

City of Idaho City



511 Main St. | PO Box 130 | Idaho City, ID 83631 | Phone (208) 392-4584

[www.idahocity.municipalimpact.com](http://www.idahocity.municipalimpact.com)

[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org) | [idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org) | [4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

## MOBILE FOOD TRUCK PERMIT APPLICATION

MOBILE FOOD TRUCK FEES ARE: \$26.25 APPLICATION FEE & \$21.00 PER DAY OR \$200.00 PER YEAR (WITH A 5 DAY LIMIT PER LOCATION AND ARE NON-REFUNDABLE) PLEASE ATTACH THE PROPER AMOUNT AND RETURN TO CITY HALL.

Application Date:

Owner Name:

Owner Address:

Owner Phone:

Owner Email:

Business Name:

Business Address:

Business Phone:

Business Email (if applicable):

Business License #

Mobile Food Facility Permit #

Liquor License # (if applicable):

If selling alcohol from Mobile Food Truck, you must also complete a Liquor Catering Permit Application, pay associated fees, and attach originals.

Vehicle License Plate Number:

Description of Goods or Services Sold:

PHYSICAL ADDRESS AND OWNER OF THE PROPERTY WITHIN IDAHO CITY WHERE YOU WANT TO SELL YOUR PRODUCT: PLEASE NOTE THAT NO VENDOR CAN LOCATE ON CITY PROPERTY OR RIGHT OF WAYS WITHOUT PERMISSION OF THE CITY. YOU MUST ARRANGE TO USE PRIVATE PROPERTY, AND SUCH PROPERTY SHALL BE MIXED OR COMMERCIAL USE.

DATE(S) AND HOURS YOU WANT TO CONDUCT BUSINESS:

**Required for each Vending Location** (see page 2):

- Letter from Property Owner – Required if setting up on private property, and such property must be mixed or commercial use.
- Prepared Food – Copy of Central District Health Certification, Permit, License, or Exemption required.
- Location setup diagram – Units shall be parked in a legal manner and vending operations shall be conducted only in approved locations
- Liquor Catering Permit & fees

Applicant Signature

Date

# TEMPORARY / MOBILE FOOD TRUCK LOCATION LIST

Vending Location	Day(s)/Date(s) Of Vending (5-day max per location)	Times Of Vending	Letter from Property Owner	Location Set-up Diagram

----- OFFICE USE ONLY -----

All documentation attached

Fee Collected: \$26.25 + \_\_\_\_\_     
 Receipt #: \_\_\_\_\_     
 Date License Issued: \_\_\_\_\_

Start Date: \_\_\_\_\_     
 Expiration Date: \_\_\_\_\_     
 Staff Initials: \_\_\_\_\_