



CITY OF IDAHO CITY

AGENDA

SPECIAL CITY COUNCIL MEETING

Tuesday, December 30, 2025

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

Join Team's Meeting

[Idaho City Council Special Meeting](#) | [Meeting-Join](#) | [Microsoft Teams](#)

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

I. CONSENT AGENDA

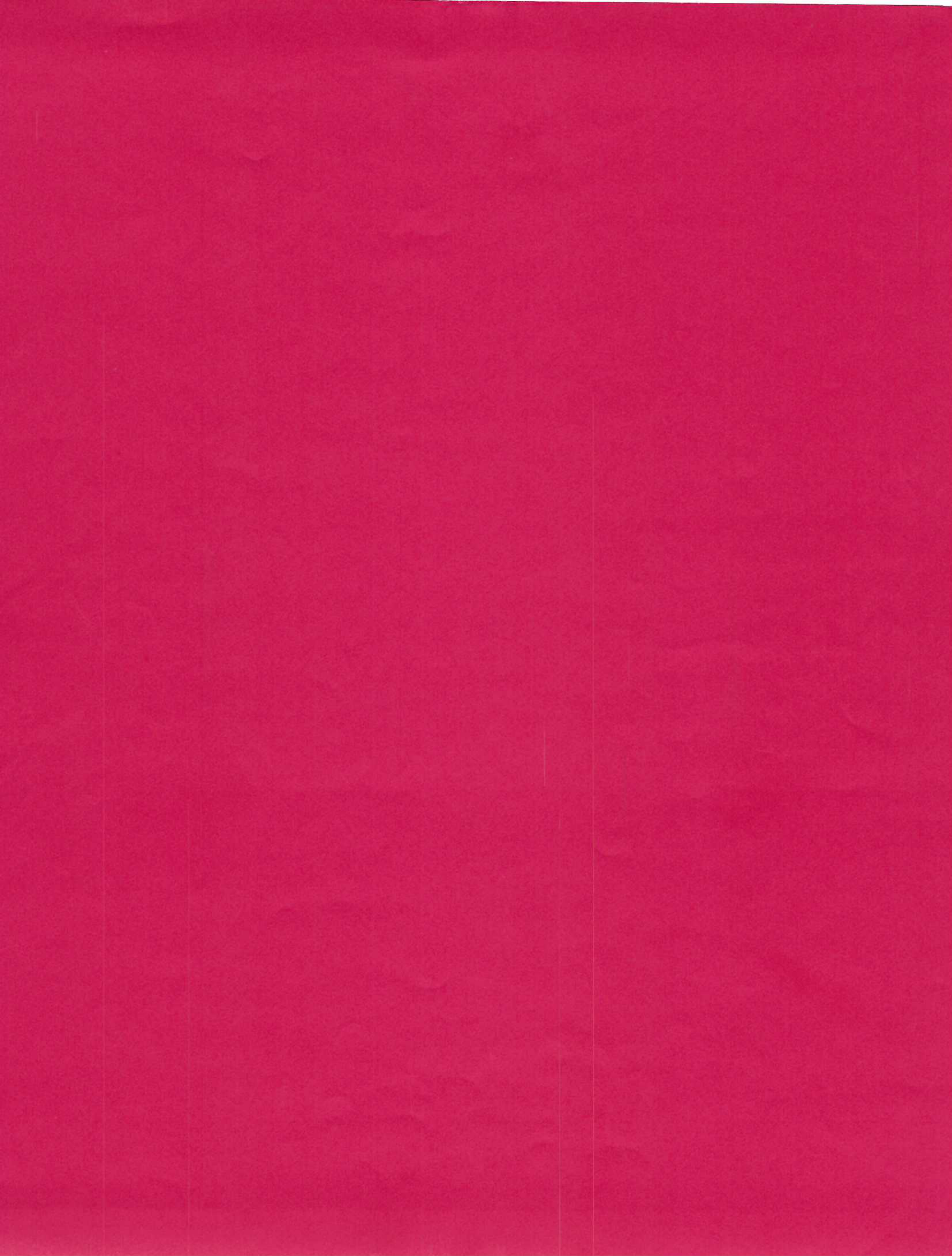
The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items, and any contingencies are part of the approval.

- A. APPROVAL OF MINUTES: DECEMBER 10, 2025 **ACTION ITEM**
- B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**
- C. BILLS/PAYABLES: DECEMBER 11, 2025 THROUGH DECEMBER 30, 2025 **ACTION ITEM**

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor: Ken Everhart idahocitymayor1@cityofic.org	Chief of Police: Brent Watson Idahocitypd.194@cityofic.org	Public Works Director: Tami Claus idahocitypublicworks@cityofic.org	City Clerk-Treasurer: Nancy L Ptak idahocityclerk@cityofic.org	511 Main Street PO Box 130 Idaho City, ID 83631
Council members: Tom Secor Jr Ashley M Elliott Mari Adams Meaghan Miller	City officers: Jake Nye	Public Works: Nick Mancera Austin Day	Deputy Clerk Kaleb Goodlett idahocityoffice@cityofic.org	(208)392-4584 operating hours Monday- Thursday 8 am – 4:30 pm Friday 9am -3pm





CITY OF IDAHO CITY

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, December 10, 2025

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Team's Meeting

[Idaho City Council Regular Meeting](#) | [Meeting-Join](#) | [Microsoft Teams](#)

Meeting ID: 253 943 831 578 91

Passcode: J6it9YX3

CALL MEETING TO ORDER: Mayor Everhart called the regular city council meeting to order at 6:00 PM.

ROLL CALL: Deputy Clerk Goodlett called roll Miller, Elliott, Adams, Secor in attendance.

PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items, and any contingencies are part of the approval.

A. APPROVAL OF MINUTES: NOVEMBER 26, 2025 **ACTION ITEM**

Councilor Secor made a motion, seconded by Adams, to approve the minutes November 26, 2025. 4 ayes. Motion carried.

B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

C. BILLS/PAYABLES: NOVEMBER 27, 2025 THROUGH DECEMBER 10, 2025 **ACTION ITEM**

Councilor Elliott made a motion, seconded by Secor, to approve the bills dated November 27, 2025 through December 10, 2025 in the amount of \$60,286.48. 4 ayes. Motion carried.

II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

IV. ENGINEER'S REPORT

V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct.

Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

VI. OLD BUSINESS

A. PROPERTY SWAP WITH SECOR **ACTION ITEM**

City Attorney Callahan explained that the VPO was received with some comps and the city can move forward with the next step of a public hearing. Mayor Everhart asked city staff to move forward with posting notice of a public hearing. (Go Back from below)- City Attorney Callahan explained that a motion is needed to move forward before a public hearing could be held and then proposed the motion as follows. Motion to declare the City's intent to exchange the City's property consisting of 0.35 acres adjacent to 200 Main Street, valued at between \$10,500 and \$14,000, based on the lack of utilities and the lack of suitability for development, and a broker's price opinion with real property consisting of 0.10 acres owned by the Secor's, which is valued by the County Assessor at \$41,000.00, so moved by Councilor Adams and seconded by Elliott. 4 ayes. Motion carried.

VII. NEW BUSINESS

A. ECV #1811 & IDAHO CITY HISTORICAL FOUNDATION – CITY HALL PLAQUE **ACTION ITEM**

Barbara McClain explained that chapter 1811 of E. Clampus Vitus has done plaques for Pon Yam & the Odd Fellows Hall. They would like to set a plaque at City Hall and are requesting the cities permission. They will be meeting with the Historical Foundation Board to finalize wording and finances. Councilor Elliott made a motion, seconded by Adams, to approve the Idaho City, City Hall Plaque from ECV #1811 and the Idaho City Historical Foundation. 4 ayes. Motion carried.

B. IDAHO CITY HISTORICAL FOUNDATION - NAYLOR PARK NON-POTABLE WELL **ACTION ITEM**

Barbara McClain explained that last year it was quite hard to water the parks and there is not enough water to keep the parks green. The Historical Foundation would like to install a well and automated system for irrigation. City Attorney Callahan explained the current ordinances and what they would and would not allow. With Councils approval the Historical Foundation could drill a well for irrigation purposes only. Councilor Elliott made a motion, seconded by Secor, to allow the Idaho City Historical Foundation to proceed with the installation of a non-potable well in Naylor Park for irrigations purposes only. 4 ayes. Motion carried.

C. COMMUNITY HALL COMMITTEE PROPOSAL **ACTION ITEM**

Councilor Elliott stepped down from the council seat and explained she is looking to put together a committee to work on and improve community hall, get grants, and do fundraisers. Councilor Secor made a motion, seconded by Miller, to authorize a community hall committee. 3 ayes, Elliott abstain. Motion carried.

D. CITY AREA OF IMPACT **ACTION ITEM**

Deputy Clerk Goodlett explained that P&Z met on Monday and the yellow line on the map provided was the proposed new boundary for area of impact. Councilor Secor made a motion, seconded by Adams, to accept the newly drawn area of impact and propose it to the County. 4 ayes. Motion carried.

City Attorney Callahan needed to revisit the property swap item above. See Old Business Item A. above.

VIII. EMPLOYEE UPDATES

A. PUBLIC WORKS

Public Works Director Claus explained that she is working on the QUAPP and hoping to have that to DEQ before the end of the year. As of January 1st, Claus will be primarily in the office. The F-250 truck is still having issues. Mayor Everhart added that someone donated a load of rock salt that will be added to the sand for the roads. Claus added that they are working on the roads. They are waiting for the sample tests to come back from the new wells. Discussion on the new wells and pumps ensued.

B. LAW ENFORCEMENT

C. CLERK/TREASURER'S OFFICE

1. BUDGET UPDATES

Deputy Clerk Goodlett explained the budget update in the packet.

2. WATER AND SEWER UPDATES, **ACTION ITEM**

Deputy Clerk Goodlett went over the water sewer updates in the packet.

3. CLEARWATER UPDATE

D. CITY ATTORNEY

IX. COUNCIL UPDATES

X. MAYOR UPDATES

Mayor Everhart explained he received a letter from the school to sponsor a yearbook and did not think the city could sponsor but he would personally. Mayor Everhart added that the annual water district 63 meeting is in Star on January 12 and he will be attending. Discussion on the Christmas party ensued.

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

Troy Hamilton asked to be updated on the Plaque item. Mayor Everhart explained that it was approved and they could move forward with the Historical Foundation.

XII. UPCOMING MEETINGS

A. NEXT REGULAR MEETING: DECEMBER 24, 2025

The regular meeting for December 24th will be cancelled, and a special meeting may be added for bills if needed.

ADJOURNMENT 6:55 PM

ATTEST:

Date approved:

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Ken Everhart

idahocitymayor1@cityofic.org

Council members:

Tom Secor Jr

Ashley M Elliott

Mari Adams

Meaghan Miller

Chief of Police:

Brent Watson

Idahocitypd.194@cityofic.org

City officers:

Jake Nye

Public Works Director:

Tami Claus

idahocitypublicworks@cityofic.org

Public Works:

Nick Mancera

Austin Day

City Clerk-Treasurer:

Nancy L Ptak

idahocityclerk@cityofic.org

Deputy Clerk

Kaleb Goodlett

idahocityoffice@cityofic.org

511 Main Street

PO Box 130

Idaho City, ID 83631

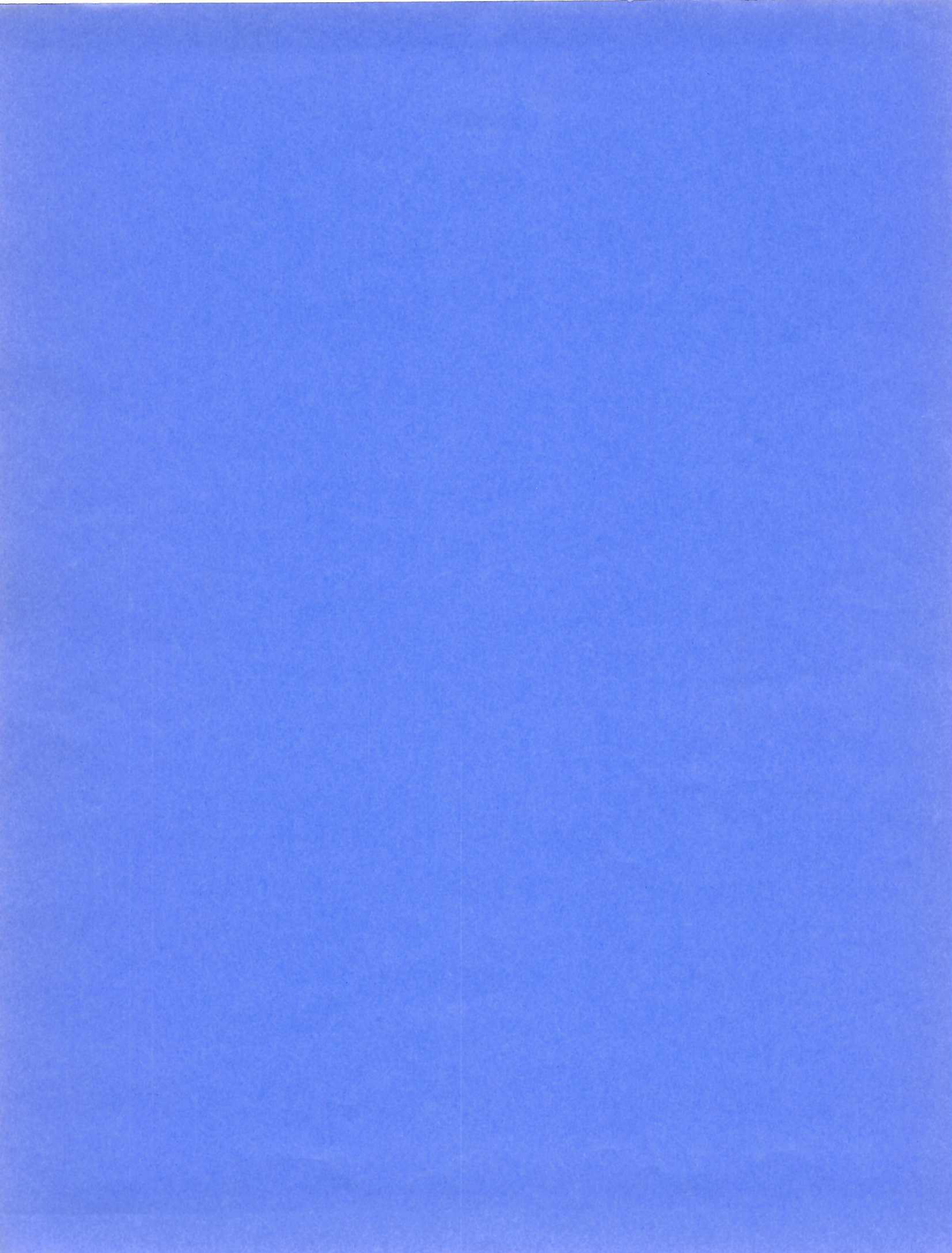
(208)392-4584

operating hours

Monday- Thursday

8 am – 4:30 pm

Friday 9am -3pm



12/30/25
10:22:53

CITY OF IDAHO CITY
Claim Details
For the Accounting Period: 12/25

Page: 1 of 5
Report ID: AP100

For Pay Date = 12/30/25, Cash - Checking
* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3467	28125S	32 STATE INSURANCE FUND	646.00					
1	30562686	12/05/25 Workers Comp 10/2025-10/2026	646.00			10 42100	260	10100
3468	28126S	999999 VFW POST 4000	150.00					
1	11/20/25	Com Hall Dep Refund 121225	150.00			10 41500	360	10100
3469	28127S	121 DIGLINE	7.80					
1	0078469	11/30/25 Monthly fee	5.46*			51 43400	630	10100
2	0078469	11/30/25 Monthly fee	2.34			52 43500	630	10100
3470	28128S	23 IDAHO RURAL WATER ASSOCIATION	4,097.65					
1	2583	10/31/25 Responsible Charge Operator	1,415.15			52 43500	113	10100
2	2602	11/30/25 Responsible Charge Operator	1,232.50			52 43500	113	10100
3	2025-165	12/01/25 IRWA Apprenticeship Tuition	1,450.00			52 43500	630	10100
3471	28129S	67 IC CHAMBER OF COMMERCE	50.00					
Dues & Subscriptions								
1	1269	12/15/25 2026 Membership Renewal	17.50			10 41500	460	10100
2	1269	12/15/25 2026 Membership Renewal	20.00*			51 43400	460	10100
3	1269	12/15/25 2026 Membership Renewal	12.50			52 43500	460	10100
3472	28130S	309 Corporate Technologies, LLC	9,360.41					
IT Services								
IT Services								
IT Services								
1	212965	12/15/25 January IT Services	117.75*			10 41500	350	10100
2	212965	12/15/25 January IT Services	392.50*			51 43400	350	10100
3	212965	12/15/25 January IT Services	274.75*			52 43500	350	10100
4	210934	12/15/25 365 Backups - IT Services	11.25*			10 41500	350	10100
5	210934	12/15/25 365 Backups - IT Services	37.50*			51 43400	350	10100
6	210934	12/15/25 365 Backups - IT Services	26.25*			52 43500	350	10100
7	210418	12/12/25 Equipment - IT Services	1,275.06*			10 41500	350	10100
8	210418	12/12/25 Equipment - IT Services	4,250.21*			51 43400	350	10100
9	210418	12/12/25 Equipment - IT Services	2,975.14*			52 43500	350	10100
3473	28131S	3 PACIFIC BACKFLOW	65.00					
1	25-8779	12/11/25 Backflow testing - SP	65.00			52 43500	630	10100
3474	28132S	264 FP Mailing Solutions	65.85					
1	106898221	12/08/25 Post Base Contract	23.05			10 41500	330	10100
2	106898221	12/08/25 Post Base Contract	26.34			51 43400	330	10100
3	106898221	12/08/25 Post Base Contract	16.46			52 43500	330	10100

12/30/25
10:22:53

CITY OF IDAHO CITY
Claim Details
For the Accounting Period: 12/25

Page: 2 of 5
Report ID: AP100

For Pay Date = 12/30/25, Cash - Checking
* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3475	28133S	275 American Legal Publishing	500.00					
1	47390 12/10/25	Annual Web Hosting 2026	175.00			10 41500	910	10100
2	47390 12/10/25	Annual Web Hosting 2026	200.00			51 43400	910	10100
3	47390 12/10/25	Annual Web Hosting 2026	125.00			52 43500	910	10100
3476	28134S	21 IDAHO POWER	4,418.70					
1	12/01/25 act#2202974826	commercial rd	10.16			20 43200	672	10100
2	12/01/25 act#2204647370	elk crk/placer	10.16			20 43200	672	10100
3	12/01/25 act#2205733500	street lights	398.08			20 43200	672	10100
4	12/01/25 act#2206173730	city shop	18.20			20 43200	675	10100
30%								
5	12/01/25 act#2206173730	city shop	29.73			51 43400	671	10100
49%								
6	12/01/25 act#2206173730	city shop	12.75			52 43500	671	10100
21%								
7	12/05/25 act#2201668064	amphitheater	25.84			10 41500	930	10100
8	12/05/25 acc#2203080029	hw 21 rodeo are	25.84			10 41500	930	10100
9	12/05/25 acc#2202255424	skating rink	25.84			10 41500	930	10100
10	12/05/25 acc#2220462101	220 hw 21 lift	28.49			52 43500	671	10100
11	12/05/25 acc#2205377613	hill rd booster	216.00			51 43400	671	10100
12	12/05/25 acc#2221325844	water tank	93.45			51 43400	671	10100
13	12/05/25 acc#2204493726	3945 hw 21 PH	25.84			51 43400	671	10100
14	12/05/25 acc#2202137416	city pumps	0.00			51 43400	671	10100
15	12/05/25 acc#2202808321	water treatment	1,180.14			51 43400	671	10100
16	12/05/25 acc#2206171999	city hall	117.41			10 41500	670	10100
50%								
17	12/05/25 acc#2206171999	city hall	82.19			51 43400	671	10100
35%								
18	12/05/25 acc#2206171999	city hall	35.22			52 43500	671	10100
15%								
19	12/05/25 acc#2205634021	207 w comm/emer	25.84			20 43200	672	10100
20	12/05/25 acc#2206002632	ballfields RR	44.81			10 41500	930	10100
21	12/05/25 acc#2204467670	rodeo gnd RR	51.67			10 41500	930	10100
22	12/05/25 acc#2207091329	3847 hw 21 SP	647.45			52 43500	671	10100
23	12/05/25 acc#2204805382	community hall	446.31			10 41500	673	10100
24	12/05/25 acc#2204647305	main & hw21 VC	361.60			10 41500	674	10100
25	12/05/25 acc#2207764602	3861 HWY 21 RO	505.68			51 43400	671	10100
3477	28135S	240 KURITA AMERICA INC	2,431.15					
1	931668 12/05/25	RO filter gravel	2,431.15*			51 43400	630	10100

12/30/25
10:22:53

CITY OF IDAHO CITY
Claim Details
For the Accounting Period: 12/25

Page: 3 of 5
Report ID: AP100

For Pay Date = 12/30/25, Cash - Checking
* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3478	28136S	304 Nelson Williams	3,502.00					
1	11558 Nov 11/28/25	Attorney Fees	525.30			10 41500	570	10100
2	11558 Nov 11/28/25	Attorney Fees	1,751.00			51 43400	570	10100
3	11558 Nov 11/28/25	Attorney Fees	1,225.70			52 43500	570	10100
3479	28137S	119 HANSON JANITORIAL SUPPLY, INC	276.18					
1	787856 12/13/25	Janitorial Supplies	276.18			10 41500	611	10100
# of Claims			13	Total:	25,570.74			

12/30/25
10:22:53

CITY OF IDAHO CITY
Fund Summary for Claims
For the Accounting Period: 12/25

Page: 4 of 5
Report ID: AP110

Fund/Account	Amount
10 GENERAL FUND	
10100 Checking-Cash in Bank	4,316.41
20 STREET FUND	
10100 Checking-Cash in Bank	462.44
51 WATER FUND	
10100 Checking-Cash in Bank	11,247.19
52 SEWER FUND	
10100 Checking-Cash in Bank	9,544.70
Total:	25,570.74

12/30/25
10:22:53

CITY OF IDAHO CITY
Claim Approval Signature Page
For the Accounting Period: 12 / 25

Page: 5 of 5
Report ID: AP100A

Ciy of Idaho City
PO Box 130
511 Main Street
Idaho City, Idaho 83631-0130

CASH VOUCHERS

Authorized by: _____ Date: _____