

MINUTES
IDAHO CITY PLANNING AND ZONING COMMISSION
SPECIAL MEETING
IDAHO CITY HALL
511 MAIN STREET, IDAHO CITY, ID 83631
OCTOBER 7, 2019

6:00 P.M.

SPECIAL MEETING

1. **CALL TO ORDER.** Nicholson called to order at 6:00 pm
2. **ROLL CALL.** Secor, Hayes, Jewell, Ptak, Lee, Nicholson.
3. **REVIEW AGENDA-ACTION ITEM -** Item 5 (REVIEW AND DISCUSS CODE ENFORCEMENT) to be moved to last item on agenda.
4. **APPROVAL OF MINUTES – ACTION ITEM** *Minutes will be approved at next meeting*

Ptak moved to review Kuwahara permit first as they were in attendance

7. **REVIEW BUILDING PERMIT 2019-08 FOR DAVID KUWAHARA (ADDITION) - ACTION ITEM** – Hayes had inspected property, setbacks are fine. Did not see pins for property. Site map has pins indicated. Mrs. Kuwahara stated that fence posts are where the pins are. Mrs. Kuwahara indicated that the pins had been covered by Public Works. Ptak stated that one pin could have been covered by grading, but not the others. Secor stated that pins can be located. Ptak stated that permit application meets all other guidelines. Secor stated that consistency is needed in approval. Nicholson stated that pin needs to be identified so that setbacks can be established. Hayes made motion to approve Permit 2019-08 contingent on location of pin; seconded by Jewell. 5 ayes. Kuwahara’s asked how to find pin location. County should have survey as to where the pin is located. Kuwahara permit should have been worded as “Recommended approval” as Division of Building Safety has to approve before work can begin.
5. **REVIEW AND DISCUSS CODE ENFORCEMENT- ACTION ITEM-** Ptak stated that approved building permits will not only go to Division of Building Safety, but also to Chief Otter so that he can watch for building code/permit violations.
6. **REVIEW BUILDING PERMIT 2019-07 FOR BOCO-DEAN HANSEN (ADDITION) - ACTION ITEM** – Hansen’s were not in attendance. Wants to put a cover on his deck. He has sent his drawing into State to see if they would approve because he is a commercial building. Motion by Jewell to recommend for approval Permit 2019-07 conditioned upon location of pins and proper setback is determined; seconded by Hayes, 5 ayes.

Ptak stated that all information for the building permits is located on City website.

8. UPCOMING MEETINGS:

a. Next regular meeting: November 11, 2019 at 6:00 pm

Ptak stated that Scarborough has resigned. She will notify City Council that there is a vacancy.

9. ADJOURN- Nicholson adjourned meeting at 6:27 pm.

This institution is an equal opportunity provider. Any persons needing special accommodations to participate in the above noticed meeting should contact Idaho City Hall at 208-392-4584 prior to the meeting at 511 Main Street.

APPROVED 6/22/2020

James Nicholson

CHAIRMAN/CO-CHAIRMAN

June 22, 2020

DATE

Nancy L. Ptak

ATTEST:

June 22, 2020