

MINUTES
IDAHO CITY PLANNING AND ZONING COMMISSION
IDAHO CITY HALL
511 MAIN STREET, IDAHO CITY, ID 83631
DECEMBER 13, 2018

6:00 P.M.

SPECIAL MEETING
MINUTES

1. **CALL TO ORDER.** Chair Nicholson called meeting to order at 6:10pm
2. **ROLL CALL.** Hayes, Lee, Scarborough, Jewell-present; Secor showed up during building permit review
3. **REVIEW AGENDA – ACTION ITEM**
4. **APPROVAL OF MINUTES – NOT APPLICABLE**
5. **APPOINT CO-ADMINISTRATOR – ACTION ITEM** Scarborough motioned to nominate Nancy Ptak as Co-Administrator, Hayes seconded, all ayes
6. **REVIEW OUTSTANDING BUILDING PERMIT APPLICATIONS – ACTION ITEM**
2018-06 Trudy Jackson 301 W. Walulla building permit-Steve Callahan, builder-Canopy and boardwalk on Walulla-Builder presented better site plans; builder found survey markers for both lots; is working with Historical District; using state building codes; discussion of setbacks (he is within the City code (Code 10-19b) for setbacks on the canopy). Nancy Ptak made a motion to accept building permit application to move on to Building Safety, Hayes seconded, all ayes. Nancy then re-motioned in the correct form. **Nancy Ptak made a motion to approve 2018-06 building plan for Trudy Jackson contingent on the approval of the Historic District’s approval, Hayes seconded, all ayes.**
Commission reviewed outstanding permits with Clerk Ptak.
209 W. Commercial was not inspected and current occupation is against City Codes. No water/sewer hookups. Permit for property is expired. Discussion how to handle. Current owner has been in contact with Clerk. Clerk will let owner know that property is not within building codes and see where he wishes to go.
7. **UPCOMING MEETINGS:**
 - a. **Next regular meeting: January 14th, 2018 at 6:00 pm**
8. **ADJOURN.** Secor Motioned to adjourn Ptak seconded, all ayes. **Meeting adjourned at 7:06 pm.**

This institution is an equal opportunity provider. Any persons needing special accommodations to participate in the above noticed meeting should contact Idaho City Hall at 208-392-4584 prior to the meeting at 511 Main Street.

James Nicholson

1/14/2019

Chairman/Co-Chairman

Date Approved

Nancy Ptak

Attest: