

CITY OF IDAHO CITY



SPECIAL CITY COUNCIL MEETING

Monday November 25, 2019

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

CALL MEETING TO ORDER: Mayor Canody called the meeting order at 6:00pm.

ROLL CALL: Martin, Everhart, Secor present. Hillyard absent.

PLEDGE OF ALLEGIANCE: Martin led the Pledge of Allegiance

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: NOVEMBER 13, 2019 **ACTION ITEM**

Martin made a motion to approve the minutes dated November 13, 2019; seconded by Everhart, 3 ayes

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

C. BILLS/PAYABLES: NOVEMBER 14, 2019 THROUGH NOVEMBER 25, 2019 **ACTION ITEM**

Secor made a motion to pay the bills dated November 14, 2019 through November 25, 2019 in the amount of \$12,129.93; seconded by Everhart. 3 ayes

II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

III. ENGINEER'S REPORT

Kasey Ketterling from TO Engineers reported on...

Water plant bids were \$240,000 last year, new bids were \$630,000 and more. Companies are not willing to come up to Idaho City without a higher bid. City will do underground at new water plant and have electrical bid out in the spring. City will address the water project in Spring 2020 and once its addressed will move forward with the sewer project. City may address the voters for a sewer bond after water is completed. Kasey will talk to DEQ and let them know that City has chosen Option 2.

IV. OLD BUSINESS

A. NEPTUNE 360 PURCHASE OF DATA TRANSFER **ACTION ITEM**

Clerk presented that the transfer is \$200 through Black Mountain Software. Hardware has been ordered. No motion needed for software transfer. Council approved cost.

B. 2019/2020 EMPLOYEE 5% RAISE **ACTION ITEM**

Council needs to make a formal motion to approve the 5% budgeted raise for the employees. Secor made a motion to approve the 5% employee raise for the 2019/2020 budget year; seconded by Everhart. 3 ayes.

V. NEW BUSINESS

VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

A. OCCUPANCY OF RECREATIONAL AND OTHER VEHICLES – EXAMPLE ORDINANCES

Clerk Ptak presented the council with examples of other cities with ordinances limiting the use of recreational vehicles and trailers living in the city's limits. Chief Otter was not available but has looked them over and agrees the city needs to make a change to the ordinance in place in order to enforce. Attorney Linville suggested everyone make changes as they see and he will come up with an example to present to the council.

VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

Mayor Canody spoke with John Roberts. BLM cannot look at lease right now. But Roberts will work on getting park property transferred to city.

B. HISTORIC PRESERVATION COMMISSION

1. LETTER OF INTENT – RHONDA JAMESON

Letter from Rhonda Jameson to intend to keep her position with Historic Preservation Commission. Mayor Canody appointed Rhonda Jameson to the Commission with the consent of the Council members.

C. PLANNING & ZONING COMMISSION

1. LETTER OF INTENT – RORA CANODY

Letter from Rora Canody submitting her name for consideration for Planning and Zoning vacancy. Mayor Canody appointed Rora Canody to the Commission with the consent of the Council members.

D. IDAHO CITY CHAMBER OF COMMERCE

Sign on Main Street is being erected.

VIII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Shipping container for chemical storage was delivered last Thursday, Pallet jack was also ordered.

1. TRENCH BOX PURCHASE **ACTION ITEM**

Tami presented the quote from Western States for the purchase of a trench box. Discussion with Council. Everhart made a motion to approve the purchase of the trench box used for safety in open dig holes in the amount of \$10,265.00; seconded by Martin. 3 ayes.

Tami presented the council with quotes for 2 new tires for the plow truck and 4 new tires for the blue truck. The council said to take care of it. Chains for the grader will be ordered.

B. LAW ENFORCEMENT

Chief Otter was not available, Mayor Canody gave update

C. CLERK/TREASURER'S OFFICE

1. ICRMP TRAINING

Clerk Ptak presented the council with the information needed for all employees to do the ICRMP online training. All that is needed is the link, she will send it to all employees of the city.

2. 2019 FALL ACADEMY – NAMPA TUESDAY, DECEMBER 3, 2019

Clerk Ptak presented the council with information she needs from each council member wishing to attend the 2019 Fall Academy. It will be held December 10, 2019.

3. DE ANNEXATION LETTER TO STATE TAX COMMISSION RP06N05E269056 AND RPI00000269053

Clerk Ptak has been given the proper instruction of writing an official letter to the State Tax Commission to remove the two small parcels off the city limits taxing district. (Twin Springs and the property in Centerville) Clerk also approached county about solid waste fees and got them reduced by \$1,000

X. COUNCIL UPDATES

Secor having a grandson. Community Hall heater won't shut off. YMC will be called to get heaters serviced.
Heat pump breaker should have a lock on it.
Everhart having a granddaughter. He will be running for county commissioner. Gave update on AIC.
Martin not really too much to update.

XI. MAYOR UPDATES

Mayor updated on pursuing on the city engineer. Linville suggested possible answers from the AIC training and other cities.

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT 6:55 pm

ATTEST:

Date approved: December 11, 2019

Nancy L Ptak, City Clerk-Treasurer

Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Phillip J Canody
Council members:
Tom Secor Jr
Ken Everhart
HD Hillyard
David Martin

Chief of Police:
Mark Otter
Deputy officers:
Bryce Johnson
Mark Brunell
Janitor/part time office:
Eleanor Wolery

Public Works:
Tami Franklin
Gene Bettys
City Clerk-Treasurer:
Nancy Ling
Deputy Clerk:
Sue Robinson

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