



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, November 13, 2024

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

**MINUTES**

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVzSlhNTHRadGo5QT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

**CALL MEETING TO ORDER:** Mayor Everhart called the regular city council meeting to order at 6:00 PM.

**ROLL CALL:** Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance.

**PLEDGE OF ALLEGIANCE:** Mayor Everhart led the pledge of allegiance

## I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

### A. APPROVAL OF MINUTES: OCTOBER 23, 2024 **ACTION ITEM**

Councilor Secor made a motion, seconded by Heffington, to approve the minutes dated October 23, 2024. 4 ayes. Motion carried.

### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

#### 1. BASIN SCHOOLS PTA – IDAHO CITY CHRISTMAS TREE LIGHTING, DECEMBER 7, 2024

Sarah Nelson with Basin School PTA explained she provide the insurance certificate to the Clerk. Councilor Secor made a motion, seconded by Elliott, to approve the event checklist for the Idaho City Christmas Tree Lighting December 7, 2024. 4 ayes. Motion carried.

### C. BILLS/PAYABLES: OCTOBER 24, 2024 THROUGH NOVEMBER 13, 2024 **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to approve the bills October 24, 2024 through November 13, 2024 in the amount of \$35,814.18. 4 ayes. Motion carried.

## II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

## III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

## IV. ENGINEER'S REPORT

### A. VERTICAL INFILTRATION GALLERY PROJECT DISCUSSION **ACTION ITEM**

Mayor Everhart explained a letter that was sent by Stuart Hurley with Merrick and the issues with the wells. Discussion on the plan going forward ensued. Councilor Secor made a motion, seconded by Elliott, to authorize Merrick to proceed with getting approval on the new pit concept with DEQ.

## V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

### A. RESOLUTION 2024-11 PUBLIC WORKS PERSONAL PROPERTY

Councilor Secor made a motion, seconded by Adams, to approve Resolution 2024-11 Public Works Personal Property. 4 ayes. Motion carried.

## VI. OLD BUSINESS

### A. PROPERTY SWAP WITH SECOR

Mayor Everhart explained that Coleen Marks had been up doing some surveying.

### B. BASIN ELEMENTARY WATER BILL **ACTION ITEM**

It was decided to gather more information on the readings and revisit at the next meeting.

### C. BOISE COUNTY HEALTH COALITION & LEAP HOUSING – IDAHO CITY AFFORDABLE HOUSING SOLUTIONS

Mindy Curran with the Boise County Health Coalition provided council with informational packets and explained what they do. Curran added that they had a meeting in July at the school and discussed housing and needs for the community. Bart Cochran with

Leap Housing went over the packet provided to council and explained their mission. Councilor Heffington added that one of the issues in Idaho City is the infrastructure and if the city were interested in looking at additional affordable housing the city would need to make sure the infrastructure could handle it. Discussion on the current issues ensued. Cochran added that with councils blessing they would continue exploring strategies. Mayor Everhart explained that their point of contact would be Clerk Ptak or Deputy Clerk Goodlett, and they could relay information to council as needed.

## VII. NEW BUSINESS

### A. IDAHO CITY CHAMBER OF COMMERCE – VISITOR'S CENTER BATHROOM REMODEL **ACTION ITEM**

Meaghan Miller with the Chamber explained that they would like to remodel the Visitor's Center Bathrooms and would like the City's help with some of the work. Mayor Everhart asked Miller to put together a list of the items they would like to replace and present to the city. Mayor and Council all approved of moving forward.

## VIII. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Public Works Director Claus explained some of the work being done presently. There is an issue with a vehicle on Montgomery sticking out in the road and Claus will get with Chief Watson. Mayor Everhart brought up a couple of potholes on Bear Run. Claus has been deep cleaning the bathrooms at the Visitors Center. RV Dump will be shut down on Monday the 18<sup>th</sup>. Claus is also getting pricing on lumber and or structure to cover sand and material for winter.

### B. LAW ENFORCEMENT

Mayor Everhart explained that Chief Watson has been interviewing applicants for a second officer position.

### C. CLERK/TREASURER'S OFFICE

#### 1. BUDGET UPDATES

Clerk Ptak explained the budget updates in the packet.

#### 2. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained the water sewer updates provided in the packet.

Clerk Ptak explained a letter from citizen and explained possible options for their bill. Council suggested moving her to the residential vacancy rate. There was also another letter regarding Community Hall and it's condition.

#### 3. CLEARWATER UPDATE

Clearwater meeting was cancelled.

### D. CITY ATTORNEY

City Attorney Callahan received an email from the attorney for the Fire District and they are requesting a meeting with Council. Council requested the topic of what they would like to discuss and then Council will consider it.

## IX. COUNCIL UPDATES

Councilor Secor has been approached by several people requesting the water/sewer bills be placed in envelopes. Clerk Ptak explained some of the issues with that process. Discussion ensued. Ptak added that she would look into other possible solutions. Councilor Adams explained that the ambulance vote passed and thanked everyone for their help.

## X. MAYOR UPDATES

## XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

## XII. UPCOMING MEETINGS

### A. NEXT REGULAR MEETING: NOVEMBER 27, 2024

Meeting was rescheduled to December 3, 2024 at 6.

#### 1. DECEMBER 25, 2024 MEETING – This meeting will be discussed in December.

**ADJOURNMENT 7:41 PM**

**ATTEST:**

  
Nancy L. Ptak, City Clerk-Treasurer

Date approved:

  
Tom Secor Jr., Council President

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

#### Mayor:

Ken Everhart

[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)

#### Council members:

Tom Secor Jr

Ashley M Elliott

Mari Adams

Ryan Heffington

#### Chief of Police:

Brent Watson

[idahocitypd.194@cityofic.org](mailto:idahocitypd.194@cityofic.org)

#### City officers:

#### Public Works Director:

Tami Claus

[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)

#### Public Works:

Nick Mancera

CJ Torgensen

#### City Clerk-Treasurer:

Nancy L Ptak

[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)

#### Deputy Clerk

Kaleb Goodlett

[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)

#### Utility Billing Clerk

Sue Robinson

[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

511 Main Street

PO Box 130

Idaho City, ID 83631

(208)392-4584

operating hours

Monday- Thursday

8 am - 5 pm

Friday 9am -3pm