

CITY OF IDAHO CITY
RESOLUTION NO. 2017-04

A RESOLUTION OF THE CITY OF IDAHO CITY, A MUNICIPAL CORPORATION OF IDAHO,
PROVIDING FOR THE DESTRUCTION OF TEMPORARY AND SEMI-PERMANENT RECORDS;
AND PROVIDING THAT THIS RESOLUTION BE IN EFFECT UPON ITS PASSAGE AND
APPROVAL.

WHEREAS, Idaho Code Section 50-907 outlines rules under which records are to be destroyed; and,

WHEREAS, the City Council deems that certain records of the City of Idaho City are semi-permanent records and are only required to be kept for five (5) years after date of issuance or completion of the matter contained within the record.; and,

WHEREAS, the City Council deems that certain records of the City of Idaho City are temporary records and are only required to be kept for two (2) years after date of issuance or completion of the matter contained within the record.; and,

WHEREAS, records may only be destroyed by resolution of the City Council after regular audit, and advice of the City Attorney; and,


WHEREAS, such resolution shall list in detail the records to be destroyed; and

WHEREAS, the disposition is to be under the direction and supervision of the City Clerk; and,

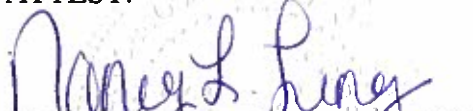
WHEREAS, the Idaho State Historical Society is empowered under Idaho Code Section 67-4126(8) to require that cities deposit official documents not in current use that are of definite historical importance with the Society for preservation,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Idaho City that the City Clerk is hereby authorized to destroy the records described in "Exhibit A" attached.

PASSED by the **Council** and **APPROVED** by the **Mayor** of the City of Idaho City, Idaho, this 14th day of June, 2017.


Phillip J Canody, Mayor

ATTEST:


Nancy L Ling, City Clerk/Treasurer

CITY RECORDS TO BE DESTROYED MAY 2017 EXHIBIT A

Semi-Permanent/ Temporary	Record	Location	Schedule of Destruction
Semi-Permanent/	Time sheets 1996-1997	Box 1	Jul-17
Semi-Permanent/	1997 payroll records	Box 1	Jul-17
Semi-Permanent/	1999 payroll records	Box 1	Jul-17
Semi-Permanent/	Time sheets for 1997	Box 1	Jul-17
Semi-Permanent/	1998 Payroll Reports	Box 1	Jul-17
Semi-Permanent/	USFS Grant 1994-1995	Box 2	Jul-17
Temporary	School action plan for Idaho 1992	Box 2	Jul-17
Semi-Permanent/	Tentative Schedule 1992	Box 2	Jul-17
Temporary	Facsimile Transmission 1992	Box 2	Jul-17
Semi-Permanent/	Receipt of payment 1994	Box 2	Jul-17
Temporary	Graduate reading and responsibilities	Box 2	Jul-17
Temporary	Gospel of social reform papers	Box 2	Jul-17
Temporary	Catalog of Federal Domestic Assistance 1994	Box 2	Jul-17
Semi-Permanent/	City Council meeting 1995	Box 2	Jul-17
Semi-Permanent/	Map of Idaho City with historic buildings	Box 2	Jul-17
Semi-Permanent/	copy of a request for water line extension 1990	Box 2	Jul-17
Temporary	Memo about potential projects for inclusion 1994	Box 2	Jul-17
Temporary	memo about water and sewer hook-up 1994	Box 2	Jul-17
Semi-Permanent/	city map	Box 2	Jul-17
Temporary	memo about lease agreement 1994	Box 2	Jul-17
Semi-Permanent/	map of Idaho City 1994	Box 2	Jul-17
Semi-Permanent/	Revenue/Expense 1995	Box 2	Jul-17
Semi-Permanent/	Retail Alcohol beverage license 1995	Box 2	Jul-17
Temporary	Business license application	Box 2	Jul-17
Semi-Permanent/	Planning and Zoning 1995	Box 2	Jul-17
Temporary	Blank paper	Box 2	Jul-17
Semi-Permanent/	City Council meeting 1995	Box 2	Jul-17
Semi-Permanent/	Ordinance 1995 Duplicate	Box 2	Jul-17
Semi-Permanent/	Health protection pg. 681-695 1995	Box 2	Jul-17
Semi-Permanent/	Emergency Management checklist	Box 2	Jul-17
Semi-Permanent/	Emergency operations plan 1993	Box 2	Jul-17
Semi-Permanent/	Disaster Preparedness 1995	Box 2	Jul-17
Semi-Permanent/	Emergency Plan for Basin School	Box 2	Jul-17
Temporary	9 notes	Box 2	Jul-17
Temporary	4 notes	Box 2	Jul-17
Temporary	memo email 1995	Box 2	Jul-17
Temporary	Janitorial Services ad	Box 2	Jul-17
Temporary	Birthday Card	Box 2	Jul-17
Temporary	Prayer Guide	Box 2	Jul-17
Temporary	National old-time fiddlers contest 1995	Box 2	Jul-17
Temporary	Hotel checklist 1995	Box 2	Jul-17
Temporary	Employer separation statement 1995	Box 2	Jul-17
Temporary	company supply list 1995	Box 2	Jul-17
Semi-Permanent/	City Council meeting 1995	Box 2	Jul-17
Semi-Permanent/	lease agreement 1994	Box 2	Jul-17
Semi-Permanent/	sales order 1995	Box 2	Jul-17
Temporary	envelope	Box 2	Jul-17
Temporary	Idaho world 1991	Box 2	Jul-17
Semi-Permanent/	Rural Economic Community Development 1995	Box 2	Jul-17
Semi-Permanent/	Agreement for Engineering services 1995	Box 2	Jul-17
Semi-Permanent/	Agreement for Engineering services 1995	Box 2	Jul-17
Semi-Permanent/	Compensation for Engineering services 1995	Box 2	Jul-17
Semi-Permanent/	Turbidity records 1993-1994	Box 2	Jul-17
Semi-Permanent/	Pumping Records 1993-1994	Box 2	Jul-17
Semi-Permanent/	Pumping Records 1993-1994	Box 2	Jul-17
Semi-Permanent/	Slow sand Filtration reevaluation 1994	Box 2	Jul-17
Semi-Permanent/	Addendum 1994	Box 2	Jul-17
Temporary	Telecommunication Transmittal 1994	Box 2	Jul-17
Semi-Permanent/	Idaho City water Treatment plant budget 1994	Box 2	Jul-17
Temporary	Rural Community survival pamphlet	Box 2	Jul-17
Semi-Permanent/	Managing effective meetings 1994	Box 2	Jul-17
Temporary	National Community Service Trust Act of 1993 Users guide	Box 2	Jul-17
Temporary	AmeriCorps Project Applications	Box 2	Jul-17
Temporary	West Central Highlands Resource Conservation and Development area 1992	Box 2	Jul-17
Temporary	AmeriCorps Project Applications	Box 2	Jul-17
Semi-Permanent/	City Council meeting 1995	Box 2	Jul-17
Temporary	Boise River Recovery Project	Box 2	Jul-17
Semi-Permanent/	Idaho City Police Report 1994	Box 2	Jul-17
Semi-Permanent/	Water and Sewer Expenditures 1994	Box 2	Jul-17
Semi-Permanent/	Business license application	Box 2	Jul-17
Semi-Permanent/	General Fund Revenue 1994-1995	Box 2	Jul-17
Semi-Permanent/	City Council meeting 1994	Box 2	Jul-17
Semi-Permanent/	City Council meeting 1994	Box 2	Jul-17
Temporary	Citizens complaint	Box 2	Jul-17
Temporary	Telecommunication Transmittal 1994	Box 2	Jul-17
Semi-Permanent/	Waste Water treatment plant 1994	Box 2	Jul-17
Temporary	Flood Insurance Rate map Boise County unincorporated areas 1988 x15	Box 2	Jul-17
Temporary	Flood Insurance Rate map Crouch City and unincorporated areas Boise County 1988 x15	Box 2	Jul-17
Temporary	Flood Insurance Rate map Hill County unincorporated areas 1988	Box 2	Jul-17
Temporary	Flood Insurance Rate map Boise County Horseshoe Bend and unincorporated areas 1988	Box 2	Jul-17
Temporary	Flood Insurance Rate map Boise County Placerville and unincorporated areas 1988	Box 2	Jul-17
Temporary	Flood Insurance Rate map Boise County Idaho City and unincorporated areas 1988	Box 2	Jul-17
Semi-Permanent/	Elevation Certificate 1995 x5	Box 2	Jul-17

Temporary	Idaho vital statistics 1991	Box 2	Jul-17
Temporary	Capability and hazard identification program for local governments	Box 2	Jul-17
Temporary	1997 Radio Shack catalog	Box 2	Jul-17
Temporary	Blue certification guide	Box 2	Jul-17
Temporary	Blank financial status report	Box 2	Jul-17
Semi-Permanent/	Organization plan/mission statements 1995	Box 2	Jul-17
Semi-Permanent/	Gem community meeting (Monday, April 25th 1993)	Box 2	Jul-17
Semi-Permanent/	Gem community meeting (June 20, 1994)	Box 2	Jul-17
Semi-Permanent/	Gem community long term (July 1994)	Box 2	Jul-17
Semi-Permanent/	Gem community by-laws (6 copies)	Box 2	Jul-17
Semi-Permanent/	Gem community one year plan (1995)	Box 2	Jul-17
Temporary	Open orange envelope to Pat Campbell	Box 2	Jul-17
Temporary	Articles of incorporation of Idaho City area community development	Box 2	Jul-17
Temporary	1994 community leaders forum: Conflict management	Box 2	Jul-17
Semi-Permanent/	Gem community meeting (May 9th, 1994)	Box 2	Jul-17
Temporary	Action plan first year. Boise basin medical clinic (June 1994)	Box 2	Jul-17
Temporary	Gem community questionnaire	Box 2	Jul-17
Semi-Permanent/	Gem community economic diversification workshop (February 1994)	Box 2	Jul-17
Temporary	Misc. notes (8 pages)	Box 2	Jul-17
Temporary	Accompanying letter to the resume of Vanessa Williams	Box 2	Jul-17
Semi-Permanent/	Meeting announcement plus meeting agenda (April 21st, 1994)	Box 2	Jul-17
Temporary	Gem community program community attitude survey (blank)	Box 2	Jul-17
Temporary	yellow page of notes	Box 2	Jul-17
Temporary	type letter to a resident of Boise county announcing/asking to attend a meeting	Box 2	Jul-17
Temporary	The growth of Idaho City (may 2nd 1994)	Box 2	Jul-17
Temporary	Gem community Rough Draft of a long term plan to keep the historic/natural character of Boise basin in the process of expanding x4	Box 2	Jul-17
Semi-Permanent/	Minutes of a Gem Community meeting (June 20th 1994) X2	Box 2	Jul-17
Temporary	Idaho Community profile (semi Filled out) x2	Box 2	Jul-17
Temporary	Informative booklet detailing the benefit of living in Idaho x2	Box 2	Jul-17
Temporary	a small book explaining why Idaho could join the Idaho business network x2	Box 2	Jul-17
Temporary	"Growing our own jobs" a small town guide to creating jobs through agricultural diversification (with extra copies of chapters 4-6) X2	Box 2	Jul-17
Temporary	purple paper, 101 ideas for stimulating rural entrepreneurship x2	Box 2	Jul-17
Temporary	economic diversification strategy worksheet x2	Box 2	Jul-17
Temporary	community economic development don't forget the elderly x2	Box 2	Jul-17
Temporary	a long research article detailing the battle for tourist dollars throughout the US x2	Box 2	Jul-17
Temporary	assessing the potential for farm and ranch recreation, table of contents x2	Box 2	Jul-17
Temporary	a orange badly copied packet detailing the benefits of having retirees in rural counties x2	Box 2	Jul-17
Temporary	sources of capital for business and economic development pamphlet x3	Box 2	Jul-17
Temporary	flow chart of the hierarchy of the Idaho department of commerce and interdivisional teams x4	Box 2	Jul-17
Temporary	the business rendition and expansion process x4	Box 2	Jul-17
Temporary	improve and expand existing stories x4	Box 2	Jul-17
Temporary	retention and expansion success stories x4	Box 2	Jul-17
Temporary	west Boise chamber of commerce 1992 member ship directory x4	Box 2	Jul-17
Temporary	business visitation workshop participant worksheet x4	Box 2	Jul-17
Temporary	promoting change in Idaho city x5	Box 2	Jul-17
Temporary	blue cover Idaho Community planning and subdivision, a local perspective	Box 2	Jul-17
Temporary	progress services and publications of the Idaho department of commerce booklet	Box 2	Jul-17
Temporary	the ioma prieta quake "what one city learned"	Box 2	Jul-17
Temporary	taping your own resources. A decision makers guide for small town drinking water	Box 2	Jul-17
Temporary	Grace A Barnes business card	Box 2	Jul-17
Temporary	aerial mapping inc pamphlet	Box 2	Jul-17
Temporary	technical reports for planners. A catalog of reports from the planning advisor services	Box 2	Jul-17
Temporary	building permit applications, valuation data and the minutes of an Idaho Planning and zoning commission that called for the applications x2	Box 2	Jul-17
Temporary	blank permit receipt city of home dale	Box 2	Jul-17
Temporary	1991 uniform building code table No. 3-a- building permit fees	Box 2	Jul-17
Temporary	letter to Lynne Perry from David Rolfe about a job positions the building official of Caldwell	Box 2	Jul-17
Temporary	land subdivisions chapters 1-6	Box 2	Jul-17
Temporary	letter from Jan blum to Jim brooks regarding a speech he had made during a meeting about a flyer sue had written	Box 2	Jul-17
Temporary	draft of ordinance 95	Box 2	Jul-17
Temporary	city of Idaho City, standard specifications and drawings	Box 2	Jul-17
Temporary	Idaho transportation department chapter c -highways rule No. 39.c.60 x2	Box 2	Jul-17
Temporary	beautification of highway signs	Box 2	Jul-17
Temporary	local planning in Idaho. A primer for planning and zoning commissioners- amended October 1, 1992 originally published by IPA Dec 1987	Box 2	Jul-17
Temporary	notice, regular planning and zoning meeting Idaho City January 3, 1994	Box 2	Jul-17
Temporary	January 3, 19094 meeting agenda	Box 2	Jul-17
Temporary	letter to the mayor from Niki Hotchkiss about resigning from the zoning commission (in envelope)	Box 2	Jul-17
Temporary	resolution against building on main street for a period of 90 days	Box 2	Jul-17
Temporary	comprehensive land use plan (march 1981)	Box 2	Jul-17
Temporary	subdivision application procedure	Box 2	Jul-17
Temporary	preliminary plat application	Box 2	Jul-17
Temporary	city of eagle zoning certificate No 2035 x10	Box 2	Jul-17
Temporary	application for building permit x10	Box 2	Jul-17
Temporary	impact fee certificate (8-27 1992) x10	Box 2	Jul-17
Temporary	building ordinance (unnumbered) (march 3 1994)	Box 2	Jul-17
Temporary	Boise county comprehensive plan community design concept- Idaho City x3	Box 2	Jul-17
Temporary	zoning and planning meeting (march 1 1994)	Box 2	Jul-17
Semi-Permanent/	city of Idaho City monthly budget report of revenue (6/30/97) (3rd quarter) (period 6) x2	Box 2	Jul-17
Semi-Permanent/	Idaho city employees health insurance previous June 5 1995	Box 2	Jul-17
Semi-Permanent/	Construction crew payroll (12/19/97)	Box 2	Jul-17
Semi-Permanent/	city of Idaho city payroll worksheet (September 1996) (3 cont.)	Box 2	Jul-17
Semi-Permanent/	city of Idaho city payroll worksheet (November 1996) (3 cont.)	Box 2	Jul-17
Semi-Permanent/	city of Idaho city payroll worksheet (December 1996) (3 cont.)	Box 2	Jul-17
Semi-Permanent/	city of Idaho city payroll worksheet (October 1996) (3 cont.)	Box 2	Jul-17
Semi-Permanent/	city of Idaho city monthly budget report of revenue period 10 (7/11/97)	Box 2	Jul-17
Semi-Permanent/	city of Idaho city monthly budget report of revenue period 11 (8/31/97)	Box 2	Jul-17
Semi-Permanent/	city of Idaho City monthly budget report of revenue period 12 (9/30/97) x2	Box 2	Jul-17
Semi-Permanent/	city of Idaho City payroll worksheet (January 1997) (3 cont.)	Box 2	Jul-17

Semi-Permanent/	city of Idaho city payroll worksheet (February 1997)	Box 2	Jul-17
Semi-Permanent/	city of Idaho city payroll worksheet (march 1997)	Box 2	Jul-17
Temporary	letter from Patricia Campbell to the US Department of Justice regarding hiring cops (January 7, 1997) x2	Box 2	Jul-17
Semi-Permanent/	city of Idaho city payroll worksheet (April 1997) (2 cont.)	Box 2	Jul-17
Semi-Permanent/	city of Idaho city payroll worksheet (may 1997) (2 cont.)	Box 2	Jul-17
Semi-Permanent/	city of Idaho city payroll w	Box 2	Jul-17
Semi-Permanent/	Bond balance as of 9/30/97	Box 3	Jul-17
Semi-Permanent/	USDA annual statement of loan account 1997 x4	Box 3	Jul-17
Semi-Permanent/	Idaho city revenue 1996	Box 3	Jul-17
Semi-Permanent/	1997 w-2's	Box 3	Jul-17
Semi-Permanent/	Misc. income 1997	Box 3	Jul-17
Semi-Permanent/	Annual summary and transmittal of U.S information returns 1997	Box 3	Jul-17
Semi-Permanent/	Return form, gall's inc 1995	Box 3	Jul-17
Semi-Permanent/	Cash ticket 1995	Box 3	Jul-17
Temporary	Papers for handcuffs	Box 3	Jul-17
Semi-Permanent/	1995 employee time sheet Larry Larson	Box 3	Jul-17
Semi-Permanent/	1995 misc. income paper	Box 3	Jul-17
Semi-Permanent/	1997 payroll totals	Box 3	Jul-17
Semi-Permanent/	1997 wage and tax statement	Box 3	Jul-17
Semi-Permanent/	1997 wage and tax statements Anthony Caliendo	Box 3	Jul-17
Semi-Permanent/	Wage and tax statement Daniel Shields 1997	Box 3	Jul-17
Semi-Permanent/	Wage and tax statement Barbra McClain 1997	Box 3	Jul-17
Semi-Permanent/	Wage and tax statement Dale Birdwell	Box 3	Jul-17
Semi-Permanent/	Wage and tax statement Helen Tibbets 1997	Box 3	Jul-17
Semi-Permanent/	Wage and tax statement Daryl Crandall 1997	Box 3	Jul-17
Semi-Permanent/	Wage and tax statement William Walls 1997	Box 3	Jul-17
Semi-Permanent/	Wage and tax statement Benny Gosforth 1997	Box 3	Jul-17
Semi-Permanent/	Wage and tax statement Terry Teeter 1997	Box 3	Jul-17
Semi-Permanent/	Wage and tax statement James E. Wetzel 1997	Box 3	Jul-17
Semi-Permanent/	Wage and tax statement Lisa Rappleye 1997	Box 3	Jul-17
Semi-Permanent/	Wage and tax statement Larry Baugh 1997	Box 3	Jul-17
Semi-Permanent/	Wage and tax statement John Monroe 1997	Box 3	Jul-17
Semi-Permanent/	Wage and tax statement Raymond Gosforth 1997	Box 3	Jul-17
Semi-Permanent/	1997 quarterly	Box 3	Jul-17
Semi-Permanent/	Payroll reports 1998	Box 3	Jul-17
Semi-Permanent/	941 reports	Box 3	Jul-17
Semi-Permanent/	Payroll tax returns 2000	Box 3	Jul-17
Semi-Permanent/	941 suta	Box 3	Jul-17
Semi-Permanent/	Payroll tax returns 2001	Box 3	Jul-17
Semi-Permanent/	941 suta construction specifications	Box 3	Jul-17
Temporary	Dept. of water resources	Box 3	Jul-17
Temporary	Community assistance visit	Box 3	Jul-17
Temporary	women's challenge post	Box 4	Jul-17
Semi-Permanent/	lease to jack Larson tow rope and ski lift (1968)	Box 4	Jul-17
Semi-Permanent/	West central highlands RC:D	Box 4	Jul-17
Semi-Permanent/	Idaho housing agency	Box 4	Jul-17
Semi-Permanent/	Gold hill subdivision	Box 4	Jul-17
Semi-Permanent/	1994 folder	Box 4	Jul-17
Semi-Permanent/	Idaho city firedept. Plain, dale floodplain	Box 4	Jul-17
Semi-Permanent/	Streets folder	Box 4	Jul-17
Temporary	Certification manual, Idaho department of commerce	Box 4	Jul-17
Temporary	2003 survey of building code programs in Idaho	Box 4	Jul-17
Semi-Permanent/	Audit 01/02 Deposit detail	Box 4	Jul-17
Semi-Permanent/	Audit 01/02 Deposit detail	Box 4	Jul-17
Temporary	Old pending bus lic info	Box 4	Jul-17
Temporary	Ray Robison comm. Hall schedule 2007	Box 4	Jul-17
Temporary	Ray Robinson comm hall schedule 2006	Box 4	Jul-17
Temporary	Interview process packet	Box 4	Jul-17
Temporary	Idaho city clinic gem community development	Box 4	Jul-17
Temporary	Letters of intent for community encourage positions	Box 4	Jul-17
Temporary	Clinic bylaws	Box 4	Jul-17
Temporary	Old clerk notebook	Box 4	Jul-17
Temporary	501 c3 application	Box 4	Jul-17
Temporary	Clinic (yellow folder)	Box 4	Jul-17
Semi-Permanent/	9/7/2007 invoices	Box 4	Jul-17
Semi-Permanent/	8/7/2007invoices	Box 4	Jul-17
Semi-Permanent/	7/7/2007invoices	Box 4	Jul-17
Semi-Permanent/	6/7/2007invoices	Box 4	Jul-17
Semi-Permanent/	5/7/2007invoices	Box 4	Jul-17
Semi-Permanent/	4/7/2007invoices	Box 4	Jul-17
Semi-Permanent/	3/7/2007invoices	Box 4	Jul-17
Semi-Permanent/	2/7/2007invoices	Box 4	Jul-17
Semi-Permanent/	1/7/2007invoices	Box 4	Jul-17
Semi-Permanent/	FY 10/11 bank statements	Box 4	Jul-17
Semi-Permanent/	Fy 97/98 bank statements	Box 4	Jul-17
Semi-Permanent/	Fy 02/03 cash vouchers	Box 5	Jul-17
Semi-Permanent/	Check records 1993-2010	Box 6	Jul-17
Semi-Permanent/	Gibbon, scot and dean lip certified public accountants x11	Box 7	Jul-17
Semi-Permanent/	Budget 98/99 folder	Box 7	Jul-17
Semi-Permanent/	Money receipts book x3	Box 7	Jul-17
Semi-Permanent/	Budget 01/02	Box 7	Jul-17
Semi-Permanent/	US bank customer analysis statements x4	Box 7	Jul-17
Semi-Permanent/	US bank- Idaho city res	Box 7	Jul-17
Semi-Permanent/	Timesheets cot 1, 2000- sept 30.2001	Box 7	Jul-17
Semi-Permanent/	State of Idaho, Idaho city general purpose financial statement as of September 30, 2001	Box 7	Jul-17
Semi-Permanent/	Timesheets Oct. 1, 1999- sept 30, 2000	Box 7	Jul-17
Semi-Permanent/	Floppy disc *year end 00/01 9/30/01	Box 7	Jul-17

Semi-Permanent/	Retail liquor license	Box 7	Jul-17
Semi-Permanent/	fy 2000/2001 budget	Box 7	Jul-17
Semi-Permanent/	3 years budget	Box 7	Jul-17
Semi-Permanent/	99/2000 budget	Box 7	Jul-17
Semi-Permanent/	City building manual fy 98/99	Box 7	Jul-17
Semi-Permanent/	Check register 10/01-9/02	Box 7	Jul-17
Temporary	Phone message book 2001/2002	Box 7	Jul-17
Semi-Permanent/	Deposit 6/01-1/02	Box 7	Jul-17
Semi-Permanent/	General fund deposit record 9/00-5/01	Box 7	Jul-17
Semi-Permanent/	Idaho city check register x3	Box 7	Jul-17
Semi-Permanent/	Idaho city cash receipts	Box 7	Jul-17
Temporary	Follow up letter from USDA rural development	Box 7	Jul-17
Semi-Permanent/	Business statement x11	Box 7	Jul-17
Semi-Permanent/	Checks	Box 7	Jul-17
Semi-Permanent/	US bank official receipt	Box 7	Jul-17
Semi-Permanent/	notice of returned deposited items	Box 7	Jul-17
Semi-Permanent/	Void checks	Box 7	Jul-17
Semi-Permanent/	US bank depository and treasury management	Box 7	Jul-17
Semi-Permanent/	Services, 2000	Box 7	Jul-17
Semi-Permanent/	Stopped checks	Box 7	Jul-17
Semi-Permanent/	Cash voucher	Box 7	Jul-17
Semi-Permanent/	Idaho city of commerce statements	Box 8	Jul-17
Semi-Permanent/	Letter to po box 130 filled with US bank receipts	Box 8	Jul-17
Semi-Permanent/	Money receipts (6/24/93-7/10/97)	Box 8	Jul-17
Semi-Permanent/	Tax receipts folder	Box 8	Jul-17
Semi-Permanent/	Paid folder	Box 8	Jul-17
Semi-Permanent/	Bill folders September 1996- September 1997	Box 8	Jul-17
Semi-Permanent/	Bills folders October 1997- August 1998	Box 8	Jul-17
Semi-Permanent/	Misc. financial papers	Box 8	Jul-17
Semi-Permanent/	journal entry binder 01/02	Box 8	Jul-17
Semi-Permanent/	Expenses binder 01/02	Box 8	Jul-17
Semi-Permanent/	Journal entry binder no date	Box 8	Jul-17
Semi-Permanent/	Water/Sewer Revenue binder 1999/2000	Box 8	Jul-17
Semi-Permanent/	1993/1994 binder	Box 8	Jul-17
Semi-Permanent/	Disbursements Binder Oct. 03- Sept 04	Box 8	Jul-17
Semi-Permanent/	Journal entries and financial statements binder Oct. 03- Sept.04	Box 8	Jul-17
Semi-Permanent/	Water/Sewer binder Fy 06/07	Box 8	Jul-17
Semi-Permanent/	Water/Sewer binder Oct. 04- Sept. 05	Box 8	Jul-17
Semi-Permanent/	Water/Sewer binder Fy 10/11	Box 8	Jul-17
Semi-Permanent/	1996/97 Disbursements binder	Box 8	Jul-17
Semi-Permanent/	Payroll binder Fy 08/09	Box 8	Jul-17
Semi-Permanent/	Payroll binder Fy 07/08	Box 8	Jul-17
Semi-Permanent/	Payroll binder Fy 06/07	Box 8	Jul-17
Semi-Permanent/	Payroll binder Fy 09/10	Box 8	Jul-17
Semi-Permanent/	Disbursements binder Oct. 02- Sept. 03	Box 8	Jul-17
Semi-Permanent/	Water/Sewer binder Oct 02- Sept 03	Box 8	Jul-17
Semi-Permanent/	Journal entries and financial statements binder Oct. 02- Sept.03	Box 8	Jul-17
Semi-Permanent/	Receipts binder Oct 02- Sept 03	Box 8	Jul-17
Semi-Permanent/	Receipts binder 01/02	Box 8	Jul-17
Semi-Permanent/	Water/sewer revenue binder 00/01	Box 8	Jul-17
Semi-Permanent/	water/sewer binder 01/02	Box 8	Jul-17
Semi-Permanent/	Edu calculation binder 2001	Box 8	Jul-17
Semi-Permanent/	Payroll binder FY 10/11	Box 8	Jul-17
Semi-Permanent/	Payroll binder Oct 03/ Sept 04	Box 8	Jul-17
Semi-Permanent/	Water/ sewer binder Fy 09/10	Box 8	Jul-17
Semi-Permanent/	Utility billing binder 97/98	Box 8	Jul-17
Semi-Permanent/	97/98 Journal entries binder	Box 8	Jul-17
Semi-Permanent/	97/98 Disbursements binder	Box 8	Jul-17
Semi-Permanent/	Payroll binder Fy 05/06	Box 8	Jul-17
Semi-Permanent/	Payroll binder Oct 02/ Sept 03	Box 8	Jul-17
Semi-Permanent/	Payroll binder 2002	Box 8	Jul-17
Semi-Permanent/	Receipts binder 98/99	Box 8	Jul-17
Semi-Permanent/	Utility billing binder 96/97	Box 8	Jul-17
Semi-Permanent/	Water/Sewer binder 98/99	Box 8	Jul-17
Semi-Permanent/	Journal entries binder 98/99	Box 8	Jul-17
Semi-Permanent/	Disbursements binder 98/99	Box 8	Jul-17
Semi-Permanent/	Payroll binder Oct 04- Sept 05	Box 8	Jul-17
Semi-Permanent/	Disbursements binder 00/01	Box 8	Jul-17
Semi-Permanent/	Payroll binder 01	Box 8	Jul-17
Semi-Permanent/	Cash disbursements binder Fy 05/06	Box 8	Jul-17
Semi-Permanent/	Cash receipts binder Fy 05/06	Box 8	Jul-17
Semi-Permanent/	Receipts binder Oct 03- Sept 04	Box 8	Jul-17
Semi-Permanent/	cash disbursements binder Oct. 04- Sept 05	Box 8	Jul-17
Semi-Permanent/	Journal entries and financial statements binder Oct 04- Sept 05	Box 8	Jul-17
Semi-Permanent/	Journal entries binder Fy 05/06	Box 8	Jul-17
Semi-Permanent/	Journal entries binder Fy 06/07	Box 8	Jul-17
Semi-Permanent/	Receipts binder Oct 04- Sept 05	Box 8	Jul-17
Semi-Permanent/	Journal entries binder Fy 07/08	Box 8	Jul-17
Semi-Permanent/	Cash receipts binder Fy 07/08	Box 8	Jul-17
Semi-Permanent/	Cash disbursements binder Fy 06/07	Box 8	Jul-17
Semi-Permanent/	Water/ sewer binder Fy 08/09	Box 8	Jul-17
Semi-Permanent/	Water / sewer binder Fy 07/08	Box 9	Jul-17
Semi-Permanent/	Water /sewer binder Fy 05/06	Box 9	Jul-17
Semi-Permanent/	Water/ Sewer binder Oct 03- Sept 04	Box 9	Jul-17
Semi-Permanent/	Cash disbursements binder Fy 09/10	Box 9	Jul-17
Semi-Permanent/	Payroll binder 2000	Box 9	Jul-17
Semi-Permanent/	Financials and journal entries binder Fy 08/09	Box 9	Jul-17

Semi-Permanent/	Cash disbursements binder Fy 08/09	Box 9	Jul-17
Semi-Permanent/	Cash receipts binder Fy 08/09	Box 9	Jul-17
Semi-Permanent/	Journal entries binder Fy 09/10	Box 9	Jul-17
Semi-Permanent/	Cash disbursements binder Fy 10/11	Box 9	Jul-17
Semi-Permanent/	Cash receipts binder Fy 10/11	Box 9	Jul-17
Semi-Permanent/	Cash receipts binder Fy 09/10	Box 9	Jul-17
Semi-Permanent/	Cash receipts binder Fy 06/07	Box 9	Jul-17
Semi-Permanent/	Journal entries binder Fy 10/11	Box 9	Jul-17
Semi-Permanent/	Cash disbursements binder Fy 07/08	Box 9	Jul-17
Semi-Permanent/	Financial record summary Fy 09/10	Box 9	Jul-17
Semi-Permanent/	Financial record summary Fy 08/09	Box 9	Jul-17
Semi-Permanent/	Financial record summary Fy 07/08	Box 9	Jul-17
Semi-Permanent/	Financial record summary Fy 06/07	Box 9	Jul-17
Semi-Permanent/	Financial record summary Fy 05/06	Box 9	Jul-17
Semi-Permanent/	Financial record summary Fy 04/05	Box 9	Jul-17
Semi-Permanent/	Financial record summary Fy 03/04 book 1	Box 9	Jul-17
Semi-Permanent/	Financial record summary Fy 03/04 book 2	Box 9	Jul-17
Semi-Permanent/	Financial record summary Fy 02/03	Box 9	Jul-17
Semi-Permanent/	Financial record summary Fy 00/01	Box 9	Jul-17
Semi-Permanent/	Financial record summary Fy 10/11	Box 9	Jul-17
Semi-Permanent/	97 Boise county RP listings binder	Box 9	Jul-17
Semi-Permanent/	98/98 Cash disbursements binder	Box 9	Jul-17
Semi-Permanent/	General purpose financial statements 1992 DUPLICATES	Box 9	Jul-17
Semi-Permanent/	General purpose financial statements 1994 x2DUPLICATES	Box 9	Jul-17
Semi-Permanent/	General purpose financial statements 1998 x2DUPLICATES	Box 9	Jul-17
Semi-Permanent/	General purpose financial statements 1999 DUPLICATES	Box 9	Jul-17
Semi-Permanent/	General purpose financial statements 2000 DUPLICATES	Box 9	Jul-17
Semi-Permanent/	General purpose financial statements 2002 x5DUPLICATES	Box 9	Jul-17
Semi-Permanent/	General purpose financial statements 2005 x5DUPLICATES	Box 9	Jul-17
Semi-Permanent/	General purpose financial statements 2006 x4DUPLICATES	Box 9	Jul-17
Semi-Permanent/	General purpose financial statements 2007 x3DUPLICATES	Box 9	Jul-17
Semi-Permanent/	General purpose financial statements 2008 x2DUPLICATES	Box 9	Jul-17
Semi-Permanent/	General purpose financial statements 2012 DUPLICATES	Box 9	Jul-17
Semi-Permanent/	General purpose financial statements 2013 DUPLICATES	Box 9	Jul-17
Temporary	Blue Cross of Idaho resource handbook 2010	Box 9	Jul-17
Semi-Permanent/	Pay stubs 1998	Box 9	Jul-17
Semi-Permanent/	misc. receipts 1/16/92-6/9/94	Box 9	Jul-17
Semi-Permanent/	misc. receipts 9/3/94-10/31/95	Box 9	Jul-17
Semi-Permanent/	Audit Fy 03/04 materials	Box 9	Jul-17
Semi-Permanent/	Audit fy 02/03 materials	Box 9	Jul-17
Semi-Permanent/	Auditor- Jo Bolen 01/02	Box 9	Jul-17
Semi-Permanent/	Audit material fy 04/05	Box 9	Jul-17
Semi-Permanent/	Audit material fy 05/06	Box 9	Jul-17
Semi-Permanent/	City budgeting manual for fy 2006	Box 9	Jul-17
Semi-Permanent/	Budget 05/06	Box 9	Jul-17
Semi-Permanent/	Budget 04/05	Box 9	Jul-17
Semi-Permanent/	City budgeting manual for fy 2004	Box 9	Jul-17
Semi-Permanent/	Idaho state liquor dispensary 1935	Box 9	Jul-17
Semi-Permanent/	Budget 03/04	Box 9	Jul-17
Semi-Permanent/	fy 11/12 paid invoices	Box 9	Jul-17
Semi-Permanent/	Paid invoices fy 06/07	Box 9	Jul-17
Semi-Permanent/	Aug. 03 paid invoices	Box 9	Jul-17
Semi-Permanent/	Sep. 03 paid invoices	Box 9	Jul-17
Semi-Permanent/	Oct. 03 paid invoices	Box 9	Jul-17
Semi-Permanent/	Nov. 03- Feb. 05 paid invoices	Box 10	Jul-17
Semi-Permanent/	Checking March-September 1999	Box 11	Jul-17
Temporary	National Flood Insurance Program booklet	Box 11	Jul-17
Semi-Permanent/	Audit 00/01 material	Box 11	Jul-17
Semi-Permanent/	Monthly reports/ bills paid	Box 11	Jul-17
Semi-Permanent/	Aug. 01 paid invoices	Box 11	Jul-17
Semi-Permanent/	July. 01pd invoices	Box 11	Jul-17
Semi-Permanent/	June. 01pd invoices	Box 11	Jul-17
Semi-Permanent/	May. 01pd invoices	Box 11	Jul-17
Semi-Permanent/	April. 2001 paid invoices	Box 11	Jul-17
Semi-Permanent/	Feb. 2001pd invoices	Box 11	Jul-17
Semi-Permanent/	Jan. 2001pd invoices	Box 11	Jul-17
Semi-Permanent/	Dec. 2000pd invoices	Box 11	Jul-17
Semi-Permanent/	Nov. 2000pd invoices	Box 11	Jul-17
Semi-Permanent/	Oct. 2000pd invoices	Box 11	Jul-17
Semi-Permanent/	March. 2001pd invoices	Box 11	Jul-17
Semi-Permanent/	Sept. 2000pd invoices	Box 11	Jul-17
Temporary	City Comprehensive Planning Survey Summary	Box 12	Jul-17
Temporary	City of Middleton, zoning and subdivision ordinance	Box 12	Jul-17
Temporary	City of Kuna, zoning and subdivision ordinance	Box 12	Jul-17
Semi-Permanent/	State of Idaho, city of Idaho city, general purpose financial statements as of sept 30, 1991	Box 12	Jul-17
Temporary	Proposal city of Idaho city, Idaho	Box 12	Jul-17
Temporary	Correspondence 2002	Box 12	Jul-17
Temporary	Declare emergency materials	Box 12	Jul-17
Temporary	Outdated documents	Box 12	Jul-17
Temporary	Idaho city comprehensive plan (adopted January 27, 1998) x2	Box 12	Jul-17
Temporary	City of Idaho city, grant close out EPA C-16-0323-02	Box 12	Jul-17
Temporary	Idaho city comprehensive land use plan	Box 12	Jul-17
Temporary	Comprehensive plan folder	Box 12	Jul-17
Temporary	Community hall	Box 12	Jul-17
Semi-Permanent/	Money receipts 4/98-6/98	Box 12	Jul-17
Semi-Permanent/	receipts 97/98	Box 12	Jul-17
Semi-Permanent/	W+S licenses permits etc. dog tags	Box 12	Jul-17

Semi-Permanent/	2001 W2 1099 info	Box 12	Jul-17
Semi-Permanent/	general fund 8/14/97-3/16/98	Box 12	Jul-17
Semi-Permanent/	Licenses cash copies etc.	Box 12	Jul-17
Semi-Permanent/	Financial records (Baily & co) DUPLICATES	Box 12	Jul-17
Temporary	ICRMP information packet for claims reporting	Box 12	Jul-17
Semi-Permanent/	Work Comp	Box 12	Jul-17
Semi-Permanent/	State ins fund work comp chains closed	Box 12	Jul-17
Semi-Permanent/	State ins fund- work comp. forms	Box 12	Jul-17
Temporary	Equipment list for insurance	Box 12	Jul-17
Temporary	Mileage vouchers	Box 12	Jul-17
Temporary	Fair labor standards act	Box 12	Jul-17
Temporary	Workmen's comp	Box 12	Jul-17
Semi-Permanent/	Budget 97/98	Box 12	Jul-17
Semi-Permanent/	97/98 audit materials	Box 12	Jul-17
Temporary	State insurance fund claim reports forms	Box 12	Jul-17
Semi-Permanent/	Audit fy 11/12 DUPLICATES	Box 12	Jul-17
Temporary	Computers info	Box 12	Jul-17
Temporary	Printers info	Box 12	Jul-17
Temporary	Datatec communications folder	Box 12	Jul-17
Temporary	Misc. equipment info	Box 12	Jul-17
Temporary	Your gateway documents	Box 13	Jul-17
Temporary	HP pavilion mx703 software/instructions	Box 13	Jul-17
Temporary	Grants folder	Box 13	Jul-17
Temporary	insurance folder	Box 13	Jul-17
Temporary	supervisor's accident report	Box 13	Jul-17
Temporary	Public entity insurance policy x5	Box 13	Jul-17
Temporary	Public entity liability insurance policy claims made	Box 13	Jul-17
Temporary	Special multiplex policy x9	Box 13	Jul-17
Temporary	Penco proposal designed for city of Idaho city, Idaho	Box 13	Jul-17
Temporary	ICRMP proposal designed for Idaho city x2	Box 13	Jul-17
Temporary	Allied mutual insurance company	Box 13	Jul-17
Temporary	insurance folder	Box 13	Jul-17
Temporary	Notice to policyholder	Box 13	Jul-17
Temporary	Historic preservation commission	Box 13	Jul-17
Temporary	Acknowledge file copies	Box 13	Jul-17
Temporary	Preparing a historic preservation ordinance	Box 13	Jul-17
Temporary	Idaho City Marshal's Log Coash	Box 13	Jul-17
Temporary	City of Bellevue zoning ordinance NO. 86-03 table of contents	Box 13	Jul-17
Temporary	Timothy I. Fleming Idaho city attorney	Box 13	Jul-17
Temporary	Building a nation of successful communities: A new way of doing business	Box 13	Jul-17
Temporary	Historic preservation commission chapters 2-18	Box 13	Jul-17
Temporary	Municipal corporations	Box 13	Jul-17
Temporary	Idaho City Marshal's Log S. Turner	Box 13	Jul-17
Temporary	National register of historic places inventory nomination form	Box 13	Jul-17
Temporary	ITT Hartford	Box 13	Jul-17
Temporary	Policy change endorsement	Box 13	Jul-17
Temporary	Boiler and machinery endorsement	Box 13	Jul-17
Temporary	Voucher sheet city of Idaho city	Box 13	Jul-17
Temporary	Black & war insurance agency	Box 13	Jul-17
Temporary	S.J.I telephone calls	Box 13	Jul-17
Semi-Permanent/	Aug. 98 bills	Box 13	Jul-17
Semi-Permanent/	July 98 bills	Box 13	Jul-17
Semi-Permanent/	Jun-98	Box 13	Jul-17
Semi-Permanent/	May 98 bills	Box 13	Jul-17
Semi-Permanent/	April 98 bills	Box 13	Jul-17
Semi-Permanent/	March 98 bills	Box 14	Jul-17
Semi-Permanent/	Feb 98 bills	Box 14	Jul-17
Semi-Permanent/	Jan 98 bills	Box 14	Jul-17
Semi-Permanent/	Dec bills	Box 14	Jul-17
Semi-Permanent/	November bills 1997	Box 14	Jul-17
Semi-Permanent/	Oct 1997 bills	Box 14	Jul-17
Temporary	Work Comp. Forms (medical only)	Box 14	Jul-17
Semi-Permanent/	Audit fy 08/09	Box 14	Jul-17
Semi-Permanent/	Audit fy 09/10	Box 14	Jul-17
Semi-Permanent/	Idaho state liquor dispensary 2007 annual report	Box 14	Jul-17
Temporary	Worker's Comp Certificates	Box 14	Jul-17
Semi-Permanent/	Budget fy 08/09	Box 14	Jul-17
Semi-Permanent/	10-379 Misc. Receipts	Box 14	Jul-17
Semi-Permanent/	Budget fy 09/10	Box 14	Jul-17
Semi-Permanent/	Budget fy 10/11	Box 14	Jul-17
Temporary	Newsletter on audits	Box 14	Jul-17
Temporary	Newsletter on preparing your payroll report	Box 14	Jul-17
Semi-Permanent/	Budget 02/03	Box 14	Jul-17
Semi-Permanent/	Budget 06/07	Box 14	Jul-17
Semi-Permanent/	Budget fy 07/08	Box 14	Jul-17
Semi-Permanent/	Misc. audit adj+ follow-ups year end adj+ research	Box 14	Jul-17
Semi-Permanent/	Audit fy 10/11	Box 14	Jul-17
Semi-Permanent/	Audit material fy 06/07	Box 14	Jul-17
Semi-Permanent/	Audit material fy 07/08	Box 14	Jul-17
Semi-Permanent/	City of Idaho city, Idaho audit report 1964, 1966-68 DUPLICATES	Box 15	Jul-17
Semi-Permanent/	City of Idaho city, Idaho report of examination of financial statements 1969-1978 DUPLICATES	Box 15	Jul-17
Temporary	preparing your payroll report pamphlet	Box 15	Jul-17
Temporary	pamphlet on auditing	Box 15	Jul-17
Semi-Permanent/	checkbook	Box 15	Jul-17
Semi-Permanent/	Ledger	Box 15	Jul-17
Semi-Permanent/	Check receipts 97-98	Box 15	Jul-17
Semi-Permanent/	Fines paid January 2001	Box 15	Jul-17

Temporary	Fourth judicial district-Boise county Dec 2001	Box 15	Jul-17
Semi-Permanent/	Timesheets oct1, 01- sept30, 02	Box 15	Jul-17
Semi-Permanent/	Jan deposit record	Box 15	Jul-17
Temporary	US bank letters x27	Box 15	Jul-17
Semi-Permanent/	cash receipts 1998 ledger	Box 15	Jul-17
Semi-Permanent/	Misc. Time Sheets Dec 1996- Feb 1997	Box 15	Jul-17
Semi-Permanent/	Misc. Receipts 1997	Box 15	Jul-17
Temporary	Vendor Financial information January 13, 1998	Box 15	Jul-17
Temporary	Misc. Accounting info 1996-98	Box 15	Jul-17
Semi-Permanent/	State insurance fund voucher 1991-1998	Box 15	Jul-17
Semi-Permanent/	Pay roll information 97-98	Box 15	Jul-17
Semi-Permanent/	w2 copies 1997	Box 15	Jul-17
Semi-Permanent/	election material 2001	Box 16	Jul-17
Semi-Permanent/	November 7, 1995 general election	Box 17	Jul-17
Semi-Permanent/	Election supplies 1990's	Box 20	Jul-17
Temporary	council meeting cassette tapes 1994	Box 21	Jul-17
Temporary	council meeting cassette tapes 1996	Box 22	Jul-17
Semi-Permanent/	fy 93-94 financials/ audit material	Box 23-26	Jul-17
Semi-Permanent/	2006 payables	Box 27	Jul-17
Semi-Permanent/	Fy 94-95 financials and audit material	Box 28	Jul-17
Semi-Permanent/	91/92 financials and audit material	Box 29	Jul-17
Semi-Permanent/	96-97 financials audit material	Box 30	Jul-17
Semi-Permanent/	1999/2000 financials and audit material	Box 31	Jul-17
Semi-Permanent/	1995-1996 audit materials	Box 33	Jul-17
Temporary	Meter reading sheets	Box 35	Jul-17
Semi-Permanent/	98/99 records	Box 36	Jul-17
Semi-Permanent/	fy 98-99 pay roll records	Box 37	Jul-17
Semi-Permanent/	Fy 99-00 vouchers	Box 38	Jul-17