



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, November 26, 2025

6:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

**MINUTES**

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVV5SlhNTHRadGo5QT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

**CALL MEETING TO ORDER:** Mayor Everhart called the regular city council meeting to order at 6:00 PM.  
**ROLL CALL:** Deputy Clerk Goodlett called roll Miller, Elliott, Adams, Secor in attendance.  
**PLEDGE OF ALLEGIANCE:** Mayor Everhart led the pledge of allegiance.

## I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items, and any contingencies are part of the approval.

### A. APPROVAL OF MINUTES: NOVEMBER 12, 2025 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Secor, to approve the minutes November 12, 2025. 4 ayes. Motion carried.

### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

#### 1. BASIN SCHOOL PTA CHRISTMAS TREE LIGHTING DECEMBER 6, 2025

Councilor Secor made a motion, seconded by Adams to approve the event checklist for the Basin School PTA Christmas Tree Lighting December 6, 2025. 4 ayes. Motion carried.

### C. BILLS/PAYABLES: NOVEMBER 13, 2025 THROUGH NOVEMBER 26, 2025 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Secor, to approve the bills dated November 13, 2025 through November 26, 2025 in the amount of \$7,065.43. 4 ayes. Motion carried.

## II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

## III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

## IV. ENGINEER'S REPORT

Mayor Everhart explained that the test pumping was done yesterday. The initial results are not great but not terrible, but potentially sustainable. Discussion on different types of pumps that can be installed, and flow rates ensued.

## V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

### A. IDAHO GEM GRANT APPLICATION RESOLUTION 2025-5

Councilor Secor made a motion, seconded by Adams, to approve Resolution 2025-5 the Idaho Gem Grant Application and authorize the Mayor and, or Clerk to sign. 4 ayes. Motion carried.

## VI. OLD BUSINESS

### A. PROPERTY SWAP WITH SECOR **ACTION ITEM**

No new information.

## VII. NEW BUSINESS

### A. LOT COMBINATION – LOT LINE ADJUSTMENT – 114 BEAR RUN RD. RPI0000026151B & RPI0000026152C **ACTION ITEM**

City Attorney Callahan explained that currently this is a situation where the city has an application that doesn't necessarily line up with the ordinances. At their last meeting Planning & Zoning approved the lot combination and then expressed that they would like to look at adding something to the city code that would require approval for lot line adjustments and lot combinations. Currently the code does not have anything to approve or reject a lot line adjustment, and the council does not have to take any action at this time. Deputy Clerk Goodlett added that the owner came in and explained that the County told them that they needed an approval from the city before they would do the combination. Discussion ensued. Councilor Secor made a motion, as stated by the City Attorney, seconded by Adams, that action by the city council is necessary to move to approve the lot combination, lot line adjustment for 114 Bear Run. 4 ayes. Motion carried.

### B. 2025 ELECTION RESULTS **ACTION ITEM**

Mayor Everhart read the election results from the County canvas November 10, 2025. Ashley Elliott with 116 votes, RC Hayes with 33 votes, Bobby Mathews with 107 votes, and Meaghan Miller with 58 votes. Councilor Secor made a motion, seconded by Adams, to accept the 2025 election results canvas from the County on November 10, 2025. 4 ayes. Motion carried.

## VIII. COMMITTEE REPORTS

### A. PARKS & RECREATION COMMISSION

Councilor Secor explained that with the government shutdown there has been no progress on the rodeo grounds.

### B. HISTORIC PRESERVATION COMMISSION

Rhonda Jameson explained that the November meeting did not happen, but the next meeting December 17<sup>th</sup>, there would be training done by Clearwater. Mayor Everhart explained that the training would be open for any commission members. Jameson added that the Historic Commission has submitted the draft for their portion of the comprehensive plan. Discussion on agenda items, ordinances, and training ensued.

### C. PLANNING & ZONING COMMISSION

Councilor Adams explained that Jon Adams met with the County to work on the Area of Impact mapping.

### D. IDAHO CITY CHAMBER OF COMMERCE

## IX. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Mayor Everhart explained the department has been getting equipment ready for snow. A local community member approached him regarding volunteer help with the city roads to fill potholes, etc., and Mayor Everhart informed him that he appreciated the help. No digging would be allowed, but leveling and filling potholes would be great. Mayor Everhart added that he has been in touch with Paris at Idaho Power, who has some trucks to surplus and has put Idaho City on the list for a possible donation.

### B. LAW ENFORCEMENT

Chief Watson explained there has been a decrease in out-of-town visitors. There have been 120 calls for service. Watson added that he received an approval for a grant from ITD that starts the 10<sup>th</sup> of December through January.

### C. CLERK/TREASURER'S OFFICE

#### 1. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained the water sewer updates in the packet and added that there was an adjustment report that would need to be signed.

#### 2. CLEARWATER UPDATE

Clerk Ptak explained that it was decided to create a special meeting before the Historic Preservation Commission's regular meeting to hold the training because there are other commission members that would like to attend. Ptak added that she is working on end of year reports and also grants.

### D. CITY ATTORNEY

## X. COUNCIL UPDATES

## XI. MAYOR UPDATES

Mayor Everhart brought up a city Christmas party and discussion on dates ensued. It was decided to hold a potluck Christmas party December 19<sup>th</sup>.

## XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

### XIII. UPCOMING MEETINGS


A. NEXT REGULAR MEETING: DECEMBER 10, 2025

ADJOURNMENT 6:56 PM

ATTEST:

Date approved: 12/10/25

  
Kaleb Goodlett, Deputy City Clerk-Treasurer

  
Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

**Mayor:**

Ken Everhart

[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)

**Council members:**

Tom Secor Jr

Ashley M Elliott

Mari Adams

Meaghan Miller

**Chief of Police:**

Brent Watson

[idahocitypd.194@cityofic.org](mailto:idahocitypd.194@cityofic.org)

**City officers:**

Jake Nye

**Public Works Director:**

Tami Claus

[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)

**Public Works:**

Nick Mancera

Austin Day

**City Clerk-Treasurer:**

Nancy L Ptak

[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)

**Deputy Clerk**

Kaleb Goodlett

[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)

**Utility Billing Clerk**

[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

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operating hours

Monday- Thursday

8 am - 4:30 pm

Friday 9am -3pm