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BUSINESS LICENSE RENEWAL APPLICATION FOR YEAR 2026

*Note: Please complete this form and return with your remittance to:
City of Idaho City, City Clerk, PO Box 130, Idaho City, ID 83631*

*The annual renewal fee is **\$63.00**. The License is good for the calendar year, expiring at Midnight on December 31st of each year.*

Applications received January 1 through January 31, 2026, will be required to pay a \$25 late fee.

Businesses that have not renewed their licenses by January 31, 2026, will have to pay an additional \$75 application fee and be approved by the City Clerk and Mayor.

☐ \$63 FEE RECEIVED
☐ **\$25 LATE FEE**
☐ **\$75 APPLICATION FEE**
☐ CASH ☐ CHECK
RECEIPT # _____
APPROVED _____
LICENSE # _____

New Business:

Business Name: _____ Phone: _____

Business Location: _____

Business Mailing Address: _____

Owner Name: _____ Phone: _____

Owner Mailing Address: _____

Owner Email: _____ Permission to contact via email? ☐ **Yes** ☐ **No**

Nature of Business: _____

IS THIS IN THE HISTORICAL DISTRICT? ☐ **YES** ☐ **NO**

TYPE OF BUSINESS:

☐ CORPORATION ☐ PARTNERSHIP ☐ SOLE OWNER ☐ ASSOCIATION ☐ LLC

EIN NUMBER: _____

DATE BUSINESS STARTED: _____

For those businesses that require licenses or permits by Federal, State or Local law for the conduct of the business or occupation (Examples: for food establishments, show proper Central District Health permit for the year; for attorneys, show active membership in Idaho State Bar, etc.) attach a copy hereto.

Please list the names of three persons and their phone numbers that we may contact in case of an emergency (fire, burglary, etc.) during non-business hours.

1. _____

2. _____

3. _____

Applicant's Signature

Date