



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, December 27, 2023

7:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

**MINUTES**

Join Zoom Meeting

<https://us02web.zoom.us/j/4192717240?pwd=UWJlUeHFdm5GMUliNUhFNkJKaUZZOT09&omn=88271411107>

Meeting ID: 419 271 7240

Passcode: iccouncil

**CALL MEETING TO ORDER:** Mayor Everhart called regular city council meeting to order at 7:00 PM

**ROLL CALL:** Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance.

**PLEDGE OF ALLEGIANCE:** Mayor Everhart led the pledge of allegiance.

## I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

### A. APPROVAL OF MINUTES: DECEMBER 13, 2023 **ACTION ITEM**

Counselor Elliott made a motion, seconded by Adams, to approve the minutes dated December 13, 2023. 4 ayes. Motion carried.

### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

### C. BILLS/PAYABLES: DECEMBER 14, 2023 THROUGH DECEMBER 27, 2023 **ACTION ITEM**

Counselor Secor made a motion, seconded by Elliott, to approve the bills December 14, 2023 through December 27, 2023 in the amount of \$10,698.78. 4 ayes. Motion carried.

## II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

## III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

## IV. ENGINEER'S REPORT

## V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

## VI. OLD BUSINESS

### A. IDAHO CITY FIRE PROTECTION DISTRICT.

No new information.

## VII. NEW BUSINESS

### A. DISCUSS AND RENEW RESPONSIBLE OPERATOR FOR WASTEWATER **ACTION ITEM**

Mayor Everhart explained that the city is contracted through Idaho Rural Water to have Paul Sifford as the responsible charge operator as required by DEQ. Sifford has left IRWA, and they have offered a new operator Jeff Cook who is more local and can be available more often. IRWA has been meaning to update contracts but has not been able to do that until now. The fees for the contract will be going up substantially. The charge per month for Sifford was \$200, which is quite low, and the new rate will be \$1000 per month. Mayor Everhart has sent the contracts to City Attorney Callahan, and she will need to prepare an addendum for IRWA to certify that they are not an agent of China. Discussion on the new amount and the budget ensued. Counselor Secor made a motion, seconded by Adams, to approve the addendum to the contract for the wastewater operator through IRWA contingent upon the necessary certification provided by the City Attorney. Counselor Secor added that Nick Mancera has started classes to become a wastewater operator. With the new operator being in Glens Ferry he can be more hands on in teaching and helping Mancera. Discussion on the requirements to become a wastewater operator ensued. Currently a level 1 & 2 license is required for the wastewater operator and once Mancera gets a level 1 license the monthly amount with IRWA can be reduced by half, since they will only need to provide the level 2. 4 ayes. Motion carried.

## VIII. COMMITTEE REPORTS

### A. PARKS & RECREATION COMMISSION

Mayor Everhart explained that Dax Olvera has resigned because of personal reasons, so the other members need to be contacted to see if someone will step up to take the lead for Parks & Rec. Counselor Elliott added that she believes Parks & Rec has a plan and they are just not going to meet until after the new year.

### B. HISTORIC PRESERVATION COMMISSION

### C. PLANNING & ZONING COMMISSION

Counselor Adams explained that P&Z has submitted the matrix that they want council to review, and they also need to know if there is anything they need to be working on as they need guidance on what needs to be done. Mayor Everhart asked Clerk Ptak and Goodlett to look for the matrix that was submitted by P&Z and get it to council for review at the next meeting.

### D. IDAHO CITY CHAMBER OF COMMERCE

## IX. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Public Works Director Claus explained that the asphalt that was ordered and shipped to Grainger was cancelled because it was not picked up. Claus thanked Mayor Everhart for taking things over last week while she was down. Mayor Everhart added that one of the public works employees will be out for a while. Council may need to schedule an executive session next meeting to discuss personnel matters. Mayor Everhart and Claus will be interviewing a few people next week for a temporary position while Decory is out to ensure the city has a full crew. Counselor Secor asked if the grader has been looked at and Claus responded no, that Mancera has been out on vacation. Mayor Everhart added that Mancera put the chains on the loader, so it is ready to go. Mayor Everhart has spoken to Todd Niehoff who knows of a mechanic that works on Volvo machines and Claus will contact him to see about fixing the grader. Discussion on the grader repair ensued. Mayor Everhart thanked everyone that helped with cleaning the sand bay last week.

### B. LAW ENFORCEMENT

Mayor Everhart explained that things have been pretty quiet.

### C. CLERK/TREASURER'S OFFICE

#### 1. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained that she flies back on the 29<sup>th</sup> and will be back in the office after New Years. Discussion on closing City Hall January 2<sup>nd</sup> ensued. Mayor Everhart asked if Goodlett had any updates and Goodlett responded that most everyone has been paying and in agreements, there were just a couple of accounts that had not. Counsel Elliott asked about one of the accounts and Ptak responded that it should be removed from the list. Goodlett added that there is one account that will be shut off Thursday. Next month when the bills are done there will be more 7-day notifications sent out.

### D. CITY ATTORNEY

City Attorney Callahan explained that she is sending off the contract addendum for the wastewater operator. Callahan will be out of town 12/28/23 through 01/05/23 but will be reachable by cell or email. Callahan will have for the next meeting the resolution for the loader lease and also an additional agenda item that she will send to Goodlett.

## X. COUNCIL UPDATES

Counselor Secor thanked everyone that helped with the sand bay and wished that more of the community would have shown up to help with the notice that was provided.

## XI. MAYOR UPDATES

Mayor Everhart thanked Claus for working through the injuries and keeping things going. Mayor Everhart added that only other item is the City X-Mas/New Year's party and asked if everyone wanted to meet at City Hall 5:30-6 on Jan 10<sup>th</sup> before the meeting.

## XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Brenda Secor suggested that the cities committees need to come in at least once a month to provide updates, so that everyone knows what is going on. Secor had been to a previous P&Z meeting and made a request that still has not been answered. The question is on EDU's and how many can be on a 2" pipe. Mayor Everhart explained that they try to push the committees to be present at least once a month, but they are all volunteers and cannot be forced to attend. Secor added that one of the Sheriff's Deputy's should be recognized for taking his patrol vehicle up and doing some sanding on Bear Run and Hill where vehicles were sliding. Mayor Everhart added that he had taken the sander out to do some sanding, but Hill Rd had already been done by the time he got out and Counselor Secore had also scraped Hill Rd.

## XIII. UPCOMING MEETINGS

A. NEXT REGULAR MEETING: JANUARY 10, 2024

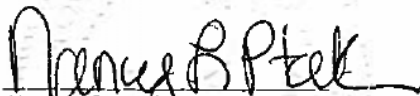
B. ITEMS FOR NEXT AGENDA

Counselor Adams suggested to add Brenda Secor's request to try and get her some answers. Discussion on Secor's request and P&Z ensued.

ADJOURNMENT 7:30 PM

ATTEST:

Date approved: 1/15/2024



Nancy L. Ptak, City Clerk-Treasurer



Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

**Mayor:**

Ken Everhart

[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)

**Council members:**

Tom Secor Jr

Ashley M Elliott

Mari Adams

Ryan Heffington

**Chief of Police:**

Mark Otter

[icpd100@cityofic.org](mailto:icpd100@cityofic.org)

**City officers:**

Brent Watson

**Public Works Director:**

Tam Claus

[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)

**Public Works:**

Nick Mancera

Dallas DeCory

**City Clerk-Treasurer:**

Nancy L Ptak

[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)

**Deputy Clerk**

Kaleb Goodlett

[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)

**Utility Billing Clerk**

Sue Robinson

[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

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operating hours

Monday- Thursday

8 am - 5 pm

Friday 9am - 3pm