

**AGENDA**  
**IDAHO CITY PLANNING AND ZONING COMMISSION**  
**IDAHO CITY HALL**  
**511 MAIN STREET, IDAHO CITY, ID 83631**  
**JUNE 22, 2020**

**6:00 P.M.**

**RESCHEDULED REGULAR MEETING**

- 1. CALL TO ORDER** Jim Nicholson called the meeting to order at 6:10 pm
- 2. ROLL CALL** – Jim Nicholson, Rora Canody, Nancy Ptak, RC Hayes, Tyrell Jewell, all present. Gary Secor arrived during minute approval. Randy Lee showed up after Comp Plan review.
- 3. REVIEW AGENDA** – Jim reviewed agenda items.
- 4. APPROVAL OF MINUTES – ACTION ITEM** -October 7, 2019 minutes -RC Hayes motioned to accept the minutes of October 7, 2019; Nancy Ptak seconded; Rora Canody abstained, 3 ayes. December 16, 2019 minutes – RC Hayes motioned to accept the minutes of December 16, 2019; Rora Canody seconded; all ayes. February 1, 2020 minutes – Nancy Ptak motioned to accept the minutes of the February 1, 2020 Special Meeting; RC Hayes seconded; Tyrell Jewell abstained, 3 ayes. Nancy Ptak motioned to accept the minutes of the Rescheduled regular meeting of May 18, 2020; RC Hayes seconded; Tyrell Jewell abstained, 4 ayes.
- 5. REVIEW THE COMPREHENSIVE PLAN AND MAKE RECOMMENDATIONS TO UPDATE IT** – Rora Canody discussed P&Z approving building permits, she reviewed the ordinances and there is nowhere in the ordinances that discusses P&Z reviewing or approving building permits. She also reviewed the building code ordinances and doesn't find anything that gives P&Z authority to recommend to Council. She stated on the county level the Administrator has the authority to review the permits for the requirements. Administrator Ptak has forwarded the two permits on the agenda to DBS already so that there were no further delays. If there are permits that have issues, she feels they should be brought forward to the P&Z Commission, but if they are put together correctly, she feels that forwarding to DBS is the way to go. Discussion about building permits, approval by whom and the process. Administrator should be allowed to approve building permits and to forward to DBS unless there are issues with the permit, at that time the Commission should review the permit before forwarding to DBS. Canody stated that the Ordinance states that City Council has to have final approval within 30 days of applying. (Current Ordinance states: Application acceptance, Administrator reviews plans and sends to DBS for their approval if no discrepancies, DBS approves plans and it is brought before City Council for final building permit approval. It is only brought before P&Z Commission if there are discrepancies.) Future agendas will have Administrator updates so that Administrator Ptak can inform Commission what is going on. Chairman will go to City Council meeting asking them to by-pass Council approval of permits. Chairman will ask City Council to amend three sections of Ordinance so that Administrator can approve final building permit.
- 6. REVIEW BUILDING PERMIT 2020-04 103 NUGGET CT – ACTION ITEM**-No action necessary as it has been forwarded to DBS.

7. **REVIEW BUILDING PERMIT 2020-05 117 MORES CREEK DRIVE-ACTION ITEM – No action necessary as it has been forwarded to DBS.**
8. **DISCUSS GOLDMINE’S RESPONSE REGARDING THE LIGHTING ISSUE- Sent a registered letter to Goldmine. They were seen doing work to the lights and someone will check and make sure that it has been corrected.**
9. **DISCUSS THE NEED FOR A SUBDIVISION ORDINANCE – Tabled to next meeting. Administrator handed samples of a Subdivision Ordinance to the Commission for review.**
10. **DISCUSS THE ONGOING NEED FOR A LOCAL CODE ENFORCEMENT OFFICER TO INSPECT THE VARIOUS BUILDING PROJECTS OCCURRING IN THE CITY – City Council has talked to Chief Otter about Code Enforcement. Ptak and Otter were scheduled for training that has been cancelled. Nicholson believes we should have more information to present to City Council (time, hours, etc.) Ptak suggested using Reserve Officers. (Gomez?) Nicholson will talk to City Council.**
11. **UPCOMING MEETINGS:**
  - a. **Next regular meeting: July 13<sup>th</sup>, 2020 at 6:00 pm**
12. **DISCUSS THE NEXT MEETINGS AGENDA – Tabled items need to be on agenda (Comp Plan and Subdivision Ordinance and Code Enforcement Officer). Snowload should be discussed. Canody suggested Chairman Updates and Administrator Updates be added to agenda after Approval of Minutes**
13. **ADJOURN at 7:20 pm by Chairman Nicholson.**

*This institution is an equal opportunity provider. Any persons needing special accommodations to participate in the above noticed meeting should contact Idaho City Hall at 208-392-4584 prior to the meeting at 511 Main Street.*

James Nicholson	<u>7/20/2020</u>
CHAIRMAN/CO-CHAIRMAN	DATE
RC Hayes	<u>7/20/2020</u>
ATTEST	