CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING
Wednesday, November 8, 2023
7:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/4192717240?pwd=UWJUeHFjdm5GMUliNUhFNkJHaUZ2QT09
Meeting ID: 419 271 7240
Passcode: iccouncil

CALL MEETING TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: OCTOBER 25, 2023 ***ACTION ITEM***
B. IDAHO CITY EVENT CHECKLIST: ***ACTION ITEM***
C. BILLS/PAYABLES: OCTOBER 26, 2023 THROUGH NOVEMBER 8, 2023 ***ACTION ITEM***

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

IV. ENGINEER'S REPORT

A. IDAHO CITY DRINKING WATER FACILITY PLAN AMENDMENT 1 CONTRACT ASSIGNMENT. ***ACTION ITEM***
B. IDAHO CITY MASTER SERVICES AGREEMENT CONTRACT ASSIGNMENT. ***ACTION ITEM***

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. ***ACTION ITEM***

VI. OLD BUSINESS

A. IDAHO CITY FIRE PROTECTION DISTRICT. ***ACTION ITEM***

VII. NEW BUSINESS

A. ERIC KOSER – EAST WALULLA LOOP ROAD MAINTENANCE. ***ACTION ITEM***
B. BOBBY MATHEWS – RECORDS REQUEST ISSUES LAW ENFORCEMENT. ***ACTION ITEM***

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS
B. LAW ENFORCEMENT
C. CLERK/TREASURER'S OFFICE
    1. BUDGET UPDATES
    2. WATER AND SEWER UPDATES, ***ACTION ITEM***
        a. DAN MCCOUNELL WATER BILL

D. CITY ATTORNEY

IX. COUNCIL UPDATES

X. MAYOR UPDATES

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Ken Everhart
idahocitymayor1@cityofic.org
Council members:
Tom Secor Jr
Ashley M Elliott
Mari Adams
Ryan Heffington

Chief of Police:
Mark Otter
icpd100@cityofic.org
City officers:
Brent Watson

Public Works Director:
Tami Claus
idahocitypublicworks@cityofic.org
Public Works:
Nick Mancera
Dallas DeCory

City Clerk-Treasurer:
Nancy L Ptak
idahocityclerk@cityofic.org
Deputy Clerk
Kaleb Goodlett
idahocityoffice@cityofic.org
Utility Billing Clerk
Sue Robinson
4cityfolk@cityofic.org

511 Main Street
PO Box 130
Idaho City, ID 83631
(208)392-4584
operating hours
Monday- Thursday
8 am - 5 pm
Friday 9am -3pm

CITY OF IDAHO CITY

MINUTES

REGULAR CITY COUNCIL MEETING
Wednesday, October 25, 2023
7:00 P.M
City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting
https://us02web.zoom.us/j/4192717240?pwd=UWJUeHFjdm5GMUliNUhFNkJHaUZ2QT09
Meeting ID: 419 271 7240
Passcode: iccouncil

CALL MEETING TO ORDER: Mayor Everhart called regular city council meeting to order at 7:00 PM
ROLL CALL: Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance.
PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

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A. APPROVAL OF MINUTES: OCTOBER 11, 2023, ***ACTION ITEM***

Counselor Elliott made a motion, seconded by Adams, to approve the minutes dated October 11, 2023. 4 ayes, Motion carried.

B. IDAHO CITY EVENT CHECKLIST: ***ACTION ITEM***

C. BILLS/PAYABLES: OCTOBER 12, 2023, THROUGH OCTOBER 25, 2023, ***ACTION ITEM***

Counselor Secor made a motion, seconded by Adams, to approve the bills October 12, 2023, through October 25, 2023, in the amount of $4,448.63. 4 ayes. Motion carried.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. ***ACTION ITEM***

A. IC SECTION 74-206(1)(C) TO DISCUSS ACQUIRING AN INTEREST IN REAL PROPERTY NOT OWNED BY THE CITY

Counselor Secor made a motion, seconded by Adams, to adjourn to Executive Session pursuant to Idaho Code sections 74-206(1)(C) to discuss acquiring an interest in real property not owned by the city. Secor Aye, Adams aye, Elliott aye, Heffington aye. Called into session/adjourned at 7:03pm. Mayor Everhart called back into regular session at 7:23pm.

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. ***ACTION ITEM***

IV. ENGINEER'S REPORT

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. ***ACTION ITEM***

VI. OLD BUSINESS

VII. NEW BUSINESS

A. IDAHO CITY FIRE PROTECTION DISTRICT – FIRE HOUSE DISCUSSION

Brent Adamson addressed the council regarding all the information they have been able to collect on the history and grant money that was found in the Idaho City Fire Department. He claims that they found the equipment and original building was

Idaho City Volunteer Fire Department, but the grant was funded through the city to build the new building. Now that it is a fire protection district, the department feels it theirs and the city should transfer the property. The department feels the only tie to the city is that of administering the grant and giving $30 thousand toward the property. The fire department did all the work. Councilor Elliott asked clerk Ptak if she had information available at this time, but she did not, she would get the information previously gathered and supply the council with it at the next meeting.
Mayor Everhart gave his opinion regarding the concerns of many citizens in that the grant was in fact given the CITY of Idaho City Volunteer Fire Department, an entity of the city and ran and paid for by the citizens of the city volunteer and taxpayers alike. This was a department of the city and for the city and was not paid for by those outside of the city limits, even though at times the city would go to assist emergency calls outside city limits if it was close by. The concern is giving away to a district, that has it's own tax base, most of which did not pay for the fire department, a city asset. The city with good conscience and good governing cannot justify to the taxpayers why it would just give up an asset of so much value that the city has paid for with tax dollars and city revenue. The fire department had it's own line item in the city budget for many years and the city covered many of the costs, through taxpayer dollars, to keep insurance, water and sewer, phones, electric, etc. just to name a few. Not to mention yearly audits paid for by the city through its citizens.
Secor and Clerk Ptak both spoke in that fact also, that it was part of the city's regular budget and a department for the city. Elliott asked Brent if the fire department had been able to come up with an offer to the city for the property, in which he replied the fire department members were screaming mad that the city would just not hand it over after all of their hard work, But they did in fact come to a decision to offer the city a donation of $65,000 to go to Idaho City Public Works Department to go towards a building for them or where else it was needed. In exchange for the transfer of the property.
Mayor Everhart asked city Attorney to clarify the conditions of transfer of property, she explained to the procedures for publishing and public hearings and other stipulations. The exchange would still need to be of equal value. Brent explained that the department does not feel they need to purchase a building that is already theirs, so he suggested to the department to donate.
After much discussion, it was decided to keep this on the agenda going forward to keep updated on any appraisals or other transactions that might take place and need action. Mayor Everhart expressed again his stance on why not to just give away the property and the building and even thought the donation amount was not even close to what the property was worth, he thanked Brent for bringing it to the city for consideration. Adams and Elliott would like to see what else the fire department could bring to the table to make a fair trade. Elloitt does believe the fire department needs to have the building and everyone is getting the "grant" in the way of making these decisions, but not for the city to just give it away. City attorney Callahan explained that a legitimate offer would need to be given to the city, which Brent had with him and gave to the mayor and council. It was recommended before accepting any offers to have an appraisal done and go back to the district with all this information. This would need to be an action item and will be ongoing old business until the matter is solved.

VIII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

Dax Olvera updated the council regarding the Baseball fields have been winterized and got the contract and information on the possibility of running the steamboat sledding hill. It is not financially feasible for the city to take this on currently after much discussion.

B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson updated the council regarding the commission training with the city attorney and thanked her for coming up and giving them the opportunity to learn how to conduct the commission in the proper ways considering they are a very hands-on commission. She also informed the council that the commission did receive the CLG for $10,000 and it will go toward reconnaissance survey of the district and survey of the old buildings and asses the other buildings in the district and possible remapping the district and making up to date determinations of properties that once where in that might not need to be and vise versa. The last time this was done was in the 70's.

C. PLANNING & ZONING COMMISSION

No updates

D. IDAHO CITY CHAMBER OF COMMERCE

Rhonda Jameson updated the council on a couple of projects the chamber is currently working towards an archway over Idaho City welcoming visitors. They are also considering a building/shed for the extra chamber items, they are running out of storage space.

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Tami Claus updated the council on the work that had been done on Bear Run and other street updates for patching and what can still be done for this year. She also gave an update on the ph meters, the fencing around the sewer plant, getting the surplus materials from Wilderness Ranch at the cost of $1200, in comparison to the many thousands to have a company come in and do it. DEQ seemed to be on board with it and a possible timeline. Nick is currently working toward getting certified as an operator for the city. She and the mayor discussed the cost of the Chlorine the city buys through Oxarc, the mayor asked city clerk to email the last invoice so he can compare the cost and see if we can save some money.

B. LAW ENFORCEMENT

Chief Mark Otter updated the council on the training he and Brent Watson attended, the grants that Watson sent in have been approved and will be used towards payroll. Cameras will be installed soon and the incident at the library had been resolved. He also has been given some surplus items for vehicles from Sun Valley and will pick those up when they are ready.

C. CLERK/TREASURER'S OFFICE

1. WATER AND SEWER UPDATES, ***ACTION ITEM***

Clerk Ptak gave the council the water and sewer updates along with adjustments, the meters will be read at the end of the month, and these will be the last readings of the month, the city will go to estimated billing for the winter. Water bills are getting

paid a little more promptly. Still working on the process of the delinquency notices getting out in a timely manner and will be working with Utility Billing Clerk to make this a continuous process every month.
She also gave the mayor and council the end of the year budget and reminded them there will be some adjustments made during and after the audit, the water and sewer are way out of control, and we could get dinged for this. She would like to council to commit to budget workshop at least once a month starting March or April at 6pm before the regular meeting. She would really like more input and direction from the council. Council agreed that this should be done.
She informed them of the upstairs heaters working off and on, councilor Heffington said he would investigate this through the company he works for and see what can be done.

D. CITY ATTORNEY

City Attorney Callahan has heard back from Justin Hubble, Element Construction, and they are making plans on getting the water and sewer bills taken care of.

X. COUNCIL UPDATES

Adams gave an update of free EMS Training in Placerville are if anyone knows of anyone who might be interested in receiving this.

XI. MAYOR UPDATES

Mayor Everhart informed them of Kay Jackson's resignation and Clerk Ptak will advertise in the paper and on the website until the position is filled. He had also received possible spam, regarding property on the highway. Consensus is it's spam.
He asked the council if any of the council would be interested in attending and being liaison between the city and the commissions to get updates and give updates to the commissions. It could also be beneficial for the Chamber and the Historic Preservation; Elliott thinks she may be able to do the Chamber. He and Secor are involved with the water, sewer, and streets quite often.

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Eric Koser asked the council who is responsible for plowing the circular drive by his property and the Odd Fellows? The city used this area to stack snow when plowing Walulla and had been asked by the Odd Fellows to keep it as far away from the building as possible, due to the spring melt causing issues with the old historic building. Charlotte Watson was present also to represent the Odd Fellows, they were hoping if it was a city maintained are that the Odd Fellows, Koser and the city might all pitch in to lay some road mix or gravel as this area becomes a bog in the spring and wetter months of fall.
Discussion was had whether it is private or city, Koser asked about putting a gate up, Charlotte is just on a fact-finding mission. If it is in fact part city, would they be willing to help, but after listening to the meeting she realized the city is just as low on funds as the Odd Fellow, she also wanted to make sure if they were to get enough donations to get the gravel, that they were not impeding on city easements or anything along that line. Koser wants to know if it private or city maintained. City Attorney Callahan suggested this should be put on an agenda for further discussion and review. Clerk Ptak will add this to the next agenda.

ADJOURNMENT: 9:04pm

ATTEST: Date approved:

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

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Mayor:
Ken Everhart
idahocitymayor1@cityofic.org
Council members:
Tom Secor Jr
Ashley M Elliott
Mari Adams
Ryan Heffington

Chief of Police:
Mark Otter
icpd100@cityofic.org
City officers:
Brent Watson

Public Works Director:
Tami Claus
idahocitypublicworks@cityofic.org
Public Works:
Nick Mancera
Dallas DeCory

City Clerk-Treasurer:
Nancy L Ptak
idahocityclerk@cityofic.org
Deputy Clerk
Kaleb Goodlett
idahocityoffice@cityofic.org
Utility Billing Clerk
Sue Robinson
4cityfolk@cityofic.org

511 Main Street
PO Box 130
Idaho City, ID 83631
(208)392-4584
operating hours
Monday-Thursday
8 am - 5 pm
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Line #	Check/ Claim	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
27001S		24 HACH COMPANY									
	2505		2,252.00								
1		13778437 10/13/23 WWTP Portable multimeter	2,252.00			52	43500		630		10100
		Total Check:	**2,252.00**								
27002S		191 CURTIS BLUE LINE L.N. CURTIS									
	2506		261.00								
1		754256 10/10/23 Chief Otter Uniforms	261.00			10	42100		380		10100
		Total Check:	**261.00**								
27003S		45 CENTURYLINK									
	2513		311.39								
1		Oct 217B 10/16/23 City Hall Internet	38.37			10	41500		491		10100
2		Oct 217B 10/16/23 City Hall Internet	33.58			51	43400		491		10100
3		Oct 217B 10/16/23 City Hall Internet	23.99			52	43500		491		10100
4		Oct 559B 10/16/23 Water Plant Internet	83.98			51	43400		491		10100
5		Oct 685B 10/16/23 Sewer Internet & Phone	131.47			52	43500		491		10100
		Total Check:	**311.39**								
27004S		171 US BANK									
	2514		1,145.91								
1		1230437324 10/02/23 HP Ink	18.99			10	41500		305		10100
2		1230437324 10/02/23 Sales tax	1.14			10	41500		590		10100
3		1231121048 10/04/23 Hp Ink	18.99			10	41500		305		10100
4		1231121048 10/04/23 Sales tax	1.14			10	41500		590		10100
5		5813 10/13/23 Culvert	693.83			20	43200		635		10100
6		1007 10/17/23 Operation WWTP Textbook	110.00			52	43500		470		10100
7		na 10/20/23 WWTP backflow testing & repair	282.75			52	43500		540		10100
8		1066627 10/20/23 Tailgate parts - amazon	13.35			51	43400		640		10100
9		1066627 10/20/23 Tailgate parts - amazon	5.72			52	43500		640		10100
		Total Check:	**1,145.91**								
27005S		237 NAYLOR & HALES, P.C.									
	2515		1,835.00								
1		11558 10/25/23 Attorney fees	720.00			10	41500		570		10100
2		11558 10/25/23 Attorney fees	720.00			51	43400		570		10100
3		11558 10/25/23 Attorney fees	360.00			52	43500		570		10100
4		12334 10/25/23 Attorney fees	14.00			10	41500		570		10100
5		12334 10/25/23 Attorney fees	14.00			51	43400		570		10100
6		12334 10/25/23 Attorney fees	7.00			52	43500		570		10100
		Total Check:	**1,835.00**								
27006S		999999 TALITHA GRIMMETT									

Line #	Check/ Claim	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
	2516		150.00							
1		na 10/23/23 Rodeo ground dep. refund	150.00			10	41500	360		10100
		Total Check:	**150.00**							
27007S		265 T-Mobile								
	2517		438.23							
1		Oct 10/21/23 Council ipads	32.41			10	41500	493		10100
2		Oct 10/21/23 Council ipads	54.03			51	43400	493		10100
3		Oct 10/21/23 Council ipads	21.61			52	43500	493		10100
4		Oct 10/21/23 Cell Phones	50.29			10	41500	492		10100
5		Oct 10/21/23 Cell Phones	83.81			51	43400	492		10100
6		Oct 10/21/23 Cell Phones	33.52			52	43500	492		10100
7		Oct 10/21/23 Law Enforcement	162.56			10	42100	492		10100
		Total Check:	**438.23**							
27008S		244 MERIDIAN AUTO RANCH								
	2518		193.09							
1		mar0717 10/25/23 Vehicle maintenance	193.09			10	42100	640		10100
		Total Check:	**193.09**							
27009S		238 AOKA Engineering LLC								
	2519		150.00							
1		29 11/07/23 2023-04 inspection	30.00			10	41500	405		10100
2		29 11/07/23 BR 2023-001 inspection	30.00			10	41500	405		10100
3		29 11/07/23 BR 2023-02 inspection	30.00			10	41500	405		10100
4		29 11/07/23 2023-07 inspection 10/26/23	30.00			10	41500	405		10100
5		29 11/07/23 2023-07 inspection 10/30/23	30.00			10	41500	405		10100
		Total Check:	**150.00**							
27010S		42 NORCO INC								
	2520		52.70							
1		39077307 10/31/23 Cylinder rent	52.70			52	43500	630		10100
		Total Check:	**52.70**							
27011S		9 NAPA AUTO PARTS								
	2521		245.49							
1		481-603567 10/31/23 ICPD1 parts	245.49			10	42100	640		10100
		Total Check:	**245.49**							

# of Claims 11 **Total: 7,034.81**

CITY OF IDAHO CITY
Fund Summary for Claims
For the Accounting Period: 11/23

Fund/Account	Amount
10 GENERAL FUND	
10100 Checking-Cash in Bank	$2,057.47
20 STREET FUND	
10100 Checking-Cash in Bank	$693.83
51 WATER FUND	
10100 Checking-Cash in Bank	$1,002.75
52 SEWER FUND	
10100 Checking-Cash in Bank	$3,280.76
Total:	**$7,034.81**

Ciy of Idaho City
PO Box 130
511 Main Street
Idaho City, Idaho 83631-0130

CASH VOUCHERS

Authorized by: _____ Date: _____

This is **EXHIBIT K**, consisting of [2] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [June 22, 2022].

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1

The Effective Date of this Amendment is: 10/30/2023.

Background Data

Effective Date of Owner-Engineer Agreement: **June 22, 2022**

Owner: **City of Idaho City**

Engineer: **Merrick & Company**

Project: **Idaho City 2022 Drinking Water Facility Plan**

Nature of Amendment: Engineering Company Name Change

X Modifications to other terms and conditions of the Agreement

Description of Modifications:

Modify page 1 of Agreement to change name of Engineer from Mountain Waterworks, Inc. to Merrick & Company.

Modify page signature page of Agreement to change Engineer from Mountain Waterworks, Inc. to Merrick & Company.

Modify page signature page of Agreement to change Engineer license from C-1548 to C-1108.

Agreement Summary:

Original agreement amount:	$50,000
Net change for prior amendments:	$0
This amendment amount:	$0
Adjusted Agreement amount:	$50,000

Change in time for services (days or date, as applicable): N/A

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:	ENGINEER:
By:	By:
Print name:	Print name: Stuart Hurley, P.E.
Title:	Title: Idaho Water Practice Lead
Date Signed:	Date Signed: 10/30/2023

Consent to Contract Assignment

Date 8/1/2023 Client City of Idaho City, Idaho ("Client")

Contract Idaho City 2022 Drinking Water Facility Plan ("Contract")

Retainage $ N/A , if any.

Assignor: Mountain Waterworks, Inc., an Idaho corporation ("Mountain Waterworks")

Assignee: Merrick & Company, a Colorado corporation ("Merrick")

Recitals

Mountain Waterworks strongly believes we will enhance our client services by combining forces with and utilizing the technology and resources of Merrick, an employee-owned, multidisciplinary professional services firm specializing in infrastructure markets, energy, national security, and life sciences.

Merrick, organized in 1955, provides engineering, architecture, design-build, surveying, and geospatial technologies services, and is excited at the prospect of joining forces with Mountain Waterworks. The combined vision is to create value for our clients.

Merrick and Mountain Waterworks have signed an Asset Purchase Agreement for the sale of certain assets by Mountain Waterworks to Merrick (the "Transaction"). Mountain Waterworks, as a part of the Transaction, desires to obtain Client's consent to assignment of the Contract to Merrick, in exchange for Merrick's agreement to undertake the duties and liabilities under the Contract.

In consideration of the Recitals, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, consent to assignment of the Contract is given as follows:

- Consent. Client consents to Mountain Waterworks' assignment of the Contract to Merrick effective as of the Transaction closing, in consideration of which Merrick assumes all liabilities under, and agrees to perform all duties and responsibilities under the Contract.

- Status of Contract. The Contract represents the entire agreement between Client and Mountain Waterworks, is in full force and effect, and is attached to this form (with all amendments, if any). To the best of Client's knowledge, no party is in default under the Contract, no fees have been paid in advance, and retainage (if any) is set forth above.

IN WITNESS WHEREOF, the parties sign this effective as of the date first written above.

SIGNATURE PAGE TO FOLLOW

City of Idaho City, Idaho

By: _____

Name: _____

Title: _____

Merrick & Company

By: Emily Bloedel

Name: Emily L. Bloedel, JD, MBA

Title: Manager of Risk Management and Corporate Counsel

Mountain Waterworks, Inc.

By: _____

Name: Stuart Hurley, P.E.

Title: President

REQUEST TO APPEAR ON AGENDA

Today's Date: 11/06/2023

Name: Bobby Mathews

Subject: Records request issues - law enforcement

Will this be an action item? YES ☑ NO ☐

To ensure that you appear on the agenda, please return this form to City Hall no later than <u>ONE WEEK PRIOR</u> to the meeting you wish to appear.

Date of city council meeting you wish to appear on the agenda:
11/08/2023

Date of ICHC meeting you wish to appear on the agenda:

Date of ICP&Z meeting you wish to appear on the agenda:

Date of ICP&R meeting you wish to appear on the agenda:

Questions? Please call City Hall at 208-392-4584 or email idahocityclerk@cityofic.org or idahocityoffice@cityofic.org

UTILITY BILLING SYSTEM Report ID: 1020 — **CITY OF IDAHO CITY**

PAST DUE 60 OR MORE DAYS — For target date 11/01/2023 — **09:51:29 - 11/01/2023**

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20001-03	00-NONE	[redacted]	302 ELK CREEK ROAD		COMMERCIAL	
	51 - WATER BASE		Agreement			
	52 - SEWER			13690.08		13059.44
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE			10791.95		10791.95
	51 - OVERPAYMENT					
			Subtotal for Account 20001-03 :	24482.03		23851.39
20002-00	02-02	[redacted]	305 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE		7-day Last pd $250 9/26/23	223.05		96.25
	51 - WATER USAGE			8.85		7.36
	52 - SEWER			173.05		103.83
	51 - WATER LATE FEE			34.12		19.46
	52 - SEWER LATE FEE			51.26		27.29
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20002-00 :	490.33		256.15
20004-00	03-NONE	[redacted]	300 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE		Agreement			
	52 - SEWER			136.75		67.53
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20004-00 :	136.75		67.53
20019-00	02-19	[redacted]	607 MAIN STREET		RESIDENTIAL	
	51 - WATER BASE		7-day Last pd $200 9/20/23	202.44		77.64
	51 - WATER USAGE		Will pay on 11/15	21.67		17.82
	52 - SEWER			138.44		69.22
	51 - WATER LATE FEE			9.55		
	52 - SEWER LATE FEE			9.55		
	51 - OVERPAYMENT					
			Subtotal for Account 20019-00 :	381.85		164.68
20048-00	02-48	[redacted]	301 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE		Last Pd. $150 11/1/23	124.80		
	51 - WATER USAGE			15.67		
	52 - SEWER			102.88		33.68
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE			93.35		
	51 - OVERPAYMENT					
			Subtotal for Account 20048-00 :	~~243.35~~		33.68
20066-00	02-66	[redacted]	608 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE		7-Day Last pd. $250 8/29/23	187.20		62.40
	51 - WATER USAGE		Pd $150 11/7/23	9.12		2.57
	52 - SEWER			124.37		55.15
	51 - WATER LATE FEE			6.50		
	52 - SEWER LATE FEE			6.50		
	51 - OVERPAYMENT					
			Subtotal for Account 20066-00 :	333.69		120.12
20071-00	02-71	[redacted]	609 MAIN STREET		RESIDENTIAL	
	51 - WATER BASE		Last Pd $200 9/20/23	173.46		48.66
	51 - WATER USAGE		7-Day	2.83		
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE		Will pay on 11/15	4.87		
	52 - SEWER LATE FEE			4.87		
	51 - OVERPAYMENT					
			Subtotal for Account 20071-00 :	289.86		83.27

UTILITY BILLING SYSTEM Report ID: 1020 — CITY OF IDAHO CITY

PAST DUE 60 OR MORE DAYS — For target date 11/01/2023 — 09:51:29 - 11/01/2023

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20076-00	02-76	[redacted]	MOTHERLODE ROAD		COMMERCIAL	
	51 - WATER BASE			374.40		124.80
	51 - WATER USAGE			108.13		43.40
	52 - SEWER			1661.26		553.76
	51 - WATER LATE FEE			16.82		
	52 - SEWER LATE FEE			16.82		
			Subtotal for Account 20076-00 :	2177.45		721.96
20077-00	02-77	[redacted]	606 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE					
	52 - SEWER			109.96		40.76
	51 - WATER LATE FEE			6.24		
	52 - SEWER LATE FEE			6.24		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20077-00 :	309.66		103.16
20082-00	02-82	[redacted]	110 PLACER STREET		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE			2.37		1.69
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			6.41		
	52 - SEWER LATE FEE			6.41		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20082-00 :	306.22		98.70
20113-00	02-113	[redacted]	201 E WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE			124.80		
	51 - WATER USAGE			0.41		
	52 - SEWER			99.52		30.30
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20113-00 :	224.73		30.30
20123-00	02-123	[redacted]	303 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE			2.91		2.57
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			6.50		
	52 - SEWER LATE FEE			6.50		
	51 - OVERPAYMENT					
			Subtotal for Account 20123-00 :	306.94		99.58
20125-00	02-125	[redacted]	309 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE			124.80		
	51 - WATER USAGE			5.26		
	52 - SEWER			69.22		
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - MISC					
	51 - ON/OFF FEE			70.00		
	51 - NSF FEE			25.83		25.83
	51 - OVERPAYMENT					
			Subtotal for Account 20125-00 :	295.11		25.83
20126-00	02-126	[redacted]	316 W WALULLA STREET		RESIDENTIAL	
	51 - WATER BASE			236.88		112.08
	51 - WATER USAGE					
	52 - SEWER			138.44		69.22
	51 - WATER LATE FEE			11.21		
	52 - SEWER LATE FEE			11.21		
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20126-00 :	397.74		181.30

11/2/23 Pd in Full — BANK ISSUE — 7-Day — Last pd. 8/24/23 $710.15

7-Day — Last pd $250 8/29/23 — Pd. $120 11/7/23

7-Day — Last pd $316.93 8/22/23

Last pd $200 10/5/23

Pd on full 11/1/23 — 7-Day — Last pd $355.46 8/9/23

Agreement Until 11/20/23

7-Day — Last pd. $550 9/5/23

UTILITY BILLING SYSTEM Report ID: 1020 — CITY OF IDAHO CITY

PAST DUE 60 OR MORE DAYS — For target date 11/01/2023 — 09:51:29 - 11/01/2023

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20158-00	02-158	[redacted]	203 MYERS STREET Last pd. $100 10/24/23		RESIDENTIAL	
	51 - WATER BASE			184.21		59.41
	51 - WATER USAGE			4.59		2.70
	52 - SEWER			103.83		34.61
	51 - OVERPAYMENT					
			Subtotal for Account 20158-00 :	292.63		96.72
20171-00	02-171	[redacted]	3876 HIGHWAY 21 Last pd. $367.83 10/12/23		COMMERCIAL	
	51 - WATER BASE			124.80		
	51 - WATER USAGE			671.80		6.11
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			0.61		
	52 - SEWER LATE FEE			0.61		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20171-00 :	901.65		40.72
20173-00	02-173	[redacted]	3874 HIGHWAY 21 Last pd $111.79 10/12/23		RESIDENTIAL	
	51 - WATER BASE			124.80		
	51 - WATER USAGE			923.58		898.54
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			89.85		
	52 - SEWER LATE FEE			89.85		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20173-00 :	1331.91		933.15
20209-00	02-209	[redacted]	382 W WALULLA STREET Last pd $200 9/6/23		RESIDENTIAL	
	51 - WATER BASE			124.80		
	51 - WATER USAGE			21.74		
	52 - SEWER			88.87		19.65
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20209-00 :	235.41		19.65
20230-00	02-230	[redacted]	511 MONTGOMERY STREET Last pd. $101.67 10/11/23		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE			165.00		160.20
	52 - SEWER			138.44		69.22
	51 - WATER LATE FEE			25.72		
	52 - SEWER LATE FEE			25.72		
	51 - OVERPAYMENT					
			Subtotal for Account 20230-00 :	542.08		291.82
20241-00	02-241	[redacted]	403 ELK CREEK ROAD Last pd. $500 8/15/23		RESIDENTIAL	
	51 - WATER BASE			201.00		76.20
	51 - WATER USAGE			22.96		13.10
	52 - SEWER			138.44		69.22
	51 - WATER LATE FEE			30.10		19.26
	52 - SEWER LATE FEE			39.36		20.56
	51 - OVERPAYMENT					
			Subtotal for Account 20241-00 :	431.86		198.34
20242-00	02-242	[redacted]	420 ELK CREEK ROAD Last pd $100 10/20/23 will pay $100 a week		RESIDENTIAL	
	51 - WATER BASE			228.20		103.40
	51 - WATER USAGE			37.40		17.28
	52 - SEWER			138.44		69.22
	51 - WATER LATE FEE			14.08		
	52 - SEWER LATE FEE			16.36		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20242-00 :	434.50		189.90

Pd. $300 11/7/23

Pd in full

PAST DUE

7-Day

Pd in full

UTILITY BILLING SYSTEM Report ID: 1020 — CITY OF IDAHO CITY

PAST DUE 60 OR MORE DAYS — For target date 11/01/2023 — 09:51:29 - 11/01/2023

Account	Route - Meter / Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20278-00	02-278	[redacted]	301 W WALULLA STREET Last pd $170.33 8/30/23		RESIDENTIAL	
	51 - WATER BASE			187.20		62.40
	51 - WATER USAGE			5.61		2.84
	52 - SEWER			103.83		34.61
	51 - WATER LATE FEE			6.52		
	52 - SEWER LATE FEE			6.52		
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20278-00 :	309.68		99.85
20291-00	02-291	[redacted]	204 LAINEY LANE		RESIDENTIAL	
	51 - WATER BASE			811.20		686.40
	52 - SEWER			449.93		380.71
	51 - WATER LATE FEE			436.80		305.76
	52 - SEWER LATE FEE			735.24		467.86
			Subtotal for Account 20291-00 :	2433.17		1840.73
20293-00	02-293	[redacted]	232 MORES CREEK DRIVE		RESIDENTIAL	
	51 - WATER BASE			811.20		686.40
	52 - SEWER			449.93		380.71
	51 - WATER LATE FEE			436.80		305.76
	52 - SEWER LATE FEE			735.24		467.86
			Subtotal for Account 20293-00 :	2433.17		1840.73
20304-00	02-304	[redacted]	112 PROSPECTOR		RESIDENTIAL	
	51 - WATER BASE			249.60		124.80
	51 - WATER USAGE			2.82		2.82
	52 - SEWER			22.00		11.00
	51 - WATER LATE FEE			12.76		
	52 - SEWER LATE FEE			12.76		
			Subtotal for Account 20304-00 :	299.94		138.62
30001-00	03-01	[redacted]	211 COMMERCIAL STREET		~~RESIDENTIAL~~	
	51 - WATER BASE			19.00		19.00
	52 - SEWER			11.00		11.00
	51 - WATER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 30001-00 :	30.00		30.00
30002-00	03-02	[redacted]	304 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE		Agreement			
	52 - SEWER			136.75		67.53
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 30002-00 :	136.75		67.53

7-Day 11/2/23 Pd $200 will pay rest on 11/15/23

Total Balance: 40388.46

Total Past Due: 31625.40

UTILITY BILLING SYSTEM Report ID: 1107 | CITY OF IDAHO CITY

CUSTOMER TRANSACTIONS For 11-2023 [redacted] 13:48:38 - 11/06/2023

CITY OF IDAHO CITY
PO BOX 130
IDAHO CITY, ID 83631
208-392-4584

Transaction Description - ID Number AP-Year	Date & Time	Fund - Service		Amount	Check # Running Balance
			Total for Transaction:	99.64	99.64
CHARGE [Penalty]					
12-2022	12/06/2022 01:58:56 PM	51 - WATER LATE FEE		6.50	
			Total for Transaction:	6.50	106.14
CHARGE [Penalty]					
12-2022	12/06/2022 01:59:08 PM	52 - SEWER LATE FEE		6.50	
			Total for Transaction:	6.50	112.64
CHARGE					
12-2022	12/06/2022 02:07:26 PM	51 - WATER BASE		62.40	
12-2022	12/06/2022 02:07:26 PM	51 - WATER USAGE		2.63	
12-2022	12/06/2022 02:07:26 PM	52 - SEWER		34.61	
			Total for Transaction:	99.64	212.28
RECEIPT 110997					9060
12-2022	12/13/2022 08:33:44 AM	51 - WATER BASE		-124.80	
12-2022	12/13/2022 08:33:44 AM	51 - WATER USAGE		-5.26	
12-2022	12/13/2022 08:33:44 AM	52 - SEWER		-69.22	
12-2022	12/13/2022 08:33:44 AM	51 - WATER LATE FEE		-6.50	
12-2022	12/13/2022 08:33:44 AM	52 - SEWER LATE FEE		-6.50	
			Total for Transaction:	-212.28	0.00
RECEIPT [Overpayment] 111151					9217
12-2022	12/22/2022 12:45:35 PM	51 - OVERPAYMENT		-212.28	
			Total for Transaction:	-212.28	-212.28
CHARGE					
1-2023	01/04/2023 02:28:20 PM	51 - WATER BASE		62.40	
1-2023	01/04/2023 02:28:20 PM	51 - WATER USAGE		2.63	
1-2023	01/04/2023 02:28:20 PM	52 - SEWER		34.61	
			Total for Transaction:	99.64	-112.64
ADJUSTMENT [Autodistribute] 12154 AUTODISTRIBUTE					
2-2023	02/07/2023 01:00:43 PM	51 - WATER BASE		-62.40	
2-2023	02/07/2023 01:00:43 PM	51 - WATER USAGE		-2.63	
2-2023	02/07/2023 01:00:43 PM	52 - SEWER		-34.61	
2-2023	02/07/2023 01:00:43 PM	51 - OVERPAYMENT		99.64	
			Total for Transaction:	0.00	-112.64
CHARGE					
2-2023	02/07/2023 01:35:23 PM	51 - WATER BASE		62.40	
2-2023	02/07/2023 01:35:23 PM	51 - WATER USAGE		2.63	
2-2023	02/07/2023 01:35:23 PM	52 - SEWER		34.61	
			Total for Transaction:	99.64	-13.00
ADJUSTMENT [Autodistribute] 12192 AUTODISTRIBUTE					
2-2023	03/08/2023 12:54:59 PM	51 - WATER BASE		-62.40	
2-2023	03/08/2023 12:54:59 PM	51 - WATER USAGE		-2.63	
2-2023	03/08/2023 12:54:59 PM	52 - SEWER		-34.61	
2-2023	03/08/2023 12:54:59 PM	51 - OVERPAYMENT		99.64	
			Total for Transaction:	0.00	-13.00
CHARGE					
3-2023	03/08/2023 01:00:42 PM	51 - WATER BASE		62.40	
3-2023	03/08/2023 01:00:42 PM	51 - WATER USAGE		2.63	
3-2023	03/08/2023 01:00:42 PM	52 - SEWER		34.61	
			Total for Transaction:	99.64	86.64
ADJUSTMENT [Autodistribute] 12231 AUTODISTRIBUTE					
4-2023	04/05/2023 08:08:04 AM	51 - WATER BASE		-13.00	
4-2023	04/05/2023 08:08:04 AM	51 - OVERPAYMENT		13.00	
			Total for Transaction:	0.00	86.64
CHARGE					
4-2023	04/05/2023 08:30:54 AM	51 - WATER BASE		62.40	
4-2023	04/05/2023 08:30:55 AM	51 - WATER USAGE		2.63	
4-2023	04/05/2023 08:30:55 AM	52 - SEWER		34.61	
			Total for Transaction:	99.64	186.28
RECEIPT 111933					9120
4-2023	04/11/2023 08:42:20 AM	51 - WATER BASE		-111.80	
4-2023	04/11/2023 08:42:20 AM	51 - WATER USAGE		-5.26	
4-2023	04/11/2023 08:42:20 AM	52 - SEWER		-69.22	

UTILITY BILLING SYSTEM Report ID: 1107 — CITY OF IDAHO CITY

CUSTOMER TRANSACTIONS For 11-2023 — 13:48:38 - 11/06/2023

CITY OF IDAHO CITY
PO BOX 130
IDAHO CITY, ID 83631
208-392-4584

Transaction Description - ID Number / AP-Year	Date & Time	Fund - Service		Amount	Check #	Running Balance
			Total for Transaction:	-186.28		0.00
CHARGE						
5-2023	05/03/2023 08:47:54 AM	51 - WATER BASE		62.40		
5-2023	05/03/2023 08:47:54 AM	51 - WATER USAGE		2.63		
5-2023	05/03/2023 08:47:54 AM	52 - SEWER		34.61		
			Total for Transaction:	99.64		99.64
CHARGE						
6-2023	06/01/2023 09:24:25 AM	51 - WATER BASE		62.40		
6-2023	06/01/2023 09:24:25 AM	52 - SEWER		34.61		
			Total for Transaction:	97.01 missed payment		196.65
RECEIPT [Partial Payment] 112447					9068	
6-2023	06/13/2023 09:25:27 AM	51 - WATER BASE		-62.40		
6-2023	06/13/2023 09:25:27 AM	51 - WATER USAGE		-2.63		
6-2023	06/13/2023 09:25:27 AM	52 - SEWER		-34.61		
			Total for Transaction:	-99.64		97.01
CHARGE [Penalty]						
7-2023	07/05/2023 10:28:08 AM	51 - WATER LATE FEE		6.24		
			Total for Transaction:	6.24		103.25
CHARGE [Penalty]						
7-2023	07/05/2023 10:29:44 AM	52 - SEWER LATE FEE		6.24		
			Total for Transaction:	6.24		109.49
CHARGE						
7-2023	07/05/2023 10:44:48 AM	51 - WATER BASE		62.40		
7-2023	07/05/2023 10:44:48 AM	52 - SEWER		34.61		
			Total for Transaction:	97.01		206.50
RECEIPT [Partial Payment] 112698					9072	
7-2023	07/18/2023 09:10:50 AM	51 - WATER BASE		-74.88		
7-2023	07/18/2023 09:10:50 AM	52 - SEWER		-34.61		
			Total for Transaction:	-109.49		97.01
CHARGE						
8-2023	08/02/2023 08:04:42 AM	51 - WATER BASE		62.40		
8-2023	08/02/2023 08:04:42 AM	51 - WATER USAGE		194.61		
8-2023	08/02/2023 08:04:43 AM	52 - SEWER		34.61		
			Total for Transaction:	291.62		388.63
RECEIPT [Partial Payment] 112951					9074	
8-2023	08/15/2023 09:13:10 AM	51 - WATER BASE		-49.92		
8-2023	08/15/2023 09:13:10 AM	52 - SEWER		-34.61		
8-2023	08/15/2023 09:13:10 AM	51 - WATER LATE FEE		-6.24		
8-2023	08/15/2023 09:13:10 AM	52 - SEWER LATE FEE		-6.24		
			Total for Transaction:	-97.01		291.62
CHARGE						
9-2023	09/06/2023 01:34:25 PM	51 - WATER BASE		62.40		
9-2023	09/06/2023 01:34:26 PM	51 - WATER USAGE		4.66		
9-2023	09/06/2023 01:34:26 PM	52 - SEWER		34.61		
			Total for Transaction:	101.67		393.49
CHARGE [Penalty]						
10-2023	10/04/2023 11:25:27 AM	51 - WATER LATE FEE		25.72		
			Total for Transaction:	25.72		419.21
CHARGE [Penalty]						
10-2023	10/04/2023 11:26:53 AM	52 - SEWER LATE FEE		25.72		
			Total for Transaction:	25.72		444.93
CHARGE						
10-2023	10/04/2023 11:27:25 AM	51 - WATER BASE		62.40		
10-2023	10/04/2023 11:27:26 AM	51 - WATER USAGE		2.23		
10-2023	10/04/2023 11:27:26 AM	52 - SEWER		34.61		
			Total for Transaction:	99.24		544.17
RECEIPT [Partial Payment] 113372					9140	
10-2023	10/11/2023 08:59:00 AM	51 - WATER BASE		-62.40		
10-2023	10/11/2023 08:59:00 AM	51 - WATER USAGE		-39.27		
			Total for Transaction:	-101.67		442.50

UTILITY BILLING SYSTEM Report ID: 1107 | CITY OF IDAHO CITY

CUSTOMER TRANSACTIONS For 11-2023 | 13:48:38 - 11/06/2023

CITY OF IDAHO CITY
PO BOX 130
IDAHO CITY, ID 83631
208-392-4584

Transaction Description - ID Number AP-Year	Date & Time	Fund - Service		Amount	Check # Running Balance
CHARGE					
11-2023	11/01/2023 09:29:18 AM	51 - WATER BASE		62.40	
11-2023	11/01/2023 09:29:18 AM	51 - WATER USAGE		2.57	
11-2023	11/01/2023 09:29:18 AM	52 - SEWER		34.61	
			Total for Transaction:	99.58	542.08

Subtotal for Account 20230-00 : Portion Past Due 442.50 Total Balance: 542.08

From: [redacted]
Date: Tue, Nov 7, 2023, 8:09 AM
Subject: Community Hall
To: Nancy Ptak <idahocityclerk@cityofic.org>, Nancy Ling-Ptak <idahocityclerk@gmail.com>
Cc: Kenny Everhart City Council [redacted]

Good morning Nancy,
As you know Idaho City Community Club (ICCC) rented the community hall (hall) for our annual Holiday Bazaar for Friday, Saturday & Sunday. I have attached before and after photos of the bathrooms of the hall that I took on Friday, November 3rd, in order to provide you and the Mayor and City Council a visual of the condition I found the bathrooms; and, how they looked after I personally cleaned them.

The front porch light is burned out. This was a safety hazard for our vendors, the public and our working members when we went to leave on Friday and Saturday night in the dark.

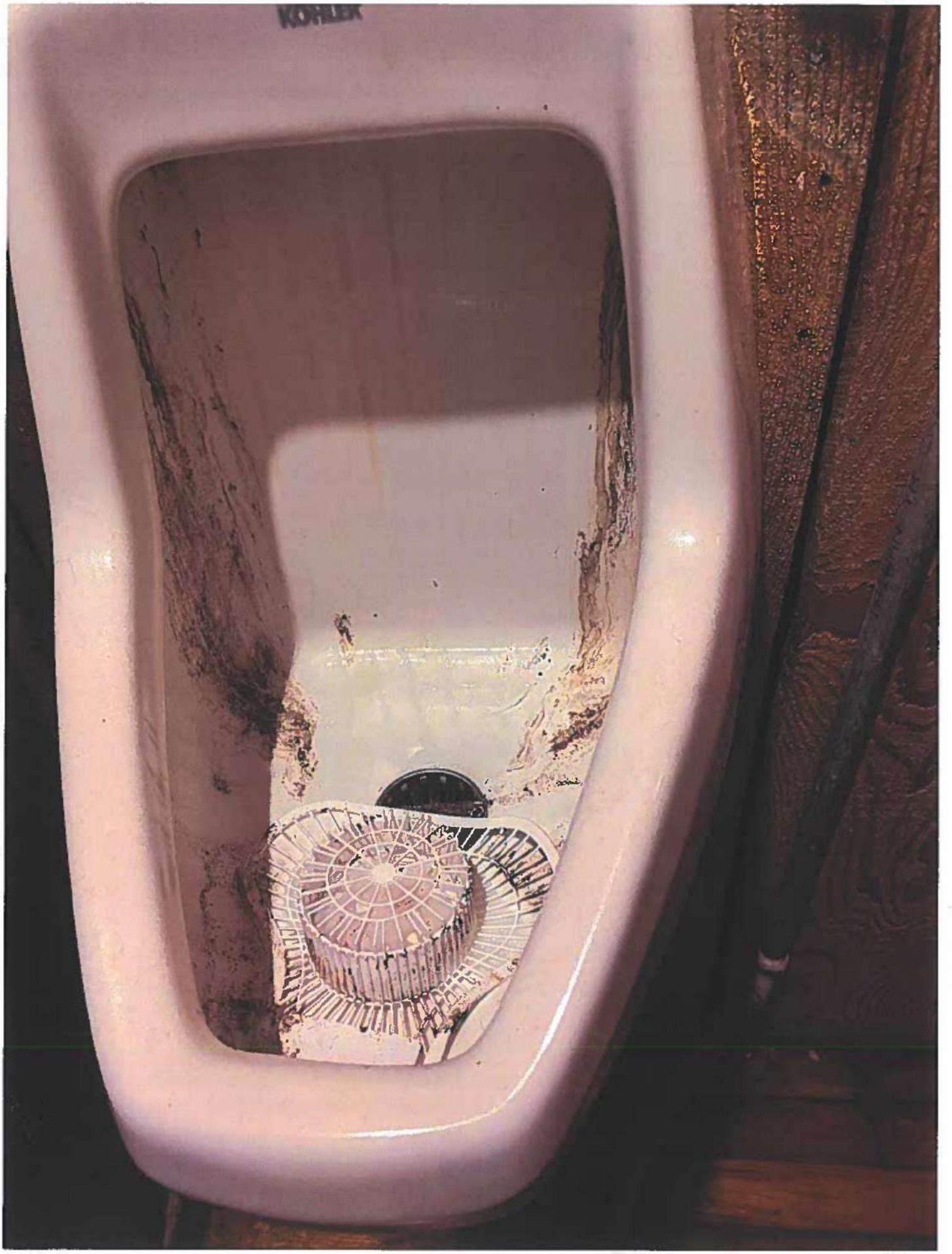
I would like to suggest to the Mayor and City Council that they work with you to establish a rental agreement that could possibly include some of the following:

a. a city employee meet the "rentor" at the hall prior to issuing the key to review the condition/cleaniness of the building;
b. the city employee meet the "rentor" after the event to review the condition/cleaniness of the building;
c. the city employee check the hall for minor maintenance issues; i.e. the front porch light; the toilets flush properly.

I understand that the City currently charges a "cleaning deposit" for the use of the hall; however, if no one checks the condition of the building how does one get the cleaning deposit back?

ICCC appreciates the Mayor and City Council and enjoys renting the building for our community events. I appreciate your time and am available to discuss this email further with you if you need more information.

Best regards,
Rora A. Canody
Idaho City Community Club President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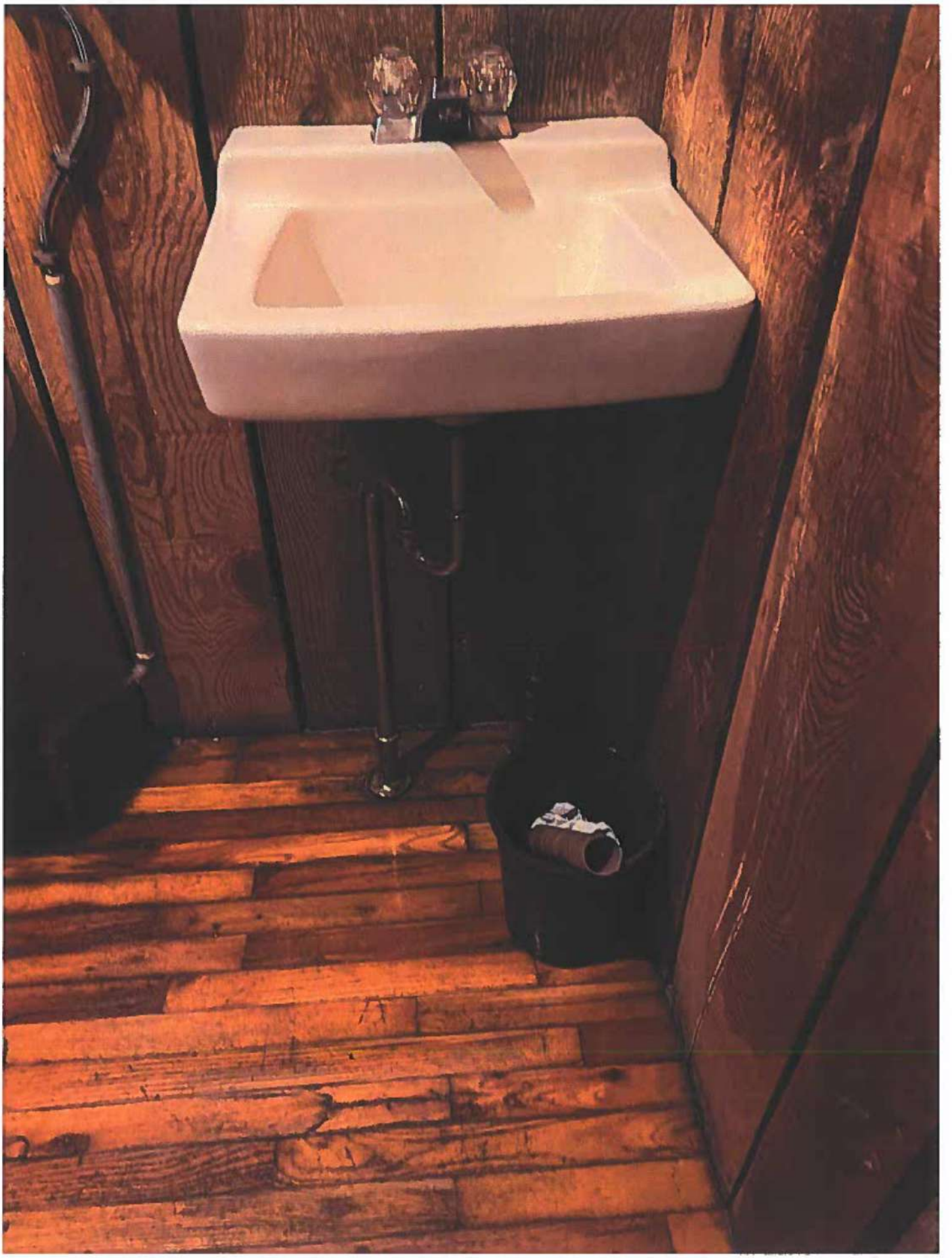

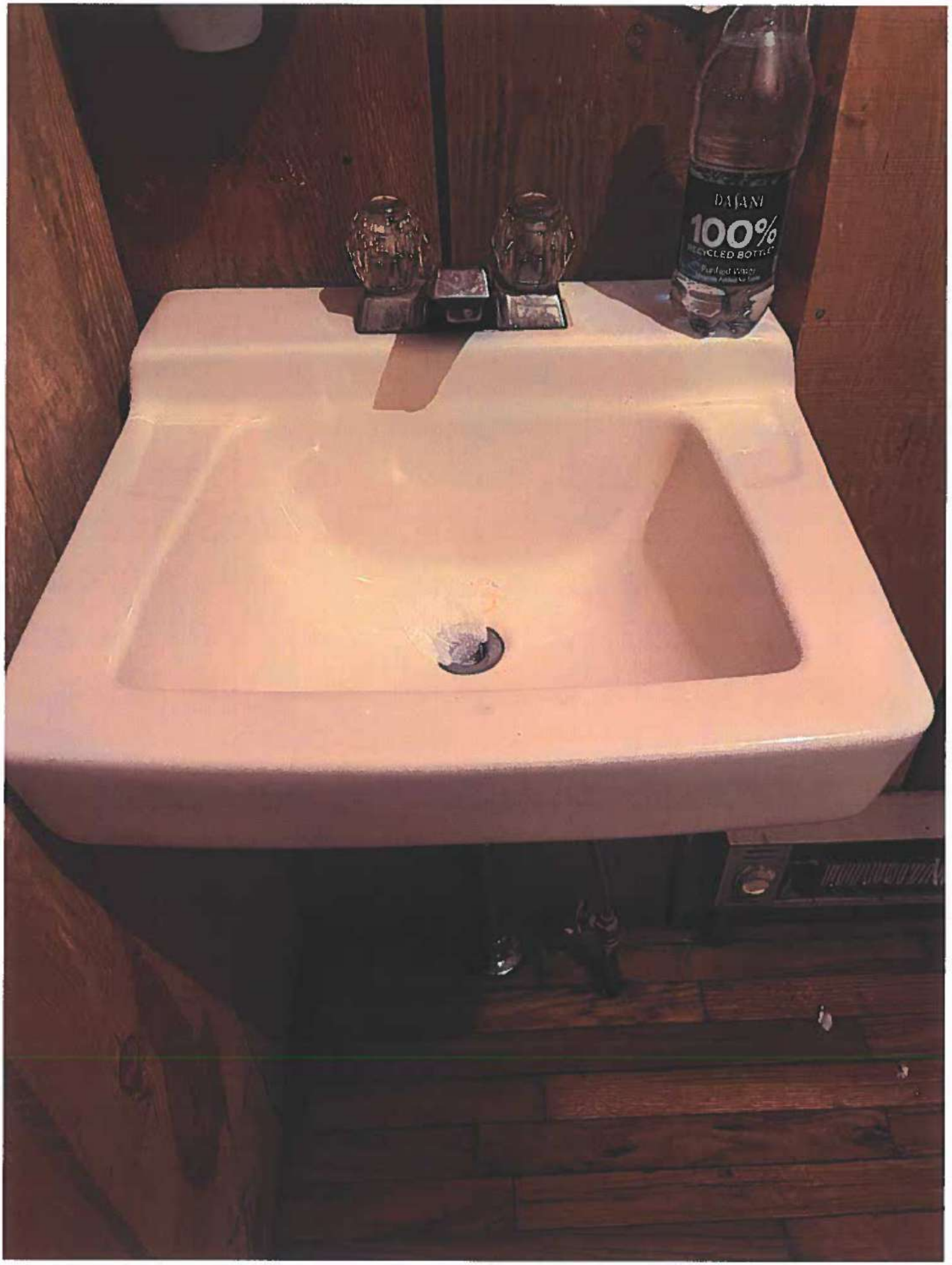
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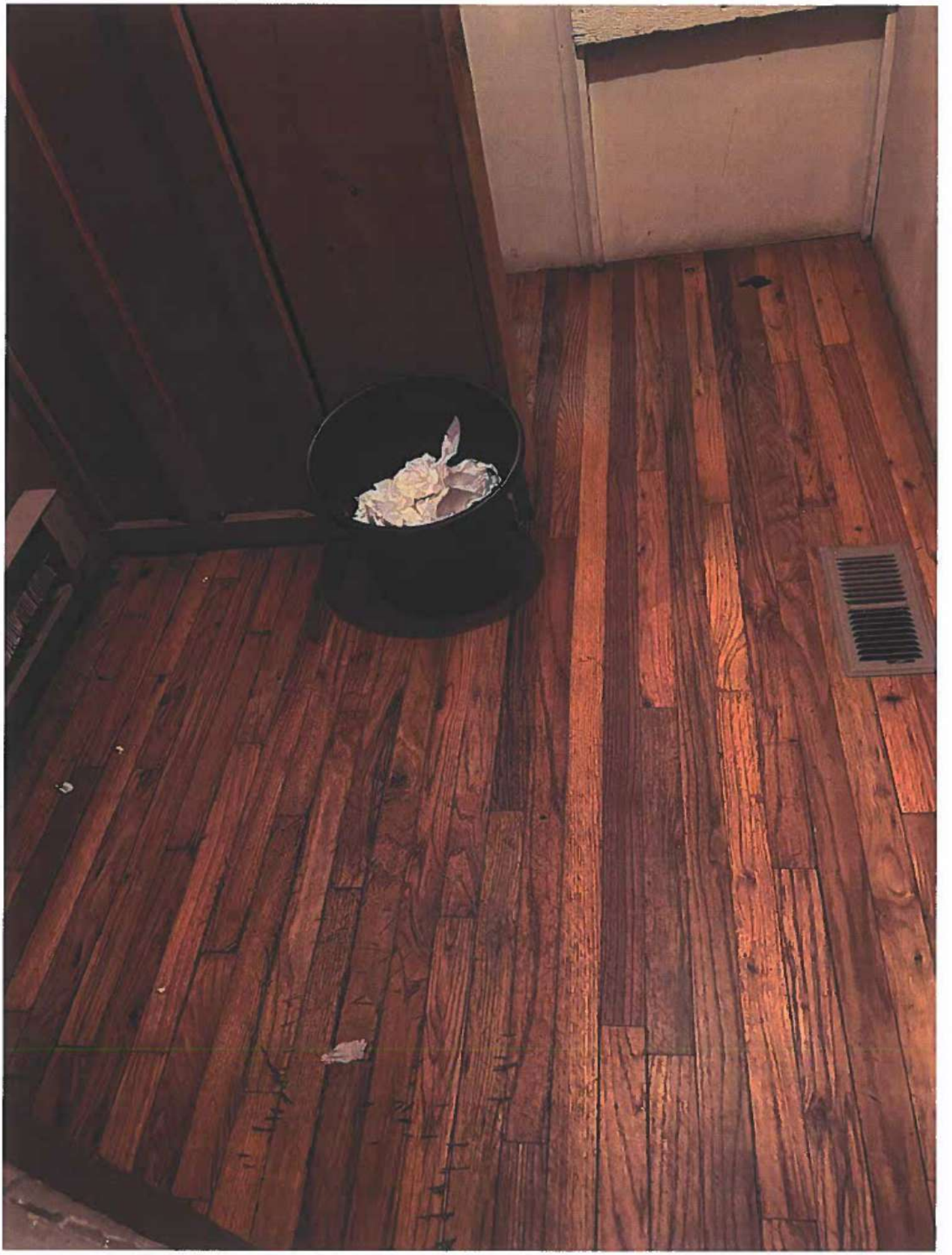

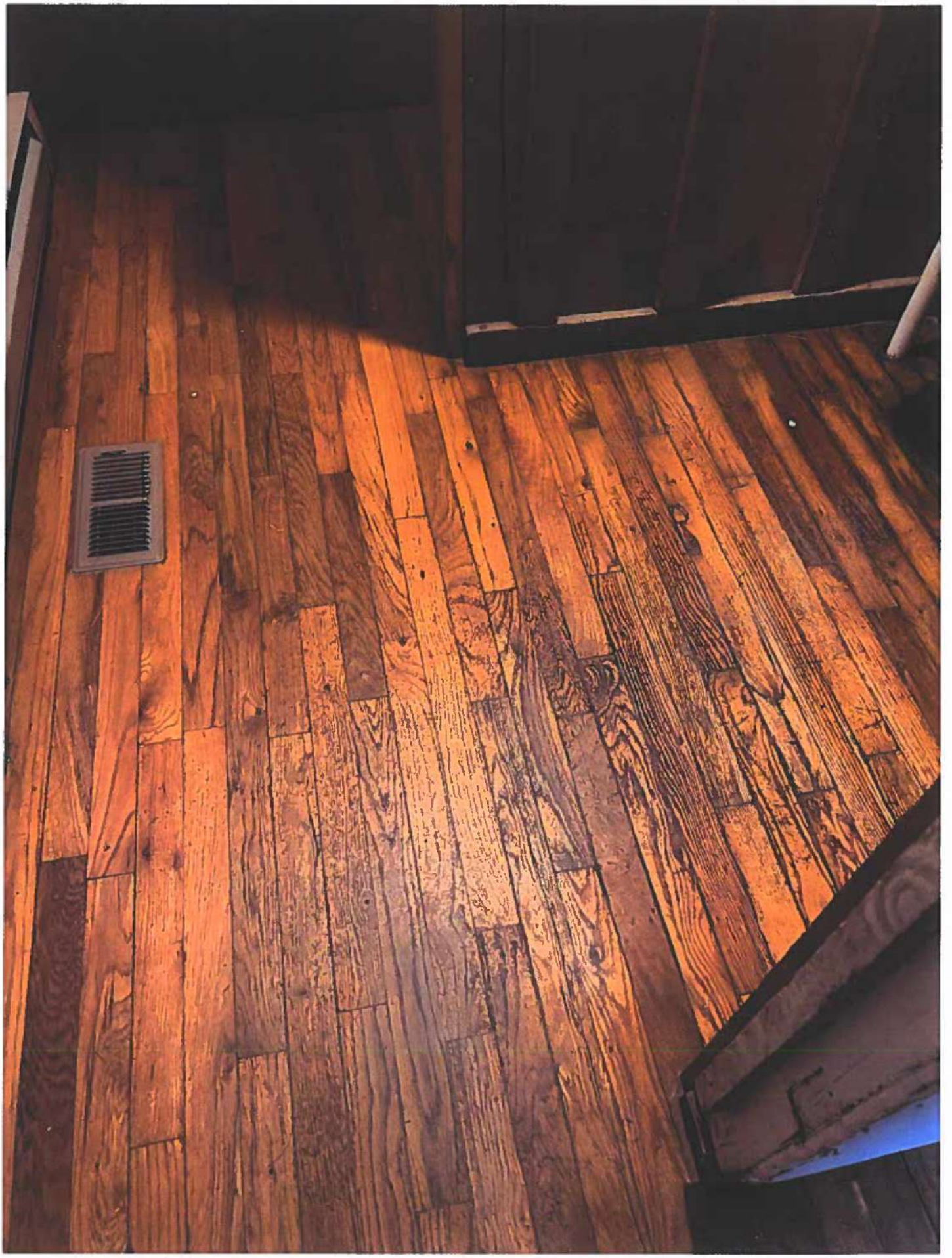

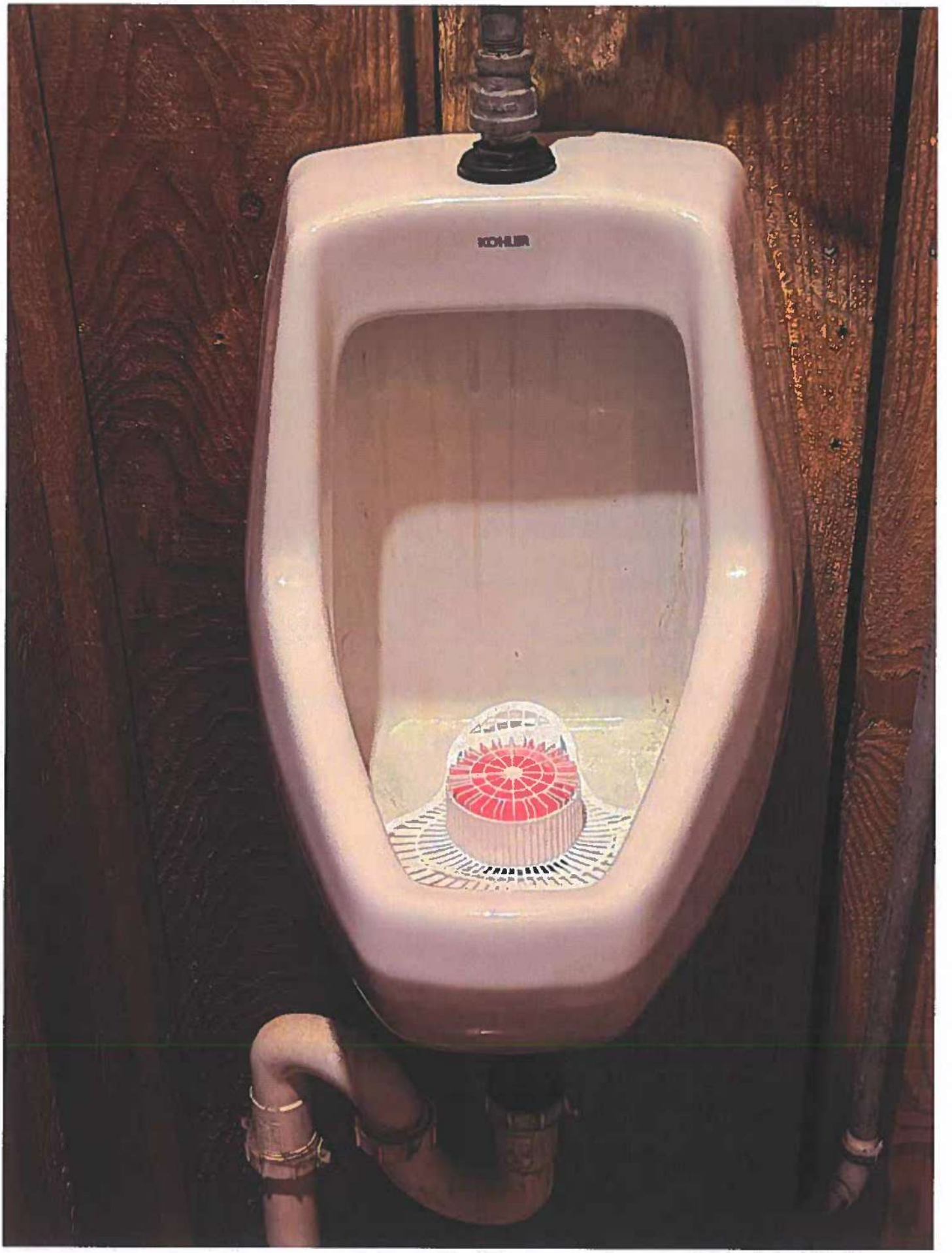
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oasis


BETCO

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RAY ROBISON COMMUNITY HALL
206 WEST COMMERCIAL
RESERVATION APPLICATION

NAME:

ADDRESS:

MAILING ADDRESS:

PHONE: EMAIL:

REQUESTED
DATE(S) OF USE:

TYPE OF USE:

WILL THERE BE ALCOHOL: CONSUMED? ☐ Yes ☐ No SOUND SYSTEM? ☐ Yes ☐ No

HOURS OF USE: FROM: TO:

***THE CITY REQUIRES A $150 CLEANING DEPOSIT** WITHIN 10 BUSINESS DAYS OF THE REQUEST IN ORDER TO KEEP THE BOOKING YOU REQUESTED. FOR SAFETY REASONS NOTHING IS ALLOWED TO BE HUNG FROM THE CEILING. CLEANING DEPOSIT WILL BE FORFEITED IF CEILING TILES ARE DISRUPTED OR COMMUNITY HALL KEY IS NOT RETURNED TO THE DROP BOX AFTER YOUR RESERVATION DATE.

SIGNATURE OF APPLICANT:

COUNCIL APPROVED: ALCOHOL VARIANCE: ☐ Yes ☐ No NOISE VARIANCE: ☐ Yes ☐ No

SIGNATURE OF CITY REPRESENTATIVE:

NOTES:

Walkthrough performed by city employee prior to event. (checklist on back of application) ☐ Yes ☐ No Initials _____
Walkthrough performed by city employee after event. (checklist on back of application) ☐ Yes ☐ No Initials _____

COMMUNITY HALL USAGE RATES

INITIAL, REFUNDABLE $150 CLEANING DEPOSIT ----------
NON-PROFITS $44.00 PER DAY + $2.64 USE TAX ----------
PRIVATE & GOVERNMENTS 5 HOURS OR LESS $88.00 + $5.28 USE TAX -------
PRIVATE & GOVERNMENTS 5.5 HOURS OR MORE $165.25 + $9.92 USE TAX ---
CAPACITY 250 PEOPLE, 21 TABLES, 203 CHAIRS Total:--

Collected	Date	Initial
$		
$		
$		
$		
$		

OFFICE USE ONLY

ITEM TO PERFORM	PRIOR TO EVENT	INITIALS	AFTER EVENT	INITIALS	NOTES
ALL TRASH REMOVED – (STREAMERS, SIGNS, BANNERS, STAPLES, TACKS REMOVED)	☐		☐		
FLOORS SWEPT (MOPPED AS NEEDED)	☐		☐		
BATHROOMS CLEANED SINK AREA WIPED DOWN FLOORS CLEANED	☐		☐		
KITCHEN CLEANED COUNTERS, STOVE, REFRIGERATOR, SINK AREA WIPED DOWN	☐		☐		
WINDOWS & WINDOWSILLS AS NEEDED	☐		☐		
THERMOSTATS RETURNED TO 60 DEG.	☐		☐		
ALL TABLES AND CHAIRS REPLACED	☐		☐		
ALL DOORS LOCKED	☐		☐		
KEYS CHECKED OUT - RETURNED TO DROP BOX	☐		☐		

ADDITIONAL NOTES: _____

_____

_____

MAINTENANCE ITEMS: _____

_____

Contacted Public Works regarding maintenance items on: DATE:_____