

**MINUTES**  
**IDAHO CITY PLANNING AND ZONING COMMISSION**  
**IDAHO CITY HALL**  
**511 MAIN STREET, IDAHO CITY, ID 83631**  
**JULY 8, 2019**

**6:00 P.M.**

**REGULAR MEETING**

- 1. CALL TO ORDER.** Nicholson called meeting to order at 6 pm.
- 2. ROLL CALL.** Scarborough, Hayes, Ptak, Lee, Secor. Jewell absent.
- 3. REVIEW AGENDA – ACTION ITEM**
- 4. APPROVAL OF MINUTES – ACTION ITEM** Nicholson motioned to approve minutes of May 13, 2019; Scarborough seconded. All ayes. Scarborough motioned to accept minutes of June 13, 2019 Special Meeting; Hayes seconded. All ayes.
- 5. REVIEW REQUEST FROM CHERI E. BAILEY TO COMBINE LOTS (LOT LINE ADJUSTMENT) - ACTION ITEM** - Tabled and sent back for clarification of lots with a record of survey from the County. Resubmit at next meeting.
- 6. REVIEW BUILDING PERMIT 2019-03 MORES CREEK CROSSING LOT 43 (116 MORES CREEK DRIVE) - ACTION ITEM** – Troy Ashworth called in to meeting. Discussion of setbacks for sides. Will take to City Council for Variance approval.
- 7. REVIEW BUILDING PERMIT 2019-04 MORES CREEK CROSSING LOT 17 (115 MORES CREEK DRIVE) – ACTION ITEM**- Same issue as with Lot 43. Will take to City Council for Variance approval.
- 8. REVIEW REQUEST FROM WAYNE BUSHNELL TO COMBINE LOTS 104 AND 106 MEYERS (LOT LINE ADJUSTMENT) - ACTION ITEM** – Secor motioned and Scarborough seconded to table until a record of survey from the County is submitted. All ayes. Resubmit at next meeting
- 9. REVIEW AND VOTE ON LOT LINE ADJUSTMENT CHECKLIST - ACTION ITEM** – A checklist of items needed for P & Z to recommend Lot Line Adjustment was presented and discussed. Hayes motioned and Secor seconded to approve the Lot Line Adjustment checklist with the edits suggested. All Ayes.
- 10. REVIEW AND VOTE ON LOT SPLIT CHECKLIST - ACTION ITEM** – A Lot Split Checklist was presented and discussed. Scarborough motioned and Hayes seconded to approve the Lot Split Checklist with edits suggested. All ayes.
- 11. REVIEW AND VOTE ON IDAHO CITY PLANNING & ZONING APPLICATION PACKAGE – ACTION ITEM** – Clerk surveyed applications from several cities and presented an application for Idaho City to use. Discussion. Application is tabled for review at next meeting.
- 12. REVIEW AND VOTE ON FEE SCHEDULE - ACTION ITEM** -Was presented with Application. Discussion. Nicholson made suggested edits to Fee schedule. A public hearing will need to be had before approval of fee schedule. Scarborough motioned and Nicholson seconded to submit fees to City Council for review. All ayes.

**13. REVIEW AND DISCUSS AND COMPILE A COMPREHENSIVE LIST OF PROSPOSED AMENDMENTS TO THE ZONING ORDINANCES. THIS LIST WILL BE SUBMITTED TO CITY ATTORNEY, DICK LINVILLE, FOR HIS REVIEW – ACTION ITEM** – Tabled for August 12, 2019 meeting.

**14. UPCOMING MEETINGS:**

**a. Next regular meeting: August 12, 2019 at 6:00 pm**

**15. ADJOURN-** Meeting adjourned at 7:50 pm.

*This institution is an equal opportunity provider. Any persons needing special accommodations to participate in the above noticed meeting should contact Idaho City Hall at 208-392-4584 prior to the meeting at 511 Main Street.*

Approved 8/19/2019

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CHAIRMAN/CO-CHAIRMAN

DATE

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ATTEST: