



# CITY OF IDAHO CITY

## AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, December 11, 2024

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

**MINUTES**

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVvSlhNTHRadGo5QT09>

Meeting ID: 859 1310 6899

Passcode: icccouncil

**CALL MEETING TO ORDER:** Council President Secor called the regular city council meeting to order at 6:04 PM.

**ROLL CALL:** Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance.

**PLEDGE OF ALLEGIANCE:** Council President Secor led the pledge of allegiance

### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

#### A. APPROVAL OF MINUTES: NOVEMBER 13, 2024 **ACTION ITEM**

Councilor Heffington made a motion, seconded by Adams, to approve the minutes dated November 13, 2024. 4 ayes. Motion carried.

#### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

#### C. BILLS/PAYABLES: NOVEMBER 14, 2024 THROUGH NOVEMBER 27, 2024 & NOVEMBER 28, 2024 THROUGH DECEMBER 11, 2024 **ACTION ITEM**

Councilor Heffington made a motion, seconded by Adams, to approve the bills November 14, 2024 through November 27, 2024 in the amount of \$109,098.87, and to approve the bills November 28, 2024 through December 11, 2024 in the amount of \$20,701.27 for a total of \$129,800.14. 4 ayes. Motion carried.

### II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

### III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

### IV. ENGINEER'S REPORT

Clerk Ptak explained there have been a couple of bills and time from Public Works on the water improvement project that have been submitted for reimbursement.

### V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

### VI. OLD BUSINESS

#### A. PROPERTY SWAP WITH SECOR

No new information.

#### B. BASIN ELEMENTARY WATER BILL **ACTION ITEM**

Clerk Ptak explained the issues with the bill and that the amount in question happened after the leak was fixed. Clerk Ptak will reach out and if the School would like to discuss the bill further they will need to discuss with council.

#### C. IDAHO CITY EMERGENCY OPERATIONS PLAN

Clerk Ptak explained the information was sent to council to look over and update as needed.

## VII. NEW BUSINESS

### A. X-MAS PARTY

Discussion on date, time, and location for a party ensued.

## VIII. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Clerk Ptak provided the update. The Backhoe will be picked up Friday. AME Electric will be up to run electrical for the new turbidity meters and there is a pump being rebuilt.

### B. LAW ENFORCEMENT

Chief Watson has been working over the last few months on hiring a new officer. Jake Nye was chosen and is going through the background checks, etc. Official start date will be January 6<sup>th</sup>. Discussion on training and dates ensued.

### C. CLERK/TREASURER'S OFFICE

#### 1. BUDGET UPDATES

Clerk Ptak explained the budget update in the packet.

#### 2. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained the water sewer updates and adjustments. A letter was also sent in regarding the water sewer bill for the Masonic Lodge. Councilor Heffington made a motion, seconded by Adams, to authorize administration to change the Masonic Lodge #1 water & sewer to a non-commercial rate. 4 ayes. Motion carried.

#### 3. CLEARWATER UPDATE

### D. CITY ATTORNEY

City Attorney Callahan had spoken with the attorney for the Fire District and a letter was sent by the Mayor expressing support for the Fire District, the cities willingness to be a partner with the District in pursuing grants, and that there are no talks of removing the District from the building or changing their lease. The letter was well received by the Fire District, and they would very much like to have a small workshop to talk about the path forward. Callahan suggested Council and Mayor consider taking a meeting to show good faith. Councilor Secor did not see a need to rush but suggested looking for a future date in the spring. Councilor Adams suggested that councilor Heffington should be the one to attend due to the other council members ties.

## IX. COUNCIL UPDATES

## X. MAYOR UPDATES

## XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

## XII. UPCOMING MEETINGS

### A. NEXT REGULAR MEETING: DECEMBER 25, 2024

Council decided to cancel the December 25th meeting and reschedule the regular meeting to December 30<sup>th</sup>.

**ADJOURNMENT 6:33PM**

ATTEST:

  
Nancy L Ptak, City Clerk-Treasurer

Date approved: 1/30/2024

  
Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

#### Mayor:

Ken Everhart

[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)

#### Council members:

Tom Secor Jr

Ashley M Elliott

Mari Adams

Ryan Heffington

#### Chief of Police:

Brent Watson

[idahocitypd.194@cityofic.org](mailto:idahocitypd.194@cityofic.org)

#### City officers:

#### Public Works Director:

Tami Claus

[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)

#### Public Works:

Nick Mancera

CJ Torgensen

#### City Clerk-Treasurer:

Nancy L Ptak

[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)

#### Deputy Clerk

Kaleb Goodlett

[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)

#### Utility Billing Clerk

Sue Robinson

[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

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operating hours

Monday- Thursday

8 am - 5 pm

Friday 9am -3pm