

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING

Wednesday November 13, 2019

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

CALL MEETING TO ORDER: Mayor Canody called the meeting to order at 6:00 pm.

ROLL CALL: Everhart, Martin, Secor present. Hillyard absent.

PLEDGE OF ALLEGIANCE: Mayor Canody led the Pledge of Allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: OCTOBER 23, 2019 - **ACTION ITEM**

Secor made a motion to approve the minutes dated October 23, 2019, seconded by Martin. 3 ayes.

B. IDAHO CITY EVENT CHECKLIST: 2019 CHRISTMAS IN IDAHO CITY – DOUG POTTENGER - **ACTION ITEM**

Doug Pottenger presented the checklist for the 2019 Christmas in Idaho City. Dates will be December 13 & 14 (part A)-Tree lighting and Santa arrival on the 13th, Flag football and choirs on the 14th; December 20 & 21 (part B)-Live nativity and church reading; with a bon fire nightly (waiting to hear from Fire Chief). Mayor had concerns about a bon fire in the Idaho City Visitor's Center parking lot. Pottenger assured bon fire would be cleaned up each night. Secor made a motion to approve the 2019 Christmas in Idaho City Event Checklists, seconded by Everhart. 3 ayes.

C. BILLS/PAYABLES: OCTOBER 24, 2019 THROUGH NOVEMBER 13, 2019 - **ACTION ITEM**

Secor made a motion to approve the bills dated October 24, 2019 through November 13, 2019 in the amount of \$29,367.88, seconded by Martin. 3 ayes.

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

III. ENGINEER'S REPORT

Grant Moore With T-O Engineers reported as follows:

WATER: Tonka has removed their field scope of services from the contract. T-O will work with Attorney Linville to amend the contract and send an official request for liquidated damages. Tonka will help commission the equipment under a separate contract if needed. After invoice is amended and paid the contract will be closed out. Amount of field services removed \$9,720.

T-O met with Idaho Community Development Block Grant manager to discuss funding options for city. Dennis Porter, manager, did not feel that the City would win the grant because they have already received a grant for the same work. DEQ wants to close contract; Secor stated City is not yet ready.

WASTEWATER: DEQ asked if City would be proceeding with a bond election for the wastewater system in order to maintain compliance. Secor stated that City is not ready to go that route yet. Time Compliance Agreement Schedule needs to be revamped. Attorney suggested that a letter be written to DEQ to explain the current timeline and reasoning. Secor asked T-O (Kasey) to revamp Time Compliance schedule with DEQ.

IV. OLD BUSINESS - NONE

V. NEW BUSINESS

A. STORAGE SOLUTION FOR WATER CHEMICALS - **ACTION ITEM**

Mayor asked the council to come up with a solution for storing the chemicals that are now currently being stored in the city shop. All is in powder form and has no temperature highs and lows. Secor suggested a 20-foot Shipping Container with a roof. Tami will get some quotes for the council.

B. WATER METER SOFTWARE AND READER - **ACTION ITEM**

Tami presented a bid for a new water meter reader that is upgradable with the software. If council approves it can be ordered and everyone can learn how to use it and software can be learned before meters start getting read again in the spring. Tami can replace some of the older water meters in the meantime also. Discussion of the bid. Secor made a motion to purchase the water meter reader and software as such; Neptune360 Promo Pricing 0-2500 Endpoints for \$3,617.65 and authorize the yearly subscription for three years with second year being \$2,249.42 and third year being \$2,647.06, seconded by Everhart. 3 ayes.

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS-

Tami presented that the insulation for the underside of City Hall will be done by Thursday. Dom starts Thursday. Give Dom the laptop and have Tami get a note pad for the water plant; she could also use the note pad for the new water meters. Secor wants something with lots of memory. Mayor thanked Tami for the work on Montgomery and Tami thanked Secor for his help.

B. LAW ENFORCEMENT-

Chief Otter has been working on code enforcement

C. CLERK/TREASURER'S OFFICE

1. EMPLOYEE COST OF LIVING PAY RAISE-

Budgeted 5% instead of 3%; Linville suggests that council approve the employee pay at next meeting.

2. 2020 CENSUS-

Idaho should receive about \$1600 per person per year; last census was missing a lot of counts. This hugely affected the amount the state would have received and the trickle-down affect it had on the counties and cities. Let's get the word out so that people get counted.

3. 2018/2019 AUDIT UPDATE – YEAR END FINANCIALS-

Audit date is set up for December 18-21, 2019. Clerk Ptak provided the council with a rough draft of the final budget Bailey and Co will be working from.

4. 2019-2020 RISK MANAGEMENT DISCOUNT PROGRAM-ICRMP

All employees will be set up to take the short on line classes through the ICRMP University. This will give the city a 5% discount on next years rates. The city was successful last year and also received a discount of 5%.

5. OCTOBER 2019 FINANCIAL UPDATES-

Clerk Ptak will present at first meeting of each month the financial update from the following month. The new system has a large variety of reports and she will experiment with them to see what the council would prefer to see in their packets.

6. December 11, 2019 council meeting will have GWQIP for Boise County (Ground Water Quality IP) representatives speaking to council.

IX. COUNCIL UPDATES

Secor thanked Tami and Gene and Mark for all the work getting done throughout the city. Everhart thanked the whole Idaho City staff.

Everhart and Secor congratulated each other on reelection to City Council.

X. MAYOR UPDATES

Next Council meeting will be held Monday, November 25, 2019 at 6pm; special meeting in lieu of November 27 meeting due to Thanksgiving Holiday.

All council members to attend the council elected officials training presented by Association of Idaho Cities

Mayor again thanked Tom Secor and his crew for the road work.

Safety Fest at BSU in January, Tami found a few she would like to take.

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT at 6:54 pm.

ATTEST:

Date approved: November 25, 2019

Nancy L Ptak, City Clerk-Treasurer

Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Phillip J Canody

Council members:

Tom Secor Jr

Ken Everhart

HD Hillyard

David Martin

Chief of Police:

Mark Otter

Deputy officers:

Bryce Johnson

Mark Brunell

Janitor/part time office:

Eleanor Wolery

Public Works:

Tami Franklin

Gene Bettys

City Clerk-Treasurer:

Nancy Ling

Deputy Clerk:

Sue Robinson

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