

CITY OF IDAHO CITY



REGULAR CITY COUNCIL MEETING
Wednesday, November 28, 2018
6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

CALL MEETING TO ORDER: Mayor Canody called the meeting to order at 6:00 pm

ROLL CALL: Martin, Secor present. Hillyard by phone. Everhart absent.

PLEDGE OF ALLEGIANCE: Hillyard led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: OCTOBER 24, 2018 AND NOVEMBER 14, 2018 ACTION ITEM

Secor made a motion to approve the minutes dated October 24, 2018 and November 14, 2018, seconded by Martin. 3 ayes.

B. BUSINESS LICENSE APPROVAL: ACTION ITEM

Clerk Ptak explains other city's way of licensing requirements approval; usually clerk and mayor approve and update Council. Idaho City requires Council to approve all licenses at regular or special meetings. Clerk Ptak would like an Ordinance to change the process for approving business licenses. City attorney present to advise. Discussion as to why Idaho City has an ordinance. Attorney advises that current ordinance states that Clerk can issue tentative license and bring to next regular council meeting. Attorney Linville will draft a new ordinance to change way of issuing business licenses and bring to Council.

C. BUILDING PERMITS APPLICATION APPROVAL: ACTION ITEM None

D. IDAHO CITY EVENT CHECKLIST: ACTION ITEM None

E. BILLS/PAYABLES: NOVEMBER 15, 2018 THROUGH NOVEMBER 28, 2018 ACTION ITEM

Secor made a motion to pay the bills dated November 15, 2018 through November 28, 2018 in the amount of \$9,632.97, seconded by Hillyard. 3 ayes.

II. PUBLIC HEARINGS-NONE

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony.

III. ENGINEER'S REPORT

Mayor Canody gave an update for Kasey Ketterling from TO. Tonka has indicated that they will have the pilot test report completed by the end of December. DEQ provided comments on the infiltration gallery plans, we are responding to those comments and will resubmit to DEQ. LHTAC applications for the LSIP program are due December 06, 2018. Nancy has a letter of support from Boise County. Cascade plans to complete the resanding project starting December 11th. Ryan will coordinate with Tammy this week.

IV. OLD BUSINESS-None

Mayor Canody called for a 5-minute recess at 6:14pm to contact Bob Showalter. Mayor Canody called meeting back to order at 6:22 pm.

V. NEW BUSINESS

1. EMERGENCY OPERATION PLANS – ROBERT SHOWALTER

Robert Showalter presented the council with information with regards to emergency operation plans and stresses the importance for the cities within Boise County to have an emergency plan. (damage assessments, displacements, etc.) He would really like to see someone involved from each city to work on a plan. Mayor suggested Mark and Tami to work with Bob. Bob talked about LEPC (Local Emergency Planning Committee) meetings that are held monthly at Public Safety Building.

VI. ORDINANCES AND RESOLUTIONS-NONE

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

VII. COMMITTEE REPORTS

A. PARKS & RECREATION COMMISSION

No one present

B. HISTORIC PRESERVATION COMMISSION

1. CLG GRANT - PRESERVE WOOD/ WATER DAMAGED TO FOUNDATION OF IOOF PIONEER LODGE **ACTION ITEM**

Rhonda Jameson would like to run the CLG Grant through the city. The grant will be for water damage repairs/preserve wood on the IOOF Pioneer Lodge. Secor made a motion to approve Rhonda Jameson in writing a CLG grant to preserve the wood and water damage to the foundation of the Odd Fellows Pioneer Lodge, seconded by Martin. 3 ayes.

C. PLANNING & ZONING COMMITTEE

None at this time

D. IDAHO CITY CHAMBER OF COMMERCE

1. CHILI COOK OFF LOCATION CHANGE **ACTION ITEM**

Rhonda Jameson presented the council with thoughts on and plans on moving the Annual Chili Cook-Off to Main Street instead of the Visitors Center parking lot. Discussion ensued. Council suggested closing Main from Walulla to the Visitor Center.

2. CHRISTMAS LIGHTS AND DECORATIONS

Chamber is no longer doing this event. BBIA is doing it. The City was asked to possibly help with lighting the stamp mill. They would like the City to take the lead on checking the tree and decorations and starting the install around Thanksgiving. The council feels the one in charge of the function (BBIA) should be the one asking the City for the help, not the Chamber.

VIII. EXECUTIVE SESSION-NONE

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

IX. EMPLOYEE UPDATES

A. PUBLIC WORKS

Mayor and clerk gave updates. Getting ready for winter. Plow/Grader ready to roll. Block heater needs to be fixed. Waiting for new chains to come in. Trench box has been ordered.

B. LAW ENFORCEMENT

Chief Mark Otter stated that he is still working with Bob Showalter on a grant for side by side. Working on getting a new patrol vehicle from Nampa. Mayor asked about the Expedition, not a functional patrol vehicle.

C. CLERK/TREASURER'S OFFICE

1. COUNCIL MEETING ON DECEMBER 26, 2018 **ACTION ITEM**

Clerk received two letters from Boise County for support for paving grant for 2018/2019 and the restroom grant she is working on with Lisa Hanson, she has received several support letters from the community for grants. Question about service contract for in-kind funds from Idaho City Days to Chamber.

X. COUNCIL UPDATES

Martin brought up Visitors Center-water leak in southeast corner, roof. Clerk stated that contract to BBIA states a facility check should be done. Secor suggested RC Hayes to do a facility check on Visitor Center and report back to Council.

XI. MAYOR UPDATES-NONE

XII. CITIZEN ISSUES-NONE

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT *ACTION ITEM*

Martin made a motion to adjourn the Regular City Council Meeting, Wednesday, November 28, 2018 at 7:10 pm, seconded by Secor. 3 ayes.

ATTEST:

Date approved: December 12, 2018

Nancy L. Ptak
Nancy L Ptak, City Clerk-Treasurer

Phillip J. Canody
Phillip Canody, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:
Phillip J Canody
Council members:
Tom Secor Jr
Ken Everhart
HD Hillyard
David Martin

Public Works:
Tami Franklin
Gene Bettys
Chief of Police:
Mark Otter
City Clerk-Treasurer:
Nancy Ling

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