



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, November 12, 2025

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVzSlhNTHRadGo5QT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

**CALL MEETING TO ORDER:** Mayor Everhart called the regular city council meeting to order at 6:00 PM.

**ROLL CALL:** Deputy Clerk Goodlett called roll Miller, Elliott, Adams, Secor in attendance.

**PLEDGE OF ALLEGIANCE:** Mayor Everhart led the pledge of allegiance.

## I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items, and any contingencies are part of the approval.

### A. APPROVAL OF MINUTES: OCTOBER 22, 2025 **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to approve the minutes October 22, 2025. 4 ayes. Motion carried.

### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

### C. BILLS/PAYABLES: OCTOBER 23, 2025 THROUGH NOVEMBER 12, 2025 **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to approve the bills dated October 23, 2025 through November 12, 2025 in the amount of \$54,672.76. 4 ayes. Motion carried.

## II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

## III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

## IV. ENGINEER'S REPORT

### A. TASK ORDER #2 WATER PLANT INTAKE TEST PUMPING **ACTION ITEM**

Mayor Everhart explained the information is in the packet with the scope and fees. Councilor Elliott asked why the difference in bids and wanted to ensure that both contractors were bidding on the same work. Mayor Everhart explained that both contractors were in fact bidding on the same work and added a possible reason for the difference. Councilor Secor made a motion, seconded by Adams, to approve Task Order #2 from Consor Engineering for the Water Plant Intake Test Pumping. 4 ayes. Motion carried.

## V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

### A. RESOLUTION 2025-04 609 MAIN ST. ENCROACHMENT AGREEMENT

Councilor Secor made a motion, seconded by Adams, to approve Resolution 2025-04 609 Main St. Encroachment Agreement. Secor aye, Adams aye, Elliott aye, Miller aye. Motion carried.

### B. AREA OF IMPACT

City Attorney Callahan explained she met with P&Z on Monday to discuss this item. The area of impact is the area outside the city limits that the city would reasonably anticipate growth and possible annexation. There is a December 31<sup>st</sup>, 2025 deadline for the County to confirm the current area of impact or modify it. If nothing is done the current area of impact will go away. Callahan went over the maps that were provided and discussion ensued. Councilor Elliott made a motion, seconded by Adams, to request the County confirm the current area of impact and work with the cities P&Z to clarify the current boundaries. 4 ayes. Motion carried.

## VI. OLD BUSINESS

### A. PROPERTY SWAP WITH SECOR **ACTION ITEM**

No new information.

## VII. NEW BUSINESS

### A. BOISE RIVER RENTAL POOL LEASE AGREEMENT 2025 **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to approve the Boise River Pool Lease Agreement for 2025 in the amount of \$2,185.00. 4 ayes. Motion carried.

### B. VISITORS CENTER BATHROOMS **ACTION ITEM**

Mayor Everhart explained that with the recent issues of cleaning, vandalism, and closing, he had approached Carter Elliott about the Chamber taking over operations of that facility. City Attorney Callahan provided an agreement where the Chamber would be responsible for the daily operations of the bathrooms etc. Councilor Elliott made a motion, seconded by Secor, to approve the Visitor's Center bathroom agreement with the Chamber of Commerce. 4 ayes. Motion carried.

### C. 204 MAIN ST. WATER / SEWER BILL **ACTION ITEM**

Deputy Clerk Goodlett explained that the property owner is requesting the late fees and penalties be removed and he would bring the account current. Councilor Elliott asked what had been done in the past. Discussion ensued. City Attorney Callahan explained that in the past a 50% reduction had been used. Councilor Elliott made a motion, seconded by Secor, to forgive 50% of the penalties for 204 Main St. due to non-payment by tenant in the amount of \$192.17. 4 ayes. Motion carried.

## VIII. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Public Works Director Claus explained that the F250 truck is fixed. Water plant is running well, and they are trying to get ready for winter. Mayor Everhart explained that the engineers spoke with DEQ and the cost of re-sanding the sand bays can be run through the water improvement project, but the cost of the RO filters cannot. Mayor Everhart added that ITD may issue a new permit for the highway work if the city will patch the area of asphalt that was removed before applying for the new permit.

### B. LAW ENFORCEMENT

### C. CLERK/TREASURER'S OFFICE

#### 1. BUDGET UPDATES

#### 2. WATER AND SEWER UPDATES, **ACTION ITEM**

Deputy Clerk Goodlett explained the budget and water sewer info is in the packet and everything is normal.

#### 3. CLEARWATER UPDATE

Mayor Everhart explained that Clearwater is still working on items they were previously asked to work through.

### D. CITY ATTORNEY

## IX. COUNCIL UPDATES

Councilor Adams explained that EBCED started stocking some supplies like diapers, clothing, etc. for anyone that may need. Councilor Elliott enthusiastically explained that SANTA is coming December 6th.

## X. MAYOR UPDATES

## XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

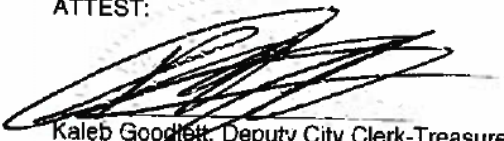
## XII. UPCOMING MEETINGS

### A. NEXT REGULAR MEETING: NOVEMBER 26, 2025

ADJOURNMENT 6:47 PM

ATTEST:

Date approved: 11/26/25

  
Kaleb Goodlett, Deputy City Clerk-Treasurer

  
Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

#### Mayor:

Ken Everhart

[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)

#### Council members:

Tom Secor Jr

Ashley M Elliott

Mari Adams

Meaghan Miller

#### Chief of Police:

Brent Watson

[idahocitypd.194@cityofic.org](mailto:idahocitypd.194@cityofic.org)

#### City officers:

Jake Nye

#### Public Works Director:

Tami Claus

[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)

#### Public Works:

Nick Mancera

Austin Day

#### City Clerk-Treasurer:

Nancy L Ptak

[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)

#### Deputy Clerk

Kaleb Goodlett

[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)

#### Utility Billing Clerk

[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

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operating hours

Monday- Thursday

8 am - 4:30 pm

Friday 9am -3pm