the best of my knowledge and belief, the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the state share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award.	a. Recipient	SIGNATURE OF CERTIFYING OFFICIAL			
					DATE
		NAME, TITLE & TELEPHONE NO.			
	b. Consultant certifying to line 7h.	SIGNATURE OF CERTIFYING CONSULTANT			
					DATE: 10/04/2021
		NAME, TITLE & TELEPHONE NO. Ed Stovte, P.E. Project Manager 208-780-3990			
_____		_____			
DEQ PROJECT OFFICER		DATE			



Mountain Waterworks, Inc.

PO Box 9906
 Boise, ID 83707-
 Tel: 208-780-3990 Fax: 208-780-3980
 Email: office@mountainwtr.com
 Website: www.mountainwtr.com

Invoice #5903

Invoice Date: Sep 30, 2021
Billing Through: Sep 17, 2021
Project Manager: Edmond J. Stowe

City of Idaho City
 PO Box 130
 Idaho City, ID 83631

Project: 234.0030: (2020 Drinking Water Improvements Project)

TASK 01 - 2020 Drinking Water Improvements Project - Basic Engineering Services

<u>Professional Services:</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Project Manager	14.00	\$135.00	\$1,890.00
Staff Engineer I	4.25	\$90.00	\$382.50
Project Administrator	0.50	\$75.00	\$37.50
Total Services/Expenses:			\$2,310.00

TASK 02 - 2020 Drinking Water Improvements Project - Construction Observation

<u>Professional Services:</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Staff Engineer I	16.25	\$90.00	\$1,462.50
Total Services/Expenses:			\$1,462.50
Discount Applied:			(\$10.00)
Project (234.0030:TASK 02) Total Amount Due:			\$1,452.50

TASK 03 - 2020 Drinking Water Improvements Project - Additional Services

<u>Reimbursable Expenses:</u>	<u>Amount</u>
Subcontractor-Control Engineers	\$737.61
Total Services/Expenses:	\$737.61

Amount Due This Invoice: \$4,500.11

Account Summary

Contract Amount	Paid To Date	Previous Unpaid Amount
\$97,500.00	\$69,343.16	\$3,740.88

Total Amount Due - Including This Invoice: \$8,240.99

Outstanding		
0 - 30 Days	31 - 60 Days	61 + Days
\$8,240.99	\$0.00	\$0.00



Control Engineers
 1095 S. Federal Way
 Boise, ID 83705

Payments may be sent electronically via ACH credit to:
 Bank Routing # (ABA) - 021052053
 UPIC Account # - 64228626
 Please ensure invoice number is included with payment in the addenda record fields of either the CCD+ or CTX standard ACH formats.

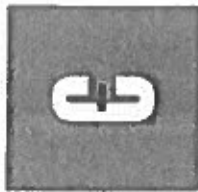
Mountain Waterworks, Inc
 P.O. Box 9906
 Boise, ID 83707

234,0030

Invoice

Date	Invoice #
9/10/2021	28014
Billing Period	
Through 8/1/21	

PURCHASE ORDER NO.		TERMS	DUE DATE	PROJECT	
		Net 30	10/10/2021	0228-20-03 Idaho City RO Skid	
Customer Project Number		P.O. Authorized Amount		P. O. Amount Billed to Date	
		\$14,633.00		\$7,776.65	
P. O. Balance					
		\$6,856.35			
Item	Qty (Hrs)	Description		Rate	Amount
PM-1	4	Project Manager-I CC- 19 miles @ \$.555 per mile on 7/29/21		165.00 10.55	660.00 10.55
Thank you for choosing Control Engineers				Total	\$670.55
				Balance Due	\$670.55



Control Engineers PA

Monthly Time Detail Report

for weeks ending: Jul 05, 2021 through: Aug 01, 2021

Mountain Waterworks LLC

Idaho City RO Skid

Week Ending: 7/25/2021

CE Project No: 0228-20-03

Name	Task Code	Task Code Description	Work Description	07/19	07/20	07/21	07/22	07/23	07/24	07/25	Week Tot
Chris Cocozzo	080	Project Coordination	coordinate time for radio testing	0	0	0	0	0.25	0	0	0.25

Week Ending: 8/1/2021

Name	Task Code	Task Code Description	Work Description	07/26	07/27	07/28	07/29	07/30	07/31	08/01	Week Tot
Chris Cocozzo	700	General Field Work	test water system radios	0	0	0	3.75	0	0	0	3.75

Report Total 4 ✓ Acc

Contractor's Application for Payment No. 3


Application Period: 8/26/21-9/25/21	Application Date: 9/24/21
To (Owner): City of Idaho City	Via (Engineer): Mountain Waterworks, Inc
Project: Idaho City R.O. Drinking Water System Improvements	Contract: Cascade Enterprises Inc.
Owner's Contract No.:	Engineer's Project No.:

**Applications For Payment
Change Order Summary**


Approved Change Orders Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE..... \$ 5210,000.00
2. Net change by Change Orders..... \$
3. Current Contract Price (Line 1 + 2)..... \$ 5210,000.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 5197,600.00
5. RETAINAGE:
 - a. 5% X \$197,600.00 Work Completed..... \$ 99,880.00
 - b. X Stored Material..... \$
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 99,880.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 5187,720.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 5154,470.00
8. AMOUNT DUE THIS APPLICATION..... \$ 533,250.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ 522,380.00

Contractor's Certification
The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature:  Date: 9/24/21

Payment of \$ 33,250.00
(Line 8 or other - attach explanation of the other amount)

is recommended by:  (Engineer) 09-24-21 (Date)

Payment of \$ (Line 8 or other - attach explanation of the other amount)

is approved by: (Owner) (Date)

Approved by: Funding or Financing Entity (if applicable) (Date)



Idaho City R.O. Drinking Water System Improvements

Schedule Of Values		SCHEDULED VALUE	COMPLETED		STORED MATERIAL	COMPLETED & STORED TO DATE	% PAID	BALANCE TO FINISH	RETAINAGE 5 %
PERIOD: Pay Application 3	Previous Applications		This Application						
2.01	Mobilization and Demobilization	\$ 15,000.00	\$8,000.00	\$5,500.00	\$0.00	\$13,500.00	90.00%	\$ 1,500	\$ 675.00
2.02	Project Sign	\$ 1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%	\$ -	\$ 50.00
2.03	Submersible Well Pump and Installation	\$ 51,000.00	\$40,800.00	\$8,000.00	\$0.00	\$48,800.00	95.69%	\$ 2,200	\$ 2,440.00
2.04	Yard Piping Connections-Untreated and Potable Water	\$ 40,000.00	\$32,000.00	\$6,500.00	\$0.00	\$38,500.00	96.25%	\$ 1,500	\$ 1,925.00
2.05	Yard Piping Connections-Birne and Backwash Wastewater	\$ 30,000.00	\$24,000.00	\$5,000.00	\$0.00	\$29,000.00	96.67%	\$ 1,000	\$ 1,450.00
2.06	Chemical Metering Sild	\$ 16,000.00	\$12,800.00	\$0.00	\$0.00	\$12,800.00	80.00%	\$ 3,200	\$ 640.00
2.07	Site Electrical	\$ 55,000.00	\$44,000.00	\$8,200.00	\$0.00	\$52,200.00	94.91%	\$ 2,800	\$ 2,610.00
2.08	Communication, Controls, and Instrumentation	\$ 2,000.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	90.00%	\$ 200	\$ 90.00
TOTALS		\$ 210,000	\$ 162,600	\$ 35,000	\$ -	\$ 197,600	94%	\$ 12,400	\$9,880.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Idaho City R.O. Drinking Water System Improvements		Application Number: 3						
Application Period:		8/26/21-9/25/21		Application Date: 9/24/2021						
Bid Item No.	Item Description	Contract Information			C	D	E	F	Balance to Finish (B - F)	
		Item Quantity	Units	Unit Price						Total Value of Item (\$)
2.01	Mobilization and Demobilization	1	EA	\$15,000.00	\$15,000.00	0.90	\$13,500.00		\$1,500.00	90.0%
2.02	Project Sign	1	EA	\$1,000.00	\$1,000.00	1	\$1,000.00			100.0%
2.03	Submersible Well Pump and Motor	1	EA	\$51,000.00	\$51,000.00	0.96	\$48,800.00		\$2,200.00	95.69%
2.04	Yard Piping Connections-Untreated and Potable Water	1	EA	\$40,000.00	\$40,000.00	0.96	\$38,500.00		\$1,500.00	96.3%
2.05	Yard Piping Connections-Brine and Backwash Wastewater	1	EA	\$30,000.00	\$30,000.00	0.97	\$29,000.00		\$1,000.00	96.7%
2.06	Chemical Metering Skid	1	EA	\$16,000.00	\$16,000.00	0.8	\$12,800.00		\$3,200.00	80.0%
2.07	Site Electrical	1	EA	\$55,000.00	\$55,000.00	0.95	\$52,200.00		\$2,800.00	94.9%
2.08	Communication, Controls, and Instrumentation	1	EA	\$2,000.00	\$2,000.00	0.9	\$1,800.00		\$200.00	90.0%
Totals					\$210,000.00		\$197,600.00		\$12,400.00	94%

Invoice



8067 W. Mossy Cup St.
Boise, ID 83709

Date	Invoice #
9/23/2021	3312

For Questions Contact:
Sandi Temple
Sandi@Cascade-Enterprises.com
P. 208/343-4009
C. 208/965-4316
www.Cascade-Enterprises.com

Attention:

City of Idaho City
511 Main St.
Idaho City, ID 83631

P.O. No.	Terms	Project
	Net 30	5934 RO Water Drinking Im...

Item	Description	Quantity	Unit Cost	Amount
01 - Construc...	Idaho City R.O. Drinking Water System Improvements Pay Application #3 per SOV		35,000.00	35,000.00
01 - Construc...	5% Retainage		-1,750.00	-1,750.00

We appreciate your business! EIN 33-1148555	Total	\$33,250.00
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Customer agrees to pay a finance charge of 1.5% per month (18% APR) on all past due invoices.



Project Progress Report September 2021

Idaho City

2020 WINN Grant Funded Water improvements Project Small and Disadvantaged Communities Grant

Project No. 234.0030

GENERAL

The following work was performed in September 2021:

- **Construction:**
 - Electrical work is largely complete and ready for startup. Final connection of the well pump and submersible transducer will be made after the well cap is delivered to the site.
 - The chlorine metering pump skid was installed in the container. The pump mounting bracket was damaged during shipment and a new bracket is on order, but in the meantime the pump should be functional.
 - Calcite and support gravels were installed in the calcite contactors by city staff.
 - Chemicals and Hach monitoring equipment were ordered. All chemicals should be available on site for startup.
- **Schedule:**
 - Kurita is scheduled to be onsite for programming and testing the week of October 4th. Kurita's programmer will be arriving in Boise on 10/4 and will meet with Mountain Waterworks to review scope of work and control descriptions. Programming and testing will occur the week of the 4th.
 - System startup remains on schedule for the week October 18th.

DISADVANTAGED BUSINESS ENTERPRISE (DBE)

In accordance with the subaward agreement, Section VII. b. Reporting Requirements, an annual disadvantaged business enterprises (DBE) report shall be submitted to IDEQ for review. To date, neither minority owned enterprise (MBE) and/or woman owned enterprise (WBE) has provided services on these water improvements projects.

PROJECT BUDGET

In accordance with the subaward agreement, Section V. Project Budget, a not to exceed budget of \$300,000 is established for the water improvements projects. The attached Engineering Budget Summary details the total engineering budget, total forecast, billed to date, remaining budget, and percent completed.

PAYMENT AND REIMBURSEMENT SUMMARY

In accordance with the subaward agreement, Section VI. Billing Procedures, source documentation and payment request are attached using the Outlay Reimbursement Form. This reimbursement request consists of one invoice from Mountain Waterworks, Inc., and contract Pay Application No. 2 for Cascade Enterprises.

City of Idaho City

Drinking Water Improvements Project

Engineering Budget Summary as of 10/01/2021

Description	Total Budget	Total Budget w/ Amendments	Total Forecast	MWW Billed to Date	MWW Remaining	Total Remaining	Percent Complete
Task 01: Study and Report	\$5,000	\$3,048	\$3,048	\$3,048	\$1	\$1	100%
Task 02: Preliminary Design	\$15,000	\$18,737	\$18,737	\$18,737	\$0	\$0	100%
Task 03: Final Design	\$30,000	\$21,946	\$21,946	\$21,946	\$0	\$0	100%
Task 04: Bidding and Negotiation	\$5,000	\$4,181	\$4,181	\$2,663	\$1,518	\$1,518	64%
Task 05: Construction	\$5,000	\$5,000	\$8,000	\$7,953	\$48	\$48	99%
Task 06: Post Construction	\$5,000	\$5,000	\$5,000	\$2,310	\$2,690	\$2,690	46%
Basic Services Subtotal	\$65,000	\$57,912	\$60,912	\$56,656	\$4,256	\$4,256	98%
Task 07: RPR Services	\$5,000	\$5,000	\$5,000	\$4,980	\$20	\$20.00	100%
O&M Manual	\$2,500	\$2,500	\$2,500	\$0	\$2,500	\$2,500	0%
Record Drawings	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$5,000	0%
Programming and Integration	\$15,000	\$15,000	\$15,000	\$8,682	\$6,318	\$6,318	58%
Test Pumping and Analysis	\$5,000	\$5,000	\$5,000	\$7,265	-\$2,265	-\$2,265	145%
Additional Services Subtotal	\$27,500	\$27,500	\$27,500	\$15,947	\$11,553	\$11,553	58%
Grand Totals	\$97,500	\$90,412	\$93,412	\$77,594	\$15,828	\$15,828	83.1%

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM
LAST 10 CUSTOMER TRANSACTIONS For 10-2021

CITY OF IDAHO CITY
10:51:39 - 10/14/2021

CITY OF IDAHO CITY
PO BOX 130
IDAHO CITY, ID 83631
208-392-4584

Transaction Description - ID Number		Fund - Service	Amount	Usage
AP-Year	Date & Time			Running Balance
Customer Name		Account 20105-00	Route - Meter	02-105
Service Address				
Customer Address				
City		State	ID	Zip 83631
CHARGE				
6-2021	06/09/2021 02:03:01 PM	51 - WATER BASE	62.40	
6-2021	06/09/2021 02:03:01 PM	51 - WATER USAGE	4.68	4450
6-2021	06/09/2021 02:03:01 PM	52 - SEWER	34.61	
Total for Transaction:			101.67	101.67
RECEIPT 106767				Chk 3483
6-2021	06/15/2021 02:14:31 PM	51 - WATER BASE	-62.40	
6-2021	06/15/2021 02:14:31 PM	51 - WATER USAGE	-4.66	
6-2021	06/15/2021 02:14:31 PM	52 - SEWER	-34.61	
Total for Transaction:			-101.67	0.00
CHARGE				
7-2021	07/07/2021 11:29:28 AM	51 - WATER BASE	62.40	
7-2021	07/07/2021 11:29:28 AM	51 - WATER USAGE	2.36	2750
7-2021	07/07/2021 11:29:28 AM	52 - SEWER	34.61	
Total for Transaction:			99.37	99.37
RECEIPT 107024				Chk 3498
7-2021	07/15/2021 01:18:18 PM	51 - WATER BASE	-62.40	
7-2021	07/15/2021 01:18:18 PM	51 - WATER USAGE	-2.36	
7-2021	07/15/2021 01:18:18 PM	52 - SEWER	-34.61	
Total for Transaction:			-99.37	0.00
CHARGE				
8-2021	08/07/2021 09:09:55 AM	51 - WATER BASE	62.40	
8-2021	08/07/2021 09:09:55 AM	51 - WATER USAGE	1.76	2300
8-2021	08/07/2021 09:09:55 AM	52 - SEWER	34.61	
Total for Transaction:			98.77	98.77
RECEIPT 107197				Chk 3503
8-2021	08/10/2021 09:08:02 AM	51 - WATER BASE	-62.40	
8-2021	08/10/2021 09:08:02 AM	51 - WATER USAGE	-1.76	
8-2021	08/10/2021 09:08:02 AM	52 - SEWER	-34.61	
Total for Transaction:			-98.77	0.00
RECEIPT [Overpayment] 107424				Chk 3514
9-2021	09/01/2021 09:48:02 AM	51 - OVERPAYMENT	-98.77	
Total for Transaction:			-98.77	-98.77
CHARGE				
9-2021	09/08/2021 01:26:36 PM	51 - WATER BASE	62.40	
9-2021	09/08/2021 01:26:36 PM	52 - SEWER	34.61	
Total for Transaction:			97.01	-1.76
ADJUSTMENT [Auto Distribute] 11583 AUTO DISTRIBUTE				
9-2021	10/05/2021 10:44:44 AM	51 - WATER BASE	-62.40	
9-2021	10/05/2021 10:44:44 AM	52 - SEWER	-34.61	
9-2021	10/05/2021 10:44:44 AM	51 - OVERPAYMENT	97.01	
Total for Transaction:			0.00	-1.76
CHARGE				
10-2021	10/05/2021 11:09:09 AM	51 - WATER BASE	62.40	
10-2021	10/05/2021 11:09:09 AM	51 - WATER USAGE	91.06	68450
10-2021	10/05/2021 11:09:09 AM	52 - SEWER	34.61	
Total for Transaction:			188.07	186.31
Subtotal for Account 20105-00 :			Portion Past Due:	Total Balance: 186.31

City of Idaho City



City of Idaho City Communicable Disease Policy

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Idaho City, ID 83631
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Published by:



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Version: March 2021

Contents

1. Definitions:.....	4
2. Declaration of Communicable Disease Emergency	4
3. Screening of Employees	4
4. Attendance and Time Off	5
5. Stay-At-Home Orders	7
6. Working Remotely.....	7
7. High Risk Employees	7
8. Confidentiality of Employee Health Information.....	7
9. Masks and other preventative measures in workplace	8
10. ADA/Accommodations	8
11. Vaccinations	8
12. Employee Travel.....	8
13. Workplace Hygiene and Cleaning Practices.....	8
14. Exceptions to Policy.....	9
15. Violations of Policy.....	9

1. Definitions:

- a. **Confirmation of Having or Not Having the Disease** means an **employee** receives confirmation that he/she does or does not have the disease by undergoing qualified testing as recommended and/or directed by public health authorities.
- b. **Communicable Disease (also referred to herein as "the disease")** means an illness caused by an infectious agent or its toxins that occurs through the direct or indirect transmission of the infectious agent or its products from an infected individual or via an animal, vector or the inanimate environment to a susceptible human host.
- c. **Employee** means any person employed full-time or part-time by (city/county/other).
- d. **Employer** means city/county/other.
- e. **Public health authorities** mean a governmental or quasi-governmental public health-oriented agency or body responsible for providing guidance and instruction on **communicable diseases**. Examples of these public health authorities are the Centers for Disease Control (CDC) and local Public Health Districts.
- f. **Quarantine** means a state of isolation in which people who have been exposed or potentially exposed to the disease are secluded to avoid exposing others to the disease.
- g. **Workplace** means a location where the **employee** normally performs the functions of his or her job.

2. Declaration of Communicable Disease Emergency

Employer may declare a **communicable disease** emergency at any time based on the presence or threatened presence of a **communicable disease** within **employer's** borders, boundaries, or areas of operation. **Employer's** decision to declare a **communicable disease** emergency may be based on the direction and recommendations of **public health authorities** but shall not be bound by the same. **Employer** may declare a **communicable disease** emergency whenever a **communicable disease** affects or threatens to affect the health and safety of **employees** and/or members of the public within **employer's** borders, boundaries, or areas of operation.

3. Screening of Employees

Employer may conduct screening of **employees** entering the **workplace** to protect against the spread of the disease in the **workplace**. Such screening may include **employees** being asked whether they have the disease, whether they have symptoms of the disease, and whether they have been tested for the disease. **Employees** may also be asked whether they have come into contact with anyone who has been diagnosed with the disease or who may have symptoms of the disease. Such screening may also include **employees** having their temperatures taken and other similar steps. **Employer** may also administer testing for the disease to determine whether **employees** entering the **workplace** have the disease.

An **employee** who refuses any screening measures, including answering the questions set forth above, may be excluded from the **workplace**. **Employees** who refuse screening measures will be required to use paid time off and will not be eligible for emergency paid sick benefits if available. **Employer** may require an **employee** to leave the premises if the screening process indicates the person has or may have the disease.

If an **employee** calls in sick the **employer** may ask the **employee** the screening questions above. Additionally, if an **employee** has missed work, the **employer** may ask the **employee** why he/she has missed work.

In addition to the requirements above, **employees** are required to self-report any positive test or diagnosis of the disease to **employer**, as well as any known or suspected exposure to someone with the disease, and any symptoms of the disease.

If **public health authorities** have recommended **quarantine** for people who travel to specific locations, **employees** must notify **employer** if they have traveled to any such location during applicable **quarantine** periods for those locations. If the **employee** has traveled to one of these locations, **employer** may direct the **employee** to stay away from work premises for the prescribed **quarantine** period. Such requirements will only apply to personal travel during the **communicable disease** emergency.

All such screening will be confined to those measures prescribed by **public health authorities** and consistent with legal limitations. All information obtained from screening will be kept confidential.

4. Attendance and Time Off

Unless otherwise directed by **employer**, **employees** are expected to perform the duties of their positions as they normally would despite the presence or potential presence of the disease. However, **employer** understands that **employees** may be impacted by the disease in ways that necessitate their being away from work at times. The utilization of vacation and/or sick days due to the disease applies to **employees** who become sick with the disease as well as those who undergo **quarantine** because of exposure or potential exposure to the disease. Accordingly, **employees** may utilize **employer's** vacation and sick leave benefits for time off due to the disease as set forth below.

- a. Infection: Time off for **employees** who are confirmed as having the disease shall be given as follows: **Employees** who are confirmed as having the disease may immediately begin taking sick leave. This leave will continue until **employee** provides written clearance from a health care professional stating that **employee** is fit to return to his/her job. **Employer** may also allow an **employee** to return to work under guidelines provided by **public health authorities**.
- b. Quarantine: Time off for **quarantine** shall be limited to the number of days prescribed by **employer** based on recommendations by **public health authorities** at the time of the **quarantine**. At the end of the **quarantine** period **employee** must return to work unless the **employee** has been confirmed as having the disease and further time off is recommended by a health care provider.

c. Leave to Avoid Exposure: **Employees** who have not been exposed or potentially exposed to the disease may not utilize sick leave days to avoid exposure to the disease. **Employees** may utilize vacation days for the purpose of avoiding exposure only with approval from the **employer**. The decision to grant vacation days for this purpose will be made by **employer** based on the needs of the **employee's** department and that department's ability to function efficiently and properly in the **employee's** absence.

d. Leave to Care for Family Members:

(IF EMPLOYEE IS FLMA-ELIGIBLE) **Employees** may use **employer's** vacation or sick leave benefits to care for immediate family members affected by the disease if eligible to do so under the Family and Medical Leave Act (FMLA). To do so, **employees** should make a request for FMLA leave with **employer's** human resources department as directed by **employer's** normal FMLA policy.

(IF EMPLOYEE IS NOT FMLA-ELIGIBLE) Unless otherwise provided by law, **employees** should refer to **employer's** emergency leave policy regarding taking leave to care for family members.

e. Employer Required Time Off

Employer may require an **employee** to take time off under this policy in the event an **employee** is confirmed as having the disease, has been exposed to the disease, or has potentially been exposed to the disease. In this event the **employee** shall be charged for sick or vacation leave unless **employer** directs otherwise.

f. Returning from Time Off

Employees who have taken time off due to the disease must return to work when their leave expires except as directed otherwise in this policy or by **employer**. **Employees** whose leave has expired who refuse to return to work may be considered as having abandoned their position.

g. Discretionary Leave and Unpaid Time Off

In the event an **employee** has no remaining vacation or sick days and needs to take time off related to the disease, the **employer** may allow the **employee** to take discretionary leave in which the **employee** does not report to work but continues to be paid. The **employer's** decision to grant discretionary leave will be made on a case-by-case basis and will be based primarily upon the financial ability of **employer** to grant such leave as a general practice. In the event **employer** does not grant discretionary leave, **employer** may, but is not required to, allow the **employee** to take unpaid leave. Such unpaid leave will be considered by the **employer** on a case-by-case basis.

h. State and Federal Laws

Employer will adhere to all state and federal laws governing **employee** leave and pay during times of emergency, including any laws enacted specifically for the disease.

i. Accommodations

Employer may provide accommodations to **employees** that vary from the terms above. Any **employee** who believes they need an accommodation should contact human resources to make a request.

5. Stay-At-Home Orders

In the event **employer** is prohibited from having its **employees** enter the **workplace** by order of the State, **employer** will comply with this order and all **employees** (except those exempted) should remain at home until such time as they are directed to return to work. In this event, **employer** will make separate provisions and issue directives to its **employees** regarding this event and what **employees** should do.

Once a stay-at-home order has been rescinded, **employees** must return to the **workplace** unless otherwise authorized by **employer**.

6. Working Remotely

As a way of preventing the spread of the disease in the **workplace**, and/or to enable an **employee** who is unable to be in the **workplace** to continue working, **employer** may allow an **employee** to perform his or her job duties remotely. However, the decision by **employer** to allow an **employee** to work remotely shall be made on a case-by-case basis, and shall be based on the needs of the **employee's** department, the feasibility of allowing the **employee** to work remotely (including technical and logistical considerations), the security of the **employee's** remote location in light of the **employee's** job duties and the sensitivity of those duties, and other considerations.

Employees must obtain authorization to work in a remote location other than the original location approved.

Employees who are allowed to work remotely may be required by **employer** to come into the **workplace** when **employer** deems it necessary. **Employer** may require the **employee** to return to working in the **workplace** at any time.

7. High Risk Employees

Employees who are deemed by **public health authorities** to be at an increased risk of becoming infected with the disease are urged to consult with their physicians regarding steps they should take to protect their health. Such **employees** may request accommodations due to their status with human resources. However, all accommodations will be considered on a case-by-case basis and considering legal requirements and **employer's** ability to grant such accommodations without undue hardship.

8. Confidentiality of Employee Health Information

If an **employee** tests positive for the disease, **employer** may inform fellow **employees** of their possible exposure to the disease if applicable. However, **employer** will maintain confidentiality with respect to **employee's** health condition as required by applicable laws.

9. Masks and other preventative measures in workplace

The **employer** may issue directives for the wearing of masks and/or other personal protective equipment (PPE) in the **workplace** to stop the transmission of the disease. Such a directive will be made based on the guidance of **public health authorities** and may be amended from time to time as determined by **employer**. A directive from **employer** regarding masks and other PPE will apply to all **employees** of **employer** except those specifically exempted.

Once a mask directive has been issued, **employees** who are unable to wear a mask for any reason should consult with human resources as soon as possible. **Employees** may be asked to provide documentation from a health care provider regarding their inability to wear masks or other PPE. **Employees** who are unable to wear masks in the **workplace** may be required to perform their duties in alternative workspaces, work remotely, or to take leave with or without pay depending on individual circumstances.

Employer may also take additional steps to prevent the spread of the disease in the **workplace** such as requiring social distancing, installation of protective barriers, and other measures. **Employees** are expected to adhere to all such requirements put in place unless excepted from doing so by **employer**.

Because the wearing of masks and/or other PPE is meant to prevent the spread of the disease and represents an important part of protecting **employees** and members of the public in the **workplace**, **employees** who have not been exempted from wearing masks or other PPE by **employer** and who refuse to follow the **employer's** directives regarding the same may be subject to discipline. The same applies to **employees** who refuse to observe or follow other requirements put in place to prevent the spread of disease in the **workplace**.

10. ADA/Accommodations

Employer will adhere to all requirements for accommodations as set forth in the Americans with Disabilities Act (ADA). **Employees** who wish to request accommodations that will enable them to fulfill the essential functions of their jobs should make such requests through their human resources office.

11. Vaccinations

Employer may implement a separate policy governing **employee** vaccination for the disease.

12. Employee Travel

Employer may restrict **employee** travel for official purposes during the **communicable disease** emergency period. Such restrictions will be communicated by **employer** to all affected **employees**.

13. Workplace Hygiene and Cleaning Practices

Employer may institute policies and procedures regarding **employee** hygiene and the cleaning of workspaces based on the recommendation of **public health authorities**. **Employer** may require **employees** to take certain steps with respect to personal hygiene and

environmental cleanliness to maintain a clean and safe **workplace** to help prevent the spread of the disease.

14. Exceptions to Policy

This policy shall not apply to any **employee** or class of **employees** specifically designated by **employer**. **Employer** may add or remove any **employee** or class of **employees** to or from this designation at any time.

15. Violations of Policy

Because the steps set forth in this policy are necessary for **employer** to prevent the spread of the disease and to protect **employees** and members of the public in the **workplace**, an **employee** who intentionally fails to follow the provisions in this policy may face discipline up to and including termination. Additionally, **employees** who knowingly provide false information to **employer** regarding the directives in this policy, including for the purpose of obtaining benefits, may face the same discipline.

ACKNOWLEDGEMENT OF COMMUNICABLE DISEASE POLICY

I, _____, acknowledge that I have read **employer's** Communicable Disease Policy and that I understand it and agree to comply with it. I further acknowledge and understand that it is my responsibility to be familiar with the terms of this policy and to abide by them. I understand that I may be subject to disciplinary action for failing to adhere to these terms.

Signature:

Printed Name:

Date:

Social Media Policy

I. INTRODUCTION

- A. This policy provides guidelines for the use, management, administration and oversight of _____-owned social media for official use. It also provides guidelines for employees' personal use of social media both at work off-duty.
- B. Social media come in many forms and include any method that facilitates electronic communications, including internet forums, blogs, online profiles, wikis, podcasts, pictures, video, email, instant messaging, music sharing, voice over IP, as well as social websites or online communities for business and personal use, such as Facebook, LinkedIn, Yelp, YouTube, Google+, Flickr, Pinterest, Path, Picasa, Twitter, message Boards and chat rooms, among others.

II. _____ MEDIA ACCOUNT ACCESS

- A. Creation and use of social media forums on behalf of the _____ are allowed when there is a clear public entity purpose.
- B. All _____-authorized social media must only be created with a _____ email account and shall be authorized by _____ and belong to the _____. They are overseen and managed at the department level by authorized supervisors.
- C. Specific employees shall be authorized in writing to use the particular social media account on behalf of the _____ and department, and are the only individuals permitted to access, manage, publish, comment and/or post on behalf of the _____ on the media. These employees must conduct themselves at all times in accordance with all applicable _____ policies.
- D. All posts on _____ social media must be in accordance with this policy and must be monitored by the department. Departments must be able to edit or remove content in violation of this policy.
- E. Authorized employees must not share personal information about him/herself, other _____ employees or citizens on the social media.

- F. Whenever possible, _____ social media should link back to the official _____ website for forms, documents, online services and other information for conducting business with the _____.
- G. Content on social media forums must abide by all applicable federal, state, and local laws, regulations and policies, including copyright, trademark and printed material laws.

III. SOCIAL MEDIA CONTENT

- A. Users of _____ social media forums must be notified on the forum site that:
 - 1. The intended purpose of the forum is to serve as a medium for communication between the _____ and members of the public;
 - 2. Submission of comments by members of the public constitutes participation in a limited public forum;
 - 3. A comment posted by a member of the public is the opinion of the poster only;
 - 4. Publication of the comment does not imply endorsement of, or agreement by, the _____; and
 - 5. Comments do not necessarily reflect the opinions or policies of the _____ unless expressly stated by an authorized user.
- B. Comments on the _____'s social media forums shall only be allowed when comments are consistent with the provisions of this policy.
- C. Posts and comments containing any of the following inappropriate forms of content are not allowed:
 - 1. Comments not topically related to the particular post, thread, topic or article being commented upon;
 - 2. Profane, obscene, sexual or violent language or content, or links to such;
 - 3. Defamatory or personal attacks;
 - 4. Threats of harm to any person or organization;

5. Content that promotes, fosters or perpetuates harassment or discrimination on the basis of race, color, religion, sex, age, national origin, citizenship, physical or mental disability, genetic information, veteran status, sexual orientation, gender identity/expression or any other characteristic protected by law;
 6. Solicitation of commerce, including but not limited to advertising for any business or product for sale;
 7. Comments in support of or opposition to political campaigns, candidates or ballot measures of any kind;
 8. Encouragement of illegal activity;
 9. Conduct that violates any federal, state, or local law;
 10. Information that may compromise the safety or security of the public or public systems;
 11. Content that violates a legal ownership interest of any person or entity, such as trademark, patent or copyright; or
 12. Confidential or proprietary information.
 13. If activity listed in 4, 8, 9 or 10 occurs, employees must secure the information and notify the _____ police department.
- D. Comments complying with these rules must be allowed to remain, regardless of whether they are favorable or unfavorable to the _____.
- E. The _____ may edit, restrict or remove, in whole or in part, any content that violates this policy or applicable law. Content that is edited or removed must be retained in accordance with the relevant records retention schedule. This content must be accompanied by a description of the reason it was edited or removed, the date and time of edit or removal, and the identity of the person posting the content, if available.
- F. The _____ may deny access to _____ social media at any time and without prior notice to any person who violates these content guidelines.
- G. These content guidelines must be displayed on the social media site or made available by a link to the _____'s official website.

IV. PERSONAL USE OF SOCIAL MEDIA BY EMPLOYEES

- A. Employees may access social media while at work within the parameters of the _____'s policies. They must limit use to personal time, such as breaks, lunch periods and when off-duty. It must not interfere with, or be disruptive to, _____ business or the employee's job duties.
- B. If an employee speaks about job-related content on personal social media, or makes reference to the _____, people may perceive that the employee is acting on behalf of the _____. When making such statements, the employee must clearly state that the statements are the employee's personal views and are not the views of the _____. An example of such disclaimer is "The views, opinions, ideas and information expressed are my own and do not reflect the views of my employer and are not in any way attributable to _____."
- C. Participation in social media, whether through _____ or non-_____ internet resources, and whether made while on or off duty, must not violate the privacy rights of other _____ employees, customers, citizens or business partners.
- D. When participating in social media, employees must not violate any _____ policy.
- E. Employees may be disciplined, up to and including termination, for engaging in inappropriate social media activity while either at work or away from work that impacts the work of the _____, the employee or any other _____ employee. Examples of inappropriate social media activity includes, but is not limited to, any of the following:
1. Promoting or taking part in activities which violate federal, state or local law;
 2. Making false or misleading statements about any _____ employee, the _____, _____ customer, business partner, vendor or supplier;
 3. Making disparaging remarks toward or about any _____ employee, the _____, _____ customer, business partner, vendor or supplier that are based on race, color, religion, sex, age, national origin, citizenship, physical or mental disability, genetic information,

veteran status, sexual orientation, gender identity/expression or any other characteristic protected by law;

4. Using social media to bully, threaten harm, harass, discriminate or retaliate against any _____ employee, _____ customer, business partner, vendor or supplier;
 5. Posting content or making comments that purport to express the opinions of the _____.
- F. Nothing in this policy grants an individual right to, or may be construed to provide, an expectation of privacy, including while engaged in personal social media:
1. Persons who use social media should be mindful that once content is placed online, it is no longer under their control and content shared through private social media does not always stay private.
 2. Employees have no expectation of privacy while using _____ digital equipment or facilities for any purpose, including the use of email or other electronic communications of any kind, to download, transmit, post, comment or store information.
 3. Regardless of password use and privacy settings, and without notice to the employee, the _____ may retrieve, review, monitor or log internet usage and content found on _____ systems and digital equipment.
- G. Employees are free to express themselves as private citizens on social media sites about matters of public concern as long as their speech does not impair working relationships within the _____, impede the performance of duties, impair harmony among co-employees or negatively affect the public perception of the _____.
- H. Employees are cautioned that speech on- or off-duty, made pursuant to their official duties, is not protected speech under the First Amendment and may form the basis for discipline if deemed harmful to the _____.



Nancy L Ptak <idahocityclerk@gmail.com>

Yurt possibilities

Nancy L Ptak <idahocityclerk@gmail.com>
To: Cmridgeconstruction@gmail.com

Fri, Oct 22, 2021 at 10:52 AM

IN REGARDS TO

Subject: Yurt possibilities

Comments:

"Hi. We are interested in the possibility of setting up a couple of yurts as air B & B type rentals in Idaho city. Who would we need to talk to about this possibility and can we set up an appointment with them to be able to discuss this idea? Thursday 10/28? Thanks so much ! Mary'

I am looking into this and will let you know as soon as I hear back from the city attorney and planning and zoning. In the meantime, where exactly in the city would this be located?

Nancy L Ptak (Ling) - City Clerk/Treasurer
City of Idaho City
511 Main Street
PO Box 130
Idaho City, ID 83631
(208) 392-4584

Knowledge is knowing a tomato is a fruit. Wisdom is not putting it in a fruit salad. ~unknown~



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10 GENERAL FUND

----- Current Year -----

Account	Object	Description	Current		Current YTD	Budget	Variance	%
			Month	Year				
41500		Administrative						
	110	Employee Salary	2,403.33		15,858.07	12,066.00	-3,792.07	132
	111	Council Salary	600.00		7,200.00		-7,200.00	135
	112	Mayor's Expense Account			498.19		-498.19	136
	190	Payroll & Taxes Expense				180.00	180.00	135
	210	FICA and Medicare	229.74		1,763.81	923.00	-840.81	136
	220	Health & Life Insurance	79.69		4,476.65	1,260.00	-3,216.65	137
	240	Retirement	182.25		1,779.30	1,171.00	-608.30	137
	260	Worker's Compensation			1,395.00	1,399.00	4.00	137
	300	PURCHASED PROFESSIONAL SERVICES				400.00	400.00	136
	305	Office Supplies	193.15		788.25	2,000.00	1,211.75	136
	310	Postage			285.60	300.00	14.40	136
	320	Website - Municipal Impact			262.45	154.00	-108.45	136
	330	Office Equipment			1,839.74	3,000.00	1,160.26	135
	340	Professional Fees			100.00		-100.00	135
	341	Solid Waste Fees	195.91		1,187.10	1,530.00	342.90	134
	350	IT Services	1,337.37		5,512.72	4,500.00	-1,012.72	134
	360	Community Hall Deposit Refund	150.00		898.45	900.00	1.55	134
	370	Bank Charges			562.53	100.00	-462.53	134
	390	Misc Expense			4,936.72	16,000.00	11,063.28	128
	405	DIVISION of BUILDING SAFETY	2,611.07		2,611.07	5,000.00	2,388.93	127
	410	Historic District Expense			525.92	2,500.00	1,974.08	126
	420	Liability/Property Insurance			1,306.48	1,300.00	-6.48	126
	430	Auditor Fees	3,360.00		3,360.00	2,600.00	-760.00	126
	440	Publishing & Printing	84.72		339.72	340.00	0.28	126
	450	Travel & Mileage				300.00	300.00	125
	460	Dues & Subscriptions			469.40	150.00	-319.40	126
	470	Training				320.00	320.00	125
	490	Telephone Services - SIMPLI			4,873.95	2,320.00	-2,553.95	126
	491	CENTURY LINK - internet services	76.74		76.74		-76.74	126
	492	CELL PHONES - VERIZON WIRELESS	14.00		32.19		-32.19	126

10 GENERAL FUND

----- Current Year -----
 Current Month Current YTD Budget Variance %

Account	Object	Description	Month	Current YTD	Budget	Variance	%
493	COUNCIL	IPads - VERIZON WIRELESS	60.01	120.02		-120.02	126
500	OTHER PURCHASED SERVICES			781.32		-781.32	127
520	Office Equip Repair & Maint.				1,000.00	1,000.00	126
560	Cemetery Expense			26.99	2,063.00	2,036.01	125
570	Attorney Fees		1,484.27	8,164.27	4,800.00	-3,364.27	126
590	Sales/Use Tax Payable			57.03	600.00	542.97	126
611	Supplies - Cleaning - Buildings		571.58	1,944.01	1,500.00	-444.01	126
620	Repairs - Visitor's Center			139.64	1,500.00	1,360.36	125
621	Repairs - Community Hall			935.00	2,500.00	1,565.00	124
623	Repairs - City Hall			506.71	1,000.00	493.29	124
640	Vehicle Expense			53.77		-53.77	124
650	Propane - City Hall			444.72	400.00	-44.72	124
670	Power - City Hall		108.72	1,182.67	1,500.00	417.33	124
673	Power - Community Hall		108.03	3,966.60	4,000.00	33.40	124
674	Power - Visitor's Center		184.91	3,091.42	3,500.00	508.58	123
742	Backhoe Payments				300.00	300.00	123
810	CASH IN BANK Carry over				6,861.00	6,861.00	120
910	Ordinance Codification			1,838.00	1,000.00	-838.00	120
915	PLANNING and ZONING EXPENSES			144.00	2,000.00	1,856.00	120
930	Parks & Rec Expenses		241.58	2,327.92	2,000.00	-327.92	120
		Total Account	14,277.07	88,664.14	97,437.00	8,772.86	91
42100	Law Enforcement						
110	Employee Salary		12,515.40	90,060.00	90,911.00	851.00	115
210	FICA and Medicare		957.43	6,889.58	6,954.00	64.42	115
220	Health & Life Insurance		675.38	6,965.54	7,288.00	322.46	115
240	Retirement		698.79	5,809.67	6,056.00	246.33	114
260	Worker's Compensation			2,041.00	2,000.00	-41.00	114
305	Office Supplies			75.02	25.00	-50.02	114
330	Office Equipment			1,267.75	2,000.00	732.25	114
331	Software		6,360.00	6,360.00		-6,360.00	115
380	Uniform Expense		159.47	1,109.12	1,000.00	-109.12	115

10 GENERAL FUND

Current Year -----
 Current Month Current YTD Budget Variance %

Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
420	Liability/Property Insurance			3,102.89	3,051.00	-51.89	115
430	Auditor Fees				900.00	900.00	115
450	Travel & Mileage				300.00	300.00	115
460	Dues & Subscriptions			100.00	150.00	50.00	115
470	Training		990.00	990.00	1,000.00	10.00	115
480	Fuel & Oil		840.05	4,838.83	6,000.00	1,161.17	115
490	Telephone Services - SIMPLI			755.26	1,500.00	744.74	114
492	CELL PHONES - VERIZON WIRELESS			166.80		-166.80	114
540	Equipment Repairs			135.00	200.00	65.00	114
610	Supplies - Fund Specific			61.97	500.00	438.03	114
615	New Equipment			424.80	500.00	75.20	114
640	Vehicle Expense		23.69	1,016.83	5,000.00	3,983.17	113
	Total Account		23,303.55	132,170.06	135,335.00	3,164.94	98
38300	Lease Agreement Payments				500.00	-500.00	113
38500	Idaho Power Franchise			6,967.62	7,325.00	-357.38	113
38900	Law Contracts				2,000.00	-2,000.00	112
39700	Fire District Lease			2,000.00	1,000.00	1,000.00	112

20 STREET FUND

Account Object Description Month Current Current YTD Budget Variance %

31100	Property Taxes	30,410.20	39,606.00	-9,195.80	110
31200	Property Tax Penalty and Interest	754.75	1,000.00	-245.25	110
31300	Personal Property Tax Replacement	4,664.25	4,462.00	202.25	110
33100	Restricted Highway Fund	1,392.15	4,831.00	-3,438.85	109
33200	Highway Users Revenue	26,656.54	13,835.00	12,821.54	111
36400	LGIP MONTHLY-reinvestment	14.55		14.55	111
43200	Street				100

110	Employee Salary	862.37	7,193.25	10,643.00	3,449.75	110
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210	FICA and Medicare	65.95	550.18	814.00	263.82	110
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220	Health & Life Insurance	192.12	2,012.54	2,673.00	660.46	110
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240	Retirement	102.95	858.91	1,271.00	412.09	110
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260	Worker's Compensation		515.00	1,738.00	1,223.00	110
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420	Liability/Property Insurance		326.62	318.00	-8.62	110
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430	Auditor Fees	560.00	560.00	600.00	40.00	110
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440	Publishing & Printing		113.40	140.00	26.60	110
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470	Training			104.00	104.00	109
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480	Fuel & Oil	113.49	1,852.28	1,225.00	-627.28	110
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540	Equipment Repairs	193.56	19,445.36	5,000.00	-14,445.36	112
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612	Supplies - SHOP PUBLIC WORKS		384.65	500.00	115.35	112
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613	Small Tools			150.00	150.00	112
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614	Signs		482.91	300.00	-182.91	112
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615	New Equipment			2,000.00	2,000.00	112
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630	Maintenance and Operations		141.95	2,000.00	1,858.05	111
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632	Dust Abatement		7,965.76	8,000.00	34.24	111
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633	Snow Removal - Streets		292.00	2,000.00	1,708.00	111
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634	Boardwalk Repairs		384.00	1,500.00	1,116.00	111
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635	Street Maintenance		674.19	3,800.00	3,125.81	110
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640	Vehicle Expense		390.00	300.00	-90.00	110
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652	Propane - water and sewer		20.99	400.00	379.01	110
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For the Accounting Period:

9 / 21

20 STREET FUND

Account	Object	Description	Current Year		Budget	Variance	%
			Current Month	Current YTD			
672		Power-Street Lights	386.57	4,687.45	4,710.00	22.55	110
675		Power - Shop	12.43	184.02	500.00	315.98	110
741		Grader Payment		8,659.68	11,547.00	2,887.32	109
742		Backhoe Payments	367.65	1,470.60	987.00	-483.60	109
820		Contingency Fund			514.00	514.00	109
		Total Account	2,857.09	59,165.74	63,734.00	4,568.26	93

51 WATER FUND

----- Current Year -----
 Current Month Current YTD Budget Variance %

34800	Users Fees	23,556.81	287,117.30	282,672.00	4,445.30	107
34810	Hook-up Fees	3,550.00	17,750.00	21,000.00	-3,250.00	106
34820	On/Off Fees	35.00	260.00	300.00	-40.00	106
34840	Special Users Hook-up Fees			500.00	-500.00	106
34850	Users Late Fees	71.47	-2,530.88	5,000.00	-7,530.88	105
34860	RV Dump Donations	263.90	1,169.18	1,000.00	169.18	105
36400	LGIP MONTHLY-reinvestment		449.71		449.71	105
36600	NSF Fee			100.00	-100.00	105
36900	Misc Revenue		-3,290.06		-3,290.06	105
36910	Misc.Rev. Redwood Surplus			200.00	-200.00	105

43400

Water							
110	Employee Salary	12,529.53	107,045.80	97,793.00	-9,252.80	105	
111	Council Salary	300.00	3,600.00	7,200.00	3,600.00	105	
113	Certified Plant Operator	471.75	4,902.37	5,000.00	97.63	105	
210	FICA and Medicare	981.50	8,464.60	8,032.00	-432.60	105	
220	Health & Life Insurance	2,093.97	21,764.39	19,726.00	-2,038.39	105	
240	Retirement	1,531.82	12,899.41	11,996.00	-903.41	105	
260	Worker's Compensation		2,380.00	2,000.00	-380.00	105	
300	PURCHASED PROFESSIONAL SERVICES			100.00	100.00	105	
305	Office Supplies	135.20	897.06	1,000.00	102.94	105	
310	Postage		788.48	900.00	111.52	105	
320	Website - Municipal Impact		200.00	200.00		105	
330	Office Equipment		3,493.79	8,000.00	4,506.21	105	
340	Professional Fees	1,245.49	1,345.49	6,000.00	4,654.51	104	
341	Solid Waste Fees	114.98	690.95	800.00	109.05	104	
342	Professional Services			100.00	100.00	104	
350	IT Services	2,101.64	2,255.64		-2,255.64	104	
420	Liability/Property Insurance		5,879.16	5,800.00	-79.16	104	
430	Auditor Fees	4,480.00	4,480.00	4,800.00	320.00	104	

51 WATER FUND

----- Current Year -----

Account	Object	Description	Month	Current	Current YTD	Budget	Variance	%
	440	Publishing & Printing		165.08	348.68	350.00	1.32	104
	450	Travel & Mileage				600.00	600.00	104
	460	Dues & Subscriptions			1,151.80	1,000.00	-151.80	104
	470	Training			20.00	1,000.00	980.00	104
	480	Fuel & Oil		383.36	4,017.77	4,750.00	732.23	104
	490	Telephone Services - SIMPLII			4,125.98	3,390.00	-735.98	104
	491	CENTURY LINK - Internet services		248.12	248.12		-248.12	104
	492	CELL PHONES - VERIZON WIRELESS		117.84	226.99		-226.99	104
	493	COUNCIL IPads - VERIZON WIRELESS		100.03	200.06		-200.06	104
	520	Office Equip Repair & Maint.				3,000.00	3,000.00	104
	540	Equipment Repairs			4,373.65	5,000.00	626.35	104
	520	Attorney Fees		1,484.28	8,164.28	4,800.00	-3,364.28	104
	580	Engineers Fees			61,728.07	15,000.00	-46,728.07	108
	610	Supplies - Fund Specific			655.95	1,000.00	344.05	108
	612	Supplies - SHOP PUBLIC WORKS		38.59	445.04	1,200.00	754.96	108
	613	Small Tools				2,000.00	2,000.00	108
	615	New Equipment			499.00	8,000.00	7,501.00	107
	630	Maintenance and Operations		770.00	35,994.64	15,000.00	-20,994.64	109
	631	Administrative Maintenance		117.86	6,417.18	7,000.00	582.82	109
	640	Vehicle Expense		512.10	512.10	1,000.00	487.90	109
	650	Propane - City Hall			52.06		-52.06	109
	651	Propane-Shop		175.98	693.84	900.00	206.16	109
	652	Propane - water and sewer			306.81	400.00	93.19	109
	670	Power - City Hall		76.10	76.10		-76.10	109
	671	Power WATER AND SEWER		1,084.71	16,777.04	15,000.00	-1,777.04	109
	680	Chemicals		3,043.72	6,832.23	9,000.00	2,167.77	108
	681	Water Tests		188.85	1,592.85	5,000.00	3,407.15	108
	710	Capital Outlay				7,254.00	7,254.00	107
	720	Water Improvement Project		85,003.35	94,857.31		-94,857.31	115
	742	Backhoe Payments		1,372.57	5,490.28	4,865.00	-625.28	115
	820	Contingency Fund				14,066.00	14,066.00	114

52 SEWER FUND

----- Current Year -----

Account	Object	Description	Current		Current YTD	Budget	Variance	%
			Month	Year				
34800		Users Fees	13,246.78		153,912.00	160,373.00	-6,461.00	84
34810		Hook-up Fees	3,550.00		21,250.00	21,000.00	250.00	85
34830		Special Users Fees			18.00	100.00	-82.00	85
34850		Users Late Fees	329.11		1,516.48	2,000.00	-483.52	85
34860		RV Dump Donations	113.10		501.07	600.00	-98.93	85
36400		LGIP MONTHLY-reinvestment			156.78		156.78	85
43500		Sewer						96
110		Employee Salary	4,745.81		40,502.49	62,597.00	22,094.51	84
111		Council Salary	300.00		3,600.00	7,200.00	3,600.00	84
113		Certified Plant Operator			1,200.00	5,000.00	3,800.00	84
210		FICA and Medicare	385.99		3,373.79	5,339.00	1,965.21	84
220		Health & Life Insurance	785.03		8,156.87	11,318.00	3,161.13	84
240		Retirement	602.51		5,152.93	7,794.00	2,641.07	84
260		Worker's Compensation			633.00	1,958.00	1,325.00	84
305		Office Supplies	57.95		348.99	1,300.00	951.01	83
310		Postage			337.92	308.00	-29.92	83
320		Website - Municipal Impact			87.00	87.00		83
330		Office Equipment			1,035.20	3,100.00	2,064.80	83
340		Professional Fees				3,000.00	3,000.00	83
341		Solid Waste Fees	114.98		690.95	800.00	109.05	83
350		IT Services	864.66		2,209.48	1,600.00	-609.48	83
420		Liability/Property Insurance			5,715.85	5,549.00	-166.85	83
430		Auditor Fees	2,800.00		2,800.00	3,000.00	200.00	83
440		Publishing & Printing	162.04		162.04	140.00	-22.04	83
450		Travel & Mileage	51.17		666.91	360.00	-306.91	83
460		Dues & Subscriptions			88.80	150.00	61.20	83
470		Training			295.00	600.00	305.00	83
480		Fuel & Oil	264.85		2,808.90	3,325.00	516.10	83
490		Telephone Services - SIMPLI			3,881.12	2,000.00	-1,881.12	84

52 SEWER FUND

Account	Object	Description	Current Year		Budget	Variance	%
			Month	Current YTD			
491	CENTURY LINK - internet services		177.60	177.60		-177.60	84
492	CELL PHONES - VERIZON WIRELESS		49.84	104.42		-104.42	84
493	COUNCIL IPads - VERIZON WIRELESS		40.01	80.02		-80.02	84
520	Office Equip Repair & Maint.				1,000.00	1,000.00	83
540	Equipment Repairs			595.33	2,500.00	1,904.67	83
570	Attorney Fees		742.14	4,082.14	2,400.00	-1,682.14	84
580	Engineers Fees			23,671.25	8,000.00	-15,671.25	84
610	Supplies - Fund Specific			556.71	200.00	-356.71	84
612	Supplies - SHOP PUBLIC WORKS		38.59	239.77	1,500.00	1,260.23	84
613	Small Tools				250.00	250.00	84
615	New Equipment				7,400.00	7,400.00	84
630	Maintenance and Operations		750.22	2,546.23	10,000.00	7,453.77	84
640	Vehicle Expense		219.49	219.49	740.00	520.51	84
650	Propane - City Hall			45.56		-45.56	84
651	Propane-Shop		175.98	405.02	840.00	434.98	84
652	Propane - water and sewer			122.49	150.00	27.51	84
670	Power - City Hall		32.62	32.62		-32.62	84
671	Power WATER AND SEWER		421.93	6,216.71	6,500.00	283.29	84
680	Chemicals		402.00	3,949.63	3,000.00	-949.63	84
683	Sewer Tests		602.85	6,825.33	6,000.00	-825.33	84
742	Backhoe Payments		710.79	2,843.16	3,408.00	564.84	84
810	CASH IN BANK Carry over				3,160.00	3,160.00	84
910	Ordinance Codification				500.00	500.00	84
	Total Account		15,499.05	136,460.72	184,073.00	47,612.28	74