



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, February 14, 2024

7:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVsSlhNTHRadGo5QT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

### CALL MEETING TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

#### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

- A. APPROVAL OF MINUTES: JANUARY 24, 2024 **ACTION ITEM**
- B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**  
1.38<sup>TH</sup> ANNUAL IDAHO CITY CHILI COOK OFF – MARCH 2, 2024
- C. BILLS/PAYABLES: JANUARY 25, 2024 THROUGH FEBRUARY 14, 2024 **ACTION ITEM**

#### II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

#### III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

#### IV. ENGINEER'S REPORT

#### V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

- A. FLOOD DAMAGE PREVENTION ORDINANCE

#### VI. OLD BUSINESS

- A. PROPERTY SWAP WITH SECOR

**VII. NEW BUSINESS**

- A. IC CHAMBER – PORTA-POTTY INVOICE **ACTION ITEM**
- B. LETTER OF INTENT FROM NATHAN DRUFFEL – IDAHO CITY PARKS & REC **ACTION ITEM**
- C. LETTER OF INTENT FROM CORY PICOTTE – IDAHO CITY PARKS & REC **ACTION ITEM**

**VIII. EMPLOYEE UPDATES**

- A. PUBLIC WORKS
- B. LAW ENFORCEMENT
- C. CLERK/TREASURER'S OFFICE
  - 1. BUDGET UPDATES
    - a. LOCAL GOVERNMENT INVESTMENT POOL (LGIP) ACCOUNT FOR WATER BOND **ACTION ITEM**
  - 2. WATER AND SEWER UPDATES, **ACTION ITEM**
    - a. CRAWFORD ACCOUNT UPDATE FOR COUNCIL REVIEW- PARTIAL LATE FEE FORGIVENESS
    - b. WATER AND SEWER ACCOUNT ADJUSTMENTS
- D. CITY ATTORNEY

**IX. COUNCIL UPDATES**

**X. MAYOR UPDATES**

**XI. CITIZEN COMMENTS**

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

**XII. UPCOMING MEETINGS**

- A. NEXT REGULAR MEETING: FEBRUARY 28, 2024
- B. ITEMS FOR NEXT AGENDA

**ADJOURNMENT**

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

**Mayor:**  
 Ken Everhart  
[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)  
**Council members:**  
 Tom Secor Jr  
 Ashley M Elliott  
 Mari Adams  
 Ryan Heffington

**Chief of Police:**  
 Mark Otter  
[icpd100@cityofic.org](mailto:icpd100@cityofic.org)  
**City officers:**  
 Brent Watson

**Public Works Director:**  
 Tami Claus  
[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)  
**Public Works:**  
 Nick Mancera  
 Dallas DeCory

**City Clerk-Treasurer:**  
 Nancy L Ptak  
[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)  
**Deputy Clerk**  
 Kaleb Goodlett  
[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)  
**Utility Billing Clerk**  
 Sue Robinson  
[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

511 Main Street  
 PO Box 130  
 Idaho City, ID 83631  
 (208)392-4584  
 operating hours  
 Monday- Thursday  
 8 am - 5 pm  
 Friday 9am -3pm





# CITY OF IDAHO CITY

## AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, January 24, 2024

7:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/4192717240?pwd=UWJlUeHFidm5GMUliNUhFNkJKaUZZQT09&omn=85913106899>

Meeting ID: 419 271 7240

Passcode: iccouncil

CALL MEETING TO ORDER: Mayor Everhart called the regular city council meeting to order at 7:00 PM

ROLL CALL: Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance.

PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

#### A. APPROVAL OF MINUTES: JANUARY 15, 2024 **ACTION ITEM**

Counselor Elliott made a motion, seconded by Secor, to approve the minutes dated January 15, 2024. 3 ayes, Heffington abstained. Motion carried.

#### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

##### 1. 38<sup>TH</sup> ANNUAL IDAHO CITY CHILI COOK OFF – MARCH 2, 2024

Mayor Everhart explained there are a couple of issues. First, Mari Adams at EBCAD was not contacted and supplied this checklist to go over. Counselor Elliott explained she was contacted by a few people that live on the corner of Meyer and they requested not to have booths on that side of the road so they can exit if needed. Discussion on how spread out the booths are or should be ensued. Council agreed to hold the checklist until the next meeting. Rhonda Jameson made it in, and Mayor Everhart explained the issues and what had been discussed.

#### C. BILLS/PAYABLES: JANUARY 11, 2024 THROUGH JANUARY 24, 2024 **ACTION ITEM**

Counselor Secor made a motion, seconded by Adams, to approve the bills January 11, 2024 through January 24, 2024 in the amount of \$47,127.96. Heffington questioned one of the bills regarding a Community Hall Deposit Refund and wondered if someone checked before and after to ensure cleaning was done. Goodlett responded yes both before and after were done. 4 ayes. Motion carried.

### II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

#### A. IC SECTION 74-206(A) TO CONSIDER PERSONNEL MATTERS RELATED TO HIRING

Counselor Secor made a motion, seconded by Adams, to adjourn to Executive Session pursuant to Idaho Code sections 74-206(A) to consider personnel matters related to hiring. Secor aye, Adams aye, Elliott aye, Heffington aye. Called into session/adjourned at 7:10pm. Mayor Everhart called back into regular session at 7:26pm.

### III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

### IV. ENGINEER'S REPORT

### V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

#### A. ORDINANCE NO. 348 SCHEDULE OF WATER CONNECTIONS - EDU DISCUSSION

Counselor Elliott explained she created an excel spreadsheet that showed categories and calculated fixture units for different buildings. Those fixture units are used to determine EDU's for the different buildings and categories. Elliott thought this could be fair across the board for determining water/sewer rates for different locations because it is all based on math. Discussion on the spreadsheet and calculations ensued. Discussion on different locations, i.e., bars, bar/restaurants, and resorts ensued. Clerk Ptak added that there should be public hearings to ensure the public knows what is going on with the potential change to rates in the future. Mayor Everhart mentioned different sized homes with more bathrooms. Goodlett added that the current count for a single

home was one and a half baths, and Elliott added even if you added a shower to give it two full baths it still fell under 1 EDU. Carrie Ann Kowalczyk on zoom questioned if the plan were to rate a house based on its size or water consumption, and Secor responded water consumption. Mayor Everhart added that the water consumption is based on the number of fixtures in the house. Discussion on the different number of fixtures and usage ensued. Secor added that it should be considered to start with a value of 1 edu and move up from there dependent on fixture units and not have the fractions of one and discussion ensued. Elliott suggested emailing the Clerk & Deputy Clerk with any changes and discussing further at another meeting. Marc Carignan with Planning & Zoning added the connection fees should be looked at as well. Carignan referenced the Ordinance on connection fees and explained it states the user would be charged for each equivalent connection or fraction thereof. Carignan asked what the equivalent connection is and are the calculations being discussed going to tie into that and therefore have a different connection fee based on the EDU. Carignan further explained this is the information P&Z is looking for. Discussion on connections and cost ensued. Counselor Elliott added it would be beneficial to have a workshop to further discuss and maybe even have P&Z there to contribute. Discussion on connection fees and multiple dwelling units ensued. Council decided to have a workshop February 7, 2024 6pm.

## VI. OLD BUSINESS

### A. IDAHO CITY FIRE PROTECTION DISTRICT.

Brent Adamson explained the city had requested an appraisal and so he sent in an email from the County Assessor that showed the numbers they produced. Adamson added the number is meaningless to them because the value of the asset is not the conversation but who should have ownership. Mayor Everhart explained it has always been the city's position that the property is a huge asset to the city and therefore the value is important, because that is an asset to all the residents of the city. Discussion on the value ensued. Heffington questioned if the property is worth \$737,000 then the city cannot give it away for any less. City Attorney Callahan explained there are some options when dealing with a governmental entity and the city does not have to convey it for fair market value. If the city is interested in conveying the property, they would still need to go through the public hearing process. Heffington added it is the council's job to make sure they protect the city's interest and not get rid of it for anything less than its value. Discussion ensued. Counselor Adams asked what the reason is for the Fire District wanting the property. Adamson responded, because the volunteers are the ones that built the building originally and currently because they do not own the building, they cannot apply for Grants to add a bay and in the future a training room, etc. Counselor Adams asked if the city could help in applying for the Grants. Adamson responded he would need to have meetings with the firefighters to discuss. Discussion ensued. Counselor Elliott suggested a petition, survey, or public hearing would be beneficial to see what the public wants. Callahan responded if the city wanted to do a public hearing, they would need to publish notice and provide a date, or a workshop could be done to bring in informal public comment. Discussion on the fire department ensued. Mayor Everhart agreed that it would be beneficial to have a couple of workshops to get public input. Council decided to do a workshop March 20, 2024 6pm at Community Hall and if anyone from the public could not make it they could send the city an email with their comment.

## VII. NEW BUSINESS

## VIII. COMMITTEE REPORTS

### A. PARKS & RECREATION COMMISSION

Counselor Elliott explained that she received an email from Shaunna Roeber explaining Park and Rec will be meeting on Feb 7<sup>th</sup> to discuss the vacancy and produce a plan to distribute responsibility.

### B. HISTORIC PRESERVATION COMMISSION

### C. PLANNING & ZONING COMMISSION

#### 1. FIVE PROPOSALS FROM PLANNING AND ZONING DISCUSSION

#### 2. PLANNING AND ZONING REVISED CITY ZONING MATRIX DISCUSSION

Marc Carignan with Planning & Zoning addressed council and explained the proposals and zoning matrix they have for the city. One of the subcomponents of the Master Plan is to put together an updated land use and area & height regulations table, which has been provided to the council. P&Z has tightened up the recreational vehicle park designation. P&Z is working on the Master Plan and is wondering what the future vision is for the city. Carignan went on to summarize the 5 proposals for City Council. 1. Update the residential zone language. 2. Adopt the proposed City Zoning Matrix and land use & height regulation table. 3. Include "Tiny Home" definition as defined by Idaho Residential Code. 4. Update the definition of livestock in the City Ordinance to allow for 96 hours (weekend events). 5. Revise Ordinance 367 Temporary Use of Recreational Vehicles, as per the provided paperwork. Discussion on the cities direction, future fees/revenue, annexation, and new development ensued. Elliott added that for the P&Z fee scale it might be a good idea to check with the County as a start. Clerk Ptak added that P&Z might also want to research area impact fees.

### D. IDAHO CITY CHAMBER OF COMMERCE

## IX. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Mayor Everhart explained Public Works has been plowing and went on to explain the water issue the previous weekend. The level floats at the top of the tanks froze and did not communicate to the water plant that water was needed, so the tanks were almost empty. Pumps were turned on manually to add water to the tanks and at this point are returning to normal. Discussion on the alert that was sent out ensued.

### B. LAW ENFORCEMENT

Brent Watson informed council they have had some body cam issues, and he has been working with Motorola to get those resolved. ICPD received a grant for LifeLoc's which is a portable breathalyzer device, and they are waiting on one more piece of equipment for that. Watson added policing resources for big events (i.e., rodeo) need to be looked at and ensure that there is plenty of security and staff available. Mayor Everhart explained he had an incident last weekend with a couple of vehicles with snowmobiles that were speeding and asked if the 25mph speed limit sign could be moved back to the rodeo grounds. Secor added ITD would need to do a study before anything could be moved. Mayor Everhart added he thought there was a grant for the city to receive two of the speed limit reader signs, and Watson responded it was for a radar trailer and the cost was too high. Watson did receive a new quote for new reader signs and is working on it. Kowalczyk questioned the existing reader sign and Mayor Everhart

responded it was donated, the battery has gone bad, and there is no replacement, but the city is working on getting new ones. Elliott added Otter had told her that he has cameras in the back of the patrol car that are supposed to go up in the park for the Historical Foundation, and asked if Watson could look.

C. CLERK/TREASURER'S OFFICE

- 1. BUDGET UPDATES
2. WATER AND SEWER UPDATES, ACTION ITEM

Clerk Ptak explained the water sewer info is in the packet and looking good. The city office had been working on audit this week and it is going well. Bailey & Company is hoping to present at the last February meeting. Ptak added the budget is also in the packet and has gone back to the line-by-line list as per the auditors. Ptak and City Attorney Callahan will be going back over past minutes to make sure everything is addressed that was discussed. Elliott asked when the city would be receiving property taxes and Ptak responded the taxes just came in. Kowalczyk questioned if the city is changing the way the roads are being done (measured) to ensure they are taxed properly. Mayor Everhart responded that the numbers the city has are accurate. Ptak explained the city gets property taxes from the county and it is up to the council during budget season to decide how that is broken down and allocated between the Street and General Funds. Discussion on Myer St. ensued.

D. CITY ATTORNEY

City Attorney Callahan explained based on the discussion with P&Z the direction that she is getting is to provide P&Z instruction about the public hearing regarding the amendments to the zoning ordinance and prepare a draft for the council on the livestock ordinance. Council responded yes.

X. COUNCIL UPDATES

Counselor Secor still wants to approach Boise County Prosecuting Attorney to see if he would take on the criminal side attorney representation for Idaho City. Counselor Adams explained EBCAD is having the EMT class starting in March and Watson is taking the class. Adams asked if the city owns the EBCAD building and Secor responded no, the County does. Counselor Elliott explained if anyone is interested in what is going on with the school, the boards meetings are the 3rd Tuesday of the month.

XI. MAYOR UPDATES

Mayor Everhart explained that the Governor's Office had been in contact to discuss Idaho City hosting the Capitol for a Day project. It is a whole day where legislators, the Governor, and others come for something like a meet and greet. The original date presented was in February but that did not work out, but Ptak and the Mayor are looking into what could work. The event would bring 50-100 people to town and the city would need to put on a lunch. Discussion on potluck, businesses in town donating, and time frame ensued. Ptak added that she can send out an email chain to see who all would be interested.

XII. CITIZEN COMMENTS

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Sabrina Amidon with Cowboy campground informed council if the city does the Capitol for a Day, she would be happy to help. Amidon added if the speed limit sign is moved, she would like it moved beyond Four Pines Rd. Secor suggested for Amidon to contact ITD District 3 and ask to get a study involved to move the speed limit sign.

David Souza spoke on how bad Main and Bear Run Rd are and how hard it is on vehicles and livestock trailers. Souza asked to have the pavement removed and go to gravel. Mayor Everhart explained this was the city's plan last fall but the city did not have the money and is looking at the project this spring.

XIII. UPCOMING MEETINGS

- A. NEXT REGULAR MEETING: FEBRUARY 14, 2024
B. ITEMS FOR NEXT AGENDA

ADJOURNMENT 9:39 PM

ATTEST:

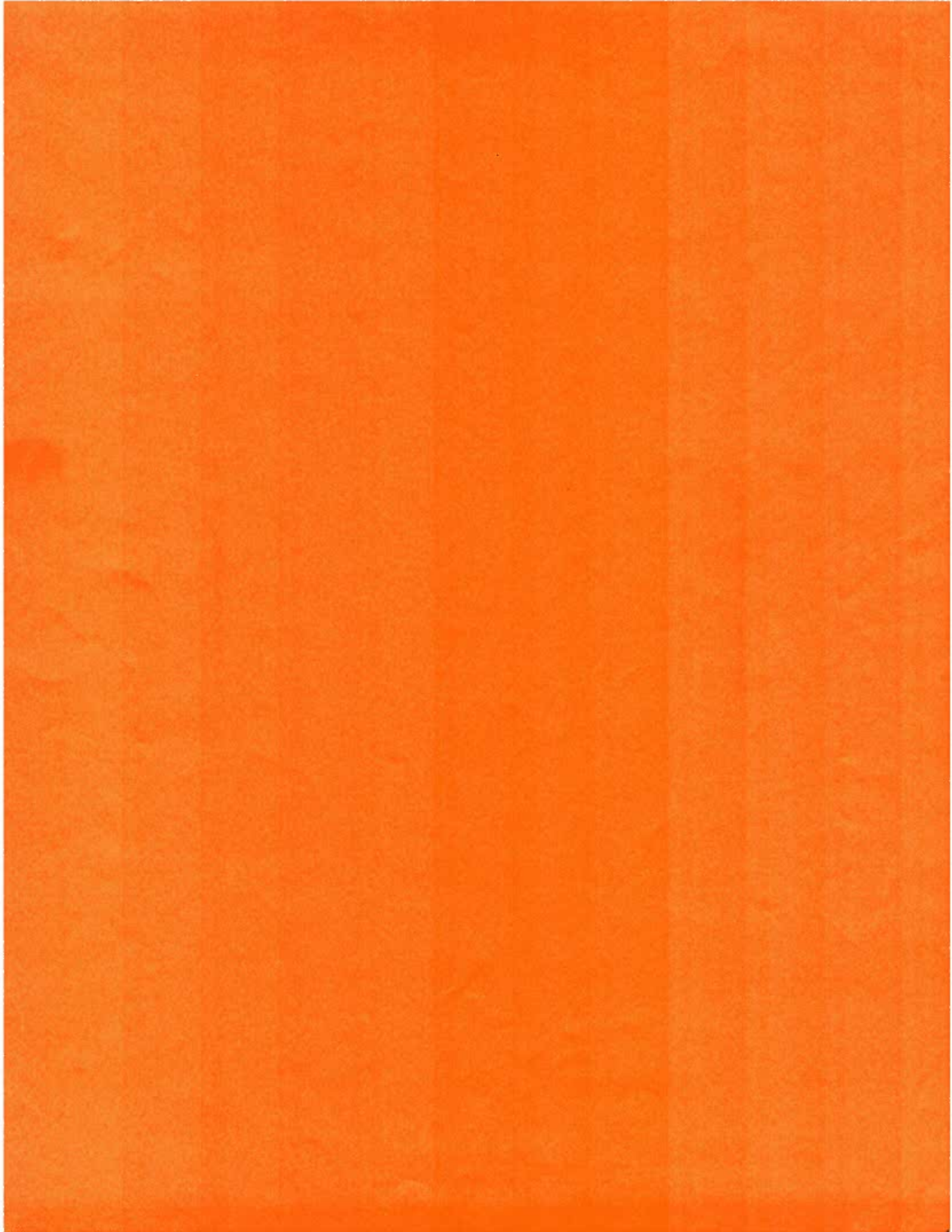
Date approved:

Nancy L Ptak, City Clerk-Treasurer

Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Table with contact information for Mayor, Chief of Police, Public Works Director, City Clerk-Treasurer, Deputy Clerk, Utility Billing Clerk, Council members, and City officers.





Idaho City Clerk's Office  
 Monday-Thursday 8:00am to 4:30pm  
 Friday 9:00am to 3:00pm  
 511 Main St. Idaho City, ID 83631  
 PO Box 130 Idaho City, ID, 83631  
 (208) 392-4584  
[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)  
[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)

**Event Checklist Application**

\*Must be submitted at a minimum of 20 days prior to event.

There is a \$52.50  
 (\$26.25 for nonprofit, \$15.75 for student)  
 Application Fee for each Event Checklist

**Event Overview**

Event Name: Idaho City Chili Cook Off (38th Annual)  
 Event Sponsor: Chamber of Commerce  
 Address of Event: Main St  
 Time(s) and Date(s) of Event: Event 11:00 AM - 2:00 pm March 2nd  
 Person in charge: Rhonda Jameson Contact Number: [REDACTED]  
 Number of Attendees: 1500 Email: [REDACTED]  
 Event Set-Up and Take Down Times and Dates: 3-2-24 6 AM - 4:00 pm max  
 Type of Event (what event encompasses): Attendees taste 20+ contestant  
Chilis. Non-Profit Vendors run fundraisers

List any entrance or participation fees that will be charged (if applicable) or N/A: \$5.00 cups \$15 Bwls = tickets

General Questions	YES	NO
Is your event charitable (nonprofit)? 501c3# [REDACTED]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Event sponsor has read the Idaho City Park Policy and/or the Historical Foundation Policy & agrees to comply?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is the event free?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is this a ticketed event? <u>Not for purchase</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will your event have food (either provided or available for purchase)? (If yes, please fill out Food Section)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will your event have vendors (food, cottage industry, service provider, etc.)? (If yes, fill out Vendor Section)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will there be promotional signage at your event? (If yes, please provide examples) <u>Banner on Stampmill</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will your event have alcohol (either provided or available for purchase)? (If yes, fill out Alcohol Section) *Fee required	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will your event require a park reservation (John Brogan Memorial, Naylor Park, Rodeo Grounds, etc.)? *Fee may be required	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will your event have road closure or parade?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will your event be held after hours (between dusk to dawn)? *Fee required	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Site Plan Attached? (site plan showing exact locations of all the different function of the event (I.E. show performance spaces; vendor areas; alcohol serving area; emergency services; first aid stations; trash receptacles; porta potties; proposed parking uses, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you proposing to use electrical generators or amplified sound systems? (If yes, show their locations on your site plan and describe below what they will be used for & what precautions will be taken to see they are used properly and safely. If amplified sound will take place after 11pm a noise variance will be required.) *Fee may be required	<input type="checkbox"/>	<input checked="" type="checkbox"/>

acoustic music  
Potential generators for Non-Profits

A fee for council approved events will be set at \$25.00 an hour per officer to cover the additional coverage of law enforcement if deemed necessary. The number of hours for events will be determined by the Idaho City Chief of Police. If after-hours work is required the fee shall be \$37.50 an hour per officer for those times. Those hours will be determined by the Idaho City Chief of Police.



**Emergency Service, Security, and Lost Child Plans**

All Events are required to provide security, and emergency service plans to ensure the safety of event attendees. Some events may be allowed to provide private security. Plans must include location of services during the event, signature from security and emergency service provider, date(s), and times the services will be provided, and contact information for the security and emergency services). All emergency service and security plans must receive approval by the Idaho City Police Department.

**This form must be completed and then signed by both EMS & ICPD prior to submitting to the city.**

The number of required private security staff is based on the number of event attendees:

- For 0-1,000 attendees – at least two (2) security staff are required at all times.
- For each additional 1,000 attendees – one (1) additional security staff is required at all times.

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>

Have you scheduled security with ICPD? Emailed 1-17 to Mark

Have you scheduled emergency services (EMS)? Emailed EBCAD & Melissa Potts

Have you scheduled private security? N/A

Based on expected attendance, how many security staff will be staffed at all times? 4 Traffic Attendants

Security Company: Community Service

Company Contact Person: Amanda Leader Community Justice

Company Email: \_\_\_\_\_ Phone: 208-392-6767

EMS Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates & Times of service: \_\_\_\_\_ Onsite Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Detailed Security Plan:**

Ambulance will be onsite next to veterans Park. Walkie Talkies/ will be at the Ticket Booth, cell phones & cell phone lists with event coordinator, parking attendants @ both ends of Main St. I will need to know which phones will be on duty/on call, to be added to the list.

**Detailed security plan for dealing with lost child(ren):**

Mic set up outside Simply Fun next to Info/ Tables on Main St. for Lost & Found, ~~to~~ announcements including Children & Emergency Announcements

**Detailed EMS Plan:**

All sideroads will have an accessible path out. Main st will have pedestrian paths accessible, though obviously amplified warnings/sirens would be necessary to clear the path.

First Aid Kits @ Ticket/Info booth w/nurse

**First Aid/Information Table**

Location(s) of First-Aid Station: Ambulance Main/Commercial & Main/Walula

Type(s) of First-Aid Provided: Nurse & 1st Aid Kit

Location(s) of Information Table: Main/Walulla w/Mic

Parking

Primary Parking Location: See Map Overflow Parking Location: \_\_\_\_\_

List parking fees that will be charged (if applicable): None

Parking Plan Description: Parking signage @ and leading to all lots. Minimum 12 parking attendants w/ phones &/or Walkie Talkies @ both ends of closed areas

Traffic Control

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

Has the city and/or county been contacted about road closures? \_\_\_\_\_

Traffic Control Company: \_\_\_\_\_

Company Contact Person: \_\_\_\_\_

Company Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Traffic Control & Road Closure Description: See map @ all perimeters closed/side roads

No parking of Any Kind on Private property/driveways/Businesses or in any streets after

Parade Formation Location & Hours: off-loading on Main St, without written permission displayed on dash."

Parade Dispersal Location & Hours: w/ Parking Map

Alcohol

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Will alcohol be a part of your event? (If so an alcohol variance will be required.)

Will alcohol be consumed or possessed at the event, but not offered for sale? (If so, if more than a keg or three (3) cases are possessed but not offered for sale, a permit must be secured from the city.)

Will alcohol be offered for sale? (If yes, proper permits must be secured from the State of Idaho and the City of Idaho City, and a designated area for sale and consumption is required. Show the location of this designated area on your site plan.) *Alcohol catering permits must be obtained and presented with this event checklist for approval*

Catering OR Benevolent, Charitable, and Public Purpose Events Permit Holder: ICHF paperwork

Type(s) of alcohol to be served at event: Beer

Serving times for alcohol (to/from): 11:00 - 2:00

Type(s) of serving containers: \_\_\_\_\_

*\*Alcohol catering permit required from the Idaho City Clerk OR Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)*

Detailed plan for age verification (wristbands, ID check, etc.):

Wristbands 5/10 ✓ Barbara McClain (208) 850-1014  
See paperwork from ICHF

Detailed alcohol security plan:

Drunk/Disorderly will be reported to ICPD on site/on call. "No alcohol Beyond this point"

- Attach photos of alcohol area signage that will be displayed at event.
- Attach detailed map of serving location (including entrances and exits).
- Attach photo of wrist band.
- Attach completed/approved Alcohol Catering Permit -

ICHF

OR Approved Alcohol Permit for Benevolent, Charitable, and Public Purpose Events from Idaho State Police (ISP)

Food/Vendors

How many vendors will need electricity? None

List vendor fees that will be charged (if applicable) or N/A: Entry fee \$40. Chamber

oversees all contestants & coordinates w/ CDH

If food is being served, the proper permits from Central District Health (CDH) & Idaho City Clerk must be secured & submitted. \*Required Submitting >30 days prior.

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>

Has the Public Works Department been contacted to schedule vendor electrical inspections, etc.?<sup>\*</sup>

<sup>\*</sup>Electrical inspection required for events – please contact the Public Works Department at (208) 392-4584

All Non-Profit Vendors who need CDH permission get their own.

Provide a complete list of participating vendors prior to your event.

Restrooms

Will you be bringing in additional Porto-Potties? 1 rented

Number of Restrooms: 3 PP + Visitor Center (4) Hand Washing Stations

Number of ADA Restrooms: Visitor Center

Location of Restrooms: City Hall, Miners X/IO Ward, Leons

Porto-Potty Company: Goff Phone: \_\_\_\_\_

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>

8-12 approved handwashing stations for contestants  
Dishwashing stations provided & v'd by contestants

Refuse

Have you contacted Idaho City Public Works (208) 392-4584?

Describe below your plans for trash disposal. What are your plans for trash collection and containment, receptacle locations and after-event cleanup?

Location of trash carts: \_\_\_\_\_

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

Detailed refuse plan for collection, containment, and after event clean-up:

Contestants provide their own booth Trash Cans. 6-10 Bag holder cans are distributed along contestant area. Truck (1-2) are parked @ Wall/Main for all to use. Taken to dump 2-5:00pm.

Event and Promotional Signage

Attach photos of signage as well as dimensions of each sign (required at least 10 days prior to event).

Miscellaneous

<sup>\*</sup>Required for all events: Detailed public notification plan (how will you be letting the public know your event is happening and how street closures, noise, etc. might affect them)

[Empty box for miscellaneous information]

## Attachment Checklist

	YES	N/A
Limited Liability Insurance Plan ( <i>\$1,000,000 in the name of City of Idaho City</i> ).....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Event Location Map – Site Plan (all areas identified).....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Schedule of Events.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Detailed Security Plan Requiring Approval by the Idaho City Police Department.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Detailed Emergency Services Plan Approval by the Idaho City Police Department.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Traffic Control & Parking Plan.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete List of Participating Vendors.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vendor Permits & Fees.....	<input type="checkbox"/>	<input type="checkbox"/>
Confirmation of Event Registration with Central District Health (CDH).... <i>Not yet before Event</i>	<input type="checkbox"/>	<input type="checkbox"/>
Photos of Event and Promotional Signage with Dimensions.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Approved Alcohol Catering Permit/Permit for Benevolent, Charitable, and Public Purpose Events.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Photos of Alcohol Area Signage.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Map of Alcohol Serving Area (including entrances and exits) <i>Whole Event closed area</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Photo of alcohol wristbands (if applicable).....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Public Notification Letter <i>Road Closed</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Park Reservation Receipt.....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other Pass-Through Cost Receipt(s).....	<input type="checkbox"/>	<input type="checkbox"/>
Refuse Plan.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Hall and/or Rodeo Grounds Reservation Information.....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Noise Variance Application.....	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Event Fees:**

- Rodeo Grounds / Amphitheatre fee schedule:** Commercial or dedicated use of and city recreational facilities shall be 5% of gross proceeds or a minimum charge of \$82.50 per day plus 6% use tax.....
    - **The following security deposit is required, refundable if rental requirements are completed: \$150.00** Cleaning deposit will be forfeited if the grounds/ Amphitheatre / parking area are not in same condition as found or better, and the key (if used) is not returned. Exceptions may be set by the City Council based on recommendation from the Idaho City Parks and Recreation Commission.....
  - Alcohol Catering Permit.....\$20/day (3-day limit).....**
  - Food Vendor Permit Fee.....\$16.50/day (3-day limit).....**
  - Mobile Food Truck Fee.....\$26.25 application fee & \$21.00/day (5-day limit).....**
  - Vendor License Daily Fee.....\$16.50 (Nonprofit \$7.50).....**
  - Vendor License Yearly Fee (Non-refundable) \$55.00.....**
  - Carnival or public entertainment with less than 10 concessions, rides, or sideshows, daily fee \$220.50.....**
  - Carnival or public entertainment with more than 10 concessions, rides, or sideshows, daily fee shall be \$22.00 per concession, ride, or sideshow.....**
    - An additional event license fee may be required for carnivals, public entertainment, or sponsored events in an amount approved by the City Council as meeting the city's expenses related to the activity, including but not limited to the provision of Public Works and Police
    - A permittee for a carnival, public entertainment, or sponsored event shall establish financial responsibility in the form of an insurance policy issued jointly to the owner and the City of Idaho City in the minimum amount of one million dollars, single limit.
  - Pass through Costs (Electricity, Safety Services, Public Notification, Other).....**
  - Law Enforcement Fee \$25/hr. per office (determined by Chief of Police) .....**
    - ♦ **After Hours Fee \$37.50/hr. per officer (determined by chief of Police) .....**
  - Community Hall Fees**
    - **Nonprofit groups \$44.00/day plus (\$2.64) 6% use tax.....**
    - **Private groups & government agencies \$88.00 plus (\$5.28) 6% use tax -5 hours and less .....**
    - **Private groups & government agencies \$165.25 plus (\$9.91) 6% use tax -more than 5 hours.....**
    - **A \$150.00 deposit required; refundable if rental agreement requirements are completed.....**
- The council can waive a portion of the fee or set a monthly use fee for groups desiring to use the hall and a set schedule for a class or multi-day event
- Temporary Noise Ordinance Application / Noise Variance. \$52.50 profit, \$26.25 non-profit, \$15.75 student..**
- TOTAL:.....**

Amount
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**ICPD & EMS Use Only**

Number of daytime officer hours needed @\$25/hr .....  
 Number of After-Hours officer hours needed @\$37.5/hr .....

Is this Event Checklist Security & EMS Plan approved by ICPD?  
 Is this Event Checklist Security & EMS Plan approved by EMS?

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

*B. Wakon* 194 1-24-24  
 Chief of Police, City of Idaho City

*[Signature]*  
 EMS

Boise County Sheriff's Office (if applicable)

Idaho City Fire Protection District (if applicable)

**Office Use Only**

Event Checklist application fee collected? Card  Cash  Check  Receipt # **91359542**  
 All applicable fees collected?  
 Have all applicable attachments been received and reviewed?  
 Is this Special Event Plan approved?  
 Alcohol variance approved? NA   
 Noise variance approved? NA

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

EC Application #: 2024-01 Date of Approval: \_\_\_\_\_

**Special Comments/Instructions**

City Clerk

Parks Director (if applicable)

**For Questions or to Submit:**  
 Contact the Idaho City Clerk's Office  
 Monday-Thursday 8:00am to 5:00pm  
 Friday 9:00am to 3:00pm  
 511 Main St, Idaho City, ID 83631  
 PO Box 130, Idaho City, ID, 83631  
 (208) 392-4584  
[cityclerk@cityofidaho.org](mailto:cityclerk@cityofidaho.org)  
[cityclerk@cityofidaho.org](mailto:cityclerk@cityofidaho.org)

*City of Idaho City Seal*

**Contact Information:**

Idaho City Historical Foundation: Phone: (208)-392-4550 Email: [president@idaho-city-historical-foundation.org](mailto:president@idaho-city-historical-foundation.org)  
 Idaho City Police Department: Chief Mark Otter Phone: 208-392-4596 Email: [mark.otter@cityofidaho.org](mailto:mark.otter@cityofidaho.org)  
 East Boise County Ambulance District: Phone: (208) 392-6644 Email: [elc@idaho.org](mailto:elc@idaho.org)

**OFFICE USE ONLY**

**Rodeo Grounds Walk Through:**

Initial walk through performed with public works?  YES  NO

Comments: \_\_\_\_\_  
\_\_\_\_\_

Final walk through performed with Public Works?  YES  NO

Comments: \_\_\_\_\_  
\_\_\_\_\_

**After event comments:**

Was the site cleaned up properly in a timely fashion?  YES  NO

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did the event sponsor meet all of their obligations and responsibilities?  YES  NO

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Should this party be allowed to use the city property again?  YES  NO

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_

38th Annual Chamber of Commerce  
IDAHO CITY

# CHILI COOK-OFF

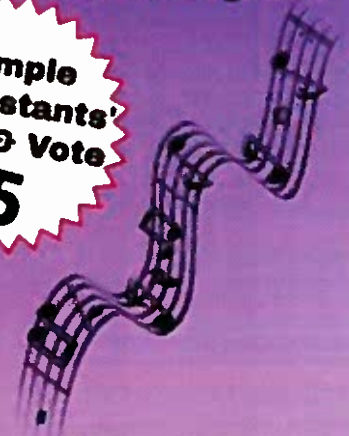
SATURDAY, MARCH 2, 2024

11:00am-2:00pm Chili Served @ noon

...until it's gone



Sample  
contestants'  
Chili & Vote  
**\$5**



The End-of-Winter Party You've Been Waiting For!

**SUPPORT BUSINESSES & NON-PROFITS**

*Vendors, Entertainment, Auction/Raffle*

Buy Will Call Tickets/2024 Commemorative Bowls

Enter to Compete & Sponsor/Donate Online:

**IDAHO CITY CHAMBER.ORG/Events**

Follow Announcements on

Idaho City Chamber of Commerce

Facebook Event Page:

"38th Annual Idaho City Chili Cook Off"



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/19/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Western Community Ins Co PO Box 4848 Pocatello, ID 83205-4848	<b>CONTACT NAME:</b> ZEMAITIS PHIL <b>PHONE (A/C No. Ext):</b> 208-510-6100 <b>FAX (A/C No.):</b> 208-232-3608 <b>E-MAIL ADDRESS:</b>	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Western Community Ins Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	<b>NAIC #</b> 395*9
	<b>INSURED</b>  IDAHO CITY CHAMBER OF COMMERCE INC PO BOX 507 IDAHO CITY ID 83631		

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:** AF0670

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LMT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-LOC	Y N	84812402	1/14/24	1/14/25	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS COMP/CP AGG \$ INCLUDED
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> RED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMB'D SINGLE LMT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTIONS					EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCR PTION OF OPERATIONS below	Y/N N/A				WC STATUTORY LIMITS    OTH-ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

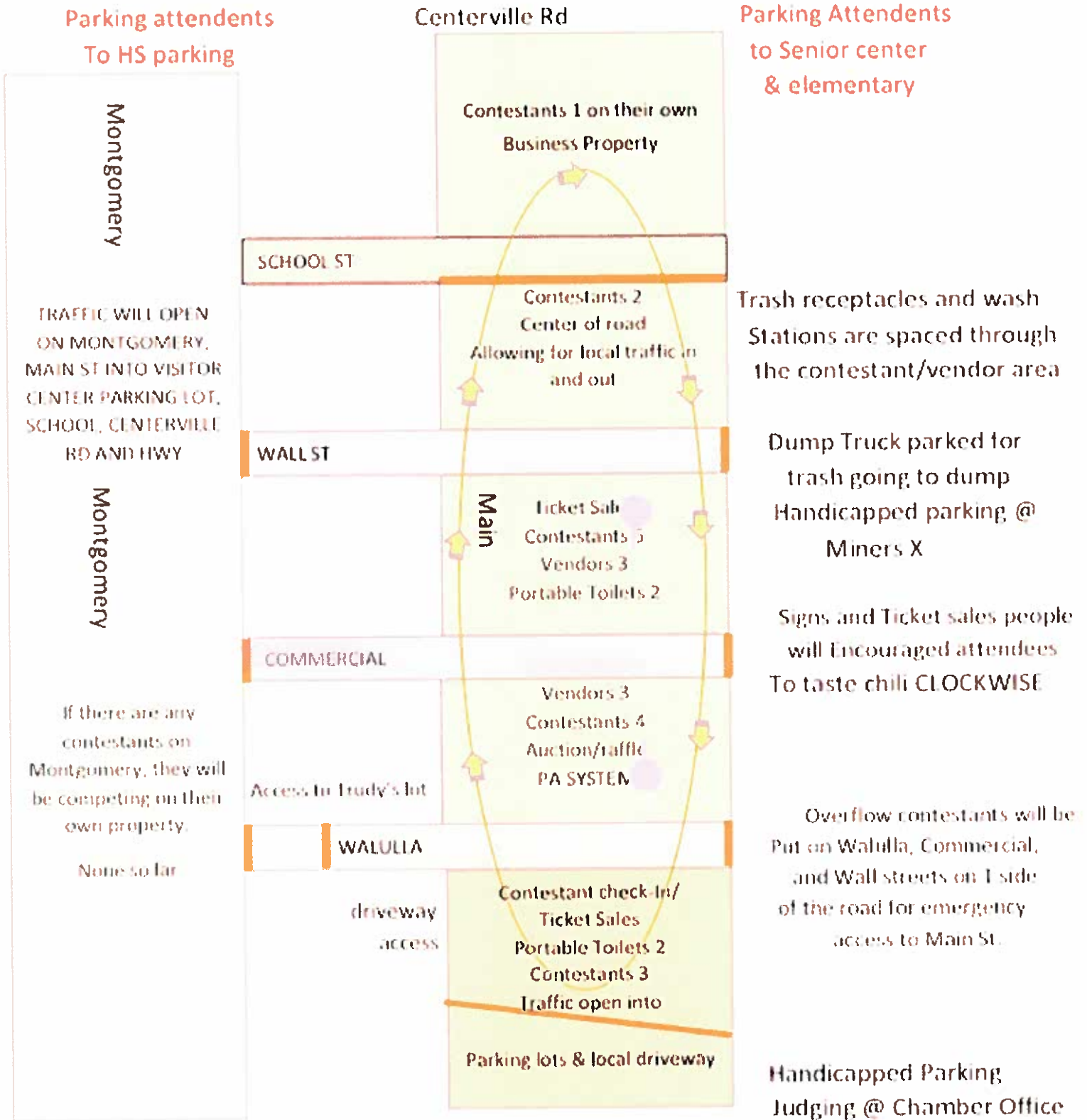
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101. Additional Remarks Schedule. If more space is required)

<b>CERTIFICATE HOLDER</b>  CITY OF IDAHO CITY 511 MAIN ST PO BOX 130 IDAHO CITY ID 83631	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--



# EVENT HELD ON MAIN ST. (Grey)

and Side roads (blue) as needed



Contestants 1 on their own Business Property

SCHOOL ST

Contestants 2  
Center of road  
Allowing for local traffic in and out

WALL ST

Main  
Ticket Sale  
Contestants 5  
Vendors 3  
Portable Toilets 2

COMMERCIAL

Vendors 3  
Contestants 4  
Auction/raffle  
PA SYSTEM

Access to Trudy's lot

WALULLA

Contestant check-in/  
Ticket Sales  
Portable Toilets 2  
Contestants 3  
Traffic open into

Parking lots & local driveway

If there are any contestants on Montgomery, they will be competing on their own property.  
None so far

Handicapped Parking Judging @ Chamber Office

## Schedule, Set-up & Parking

- When you arrive at the Idaho City Visitor Center at Hwy 21 and Main St., you will identify your spot, by number and Team name, on the pavement of Main St. Bring a flashlight. You will get a map of your location, the week before.
- You may unload and then move your vehicle to the Sinclair gas station parking lot, directly across the Hwy, to the right from the pumps.
- Arrive no earlier than **6am** and no later than **8am** - Check in in front of Simply Fun 206 Main St. Restrooms and access to water is located at the Visitor Center, Main/Hwy 21.
- There you will check-in and receive:
  - 1) Your health Department compliance form, to be posted at your site
  - 2) Your free commemorative cup,
  - 3) Your People's Choice Bucket to receive People's Choice "Happy Face" voting tickets.
  - 4) A **2 oz.** serving ladle, if you don't have one from a previous year.
  - 5) A Judges' sample bucket, with your number (not name) written on the bottom.
  - 6) A feedback form to be turned in before you leave.
- Someone will be by to check your ingredients to make sure that you do not have pre-cooked food, home-canned, or game meat, soon after you arrive, to set up and later to check your temperatures for minimum and holding temp requirements.
- **START COOKING** no earlier than **7:00am** and check-in no later than **8:00am**.


## Judging and Awards and The End

- Judging samples will be pulled and put in a hot holding bath from **11:30-Noon**.
- Your bucket has a letter on the bottom. The judges have corresponding #'s. Yes, we know!
- There are usually 4-5 judges who judge you on: Taste (weighted by 3X), Aroma, Consistency, Aftertaste, and Color.
- **SERVING WILL NOT BE ALLOWED BEFORE THE LAST SAMPLE IS PULLED** for judging, at **Noon**. No Exception.
- Each person who has bought their sample cup will get **only one, 2 oz.** sample from you.
- At 1:30-:40 all People's Choice happy face tickets will be pulled. You may continue to serve, if you still have chili, but no People's Choice tickets will count after buckets and boxes are pulled.. Everybody has equal time to collect tickets, so don't flip out. Again...We don't care if you have belly dancers holding signs, Vote for #6!" just **HAVE FUN** and **DON'T BREAK THE LAW!** There is always the Judge's Awards for the best chilis. You get a trophy, bragging rights, but no cash for People's Choice.
- Public can vote in ballot boxes on a table on Main st.or at your booth. We combine them.
- The public can **ALSO** rank your chili as they taste via the QRC code. No prize money. Just fun.
- **1:30-2:00** Silent Auction sheets are pulled and Money is collected.
- **2:00 or ASAP** - 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Places and the People's Choice Award are Announced. Teams collect their prize Money. Gather on Main St at Simply Fun. at the microphone for the announcements.
- **By 2:30** Turn in your feedback sheets and your ladle and receive your judges' sheets, before you leave, with your trash. You can take your trash to the dump (10 min. on Centerville Rd.) or pack out. The dump closes at **5:00** sharp.

**Call or text Rhonda Jameson at 208-807-6434 any time for clarification.**

**OVER THERE'S MORE!**

**We Reserve the right to  
deny entrance into the  
Venue Area to anyone not  
being Kind to others! For  
an emergency call  
208-(208)807-6434**



**NO ALCOHOL  
BEYOND THIS  
POINT**

High School Parking

School Parking Senior Center Parking

**West Side of Main**

**Centerville Rd.**

**East Side of Main**

Sluice Box C16

Direction attendants C17

City Hall C15

Direction attendants C18 510 Montgomery

C14

not sure

Prospector Sign C13

Meyers

Snow lot C12

C19 Spruce (L of house)

Snow lot C11

house on corner of wall/Main

overflow contestants

Courthouse V4 VFW/van

**Wall ST.**

Courthouse C10

C20 Miner's X

PNZ C9

C21 Miner's X

Diamond Lil's C8

V5 Vendor Parking

Massage/Lil's V3

C22 Idaho World

Veteran's Park V2

clear for ambulance

**Commercial**

clear for ambulance

Mercantile ambulance

V6 smoke jumper park

Mercantile C7

V7 smoke jumper park

Harley's - Music bus. Access

C23 Left of White House

Harley's Fence V1

C24 Wells Fargo

Harley's Fence C6

V8 Auction Alta Health-

Road C4 C5

Trading Post Right C3

**Walulla**

Trading Post Left C2

Check-in 7-8:00am

V9 Pop Simply Fun

Trading Post Left C1

C25 BoCo Stage

no parking resident access keep clear

BoCo

Sponsors

Kempner

TICKET SALE/Will Call

C26 Leons

↑ ↑ ↑

C27 PARKING

PARKING

Judging Visitor Center

stampmill Judge's Parking

**Montgomery**

**HWY 21**

**Main St.**

PARKING

GAS STATION

C1	C7	C13	C19	C25	V4
C2	C8	C14	C20	C26	V5
C3	C9	C15	C21	C27	V6
C4	C10	C16	C22	V1	V7
C5	C11	C17	C23	V2	V8
C6	C12	C18	C24	V3	V9

NO Parking @ Community Hall

# parking signs

High School Parking

School Parking Senior Center Parking

**West Side of Main**

**Centerville Rd.**

**East Side of Main**

Sluice Box C11 - Music

C12 Right side of Fence @510

Event Parking Right

City Hall

**SCHOOL ST.**

Event Parking Left

TICKET SALES

Prospector Sign C10

Meyers

Snow lot C9

C13 Spruce (L of house)

Snow lot C8

house on corner of wall/Main

NO Event Parking Left

Courthouse V4 VFW/van

**Wall ST.**

Courthouse C7

C14-Music Miner's X

PNZ C6

C15 Miner's X

Diamond Lil's C5

V5-chili dogs Vendor Parking

Massage/Lil's V3 cookies

C16 Idaho World

Veteran's Park V2- c. rolls

**Commercial**

Mercantile ambulance

V6-Beer smoke jumper park

Mercantile C4

V7-popcorn smoke jumper park

Harley's - Music bus. Access

C17 Left of White House

Harley's Fence V1 hot drinks

C18 Wells Fargo

Harley's Fence C3

Silent Auction Alta Health

Trading Post Right C2

**Walulla**

Trading Post Left C1

Check-in 7-8:00am

Simply Fun

access

V8 Pop BoCo Stage

parking

C19 BoCo

parking

Kempner

parking

C20 Seasons

TICKET SALE/W!!! Ca!!

parking

Judging Visitor Center

parking

Judge's Parking

parking

stampmill

**Montgomery**

**Main St.**

PARKING

GAS STATION

HWY 21 Event Parking Right  
Public Parking

C1 B. Schaan	C7 C. Ledbetter	C13 P. Roe	C19 G. Webb	V1 CCG/LP	V5 ICCS
C2 K. Johnson	C8 F. Kesler	C14 S. Twilegar	C20 Hargrove	V2 BBSC	V6 ICHF
C3 D. Johnston	C9 C. Reeder	C15 D. Gomez		V3 G. Scouts	V7 MCRF
C4 M. Potts	C10 A. Goff	C16 B. Williams		V4 VFW	V8 Drama
C5 T. Petersen	C11 J. Boles	C17 E. Preston			
C6 J. Pimley	C12 K. Nero	C18 K. Cameron			

All 24" x 36"  
Grommetted held  
w/ zip ties or on H

160

④

# EVENT PARKING

More Parking  
Ahead ③

Parking → 2  
← parking 2

Amazon's **Choice**

in Identification Wristbands by WristCo





# Parking Map

High School

Senior Center

Elementary School

West Side of Main

Centerville Rd. East Side of Main

SCHOOL ST.

BEAR RUN ROAD

Wall St.

Commercial

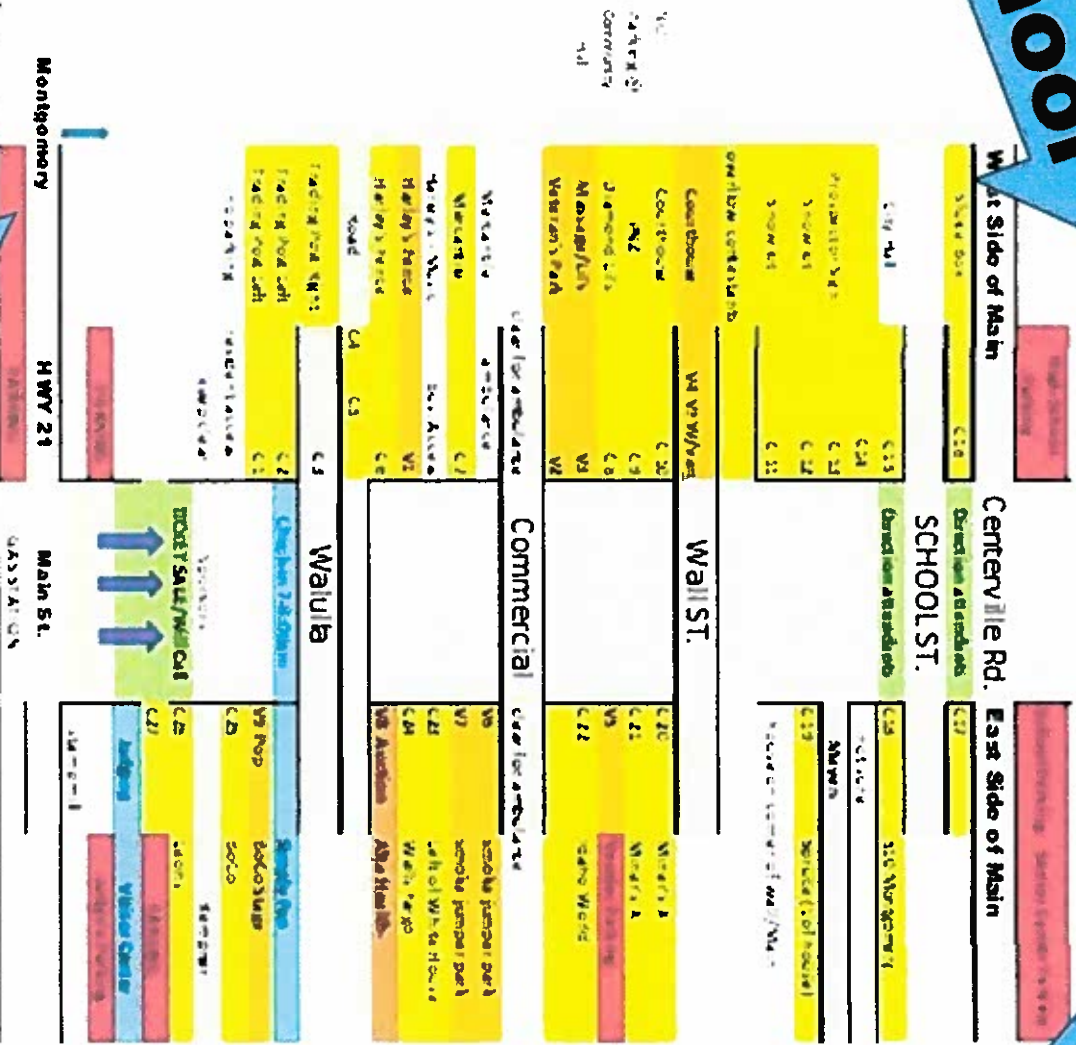
Walula

Montgomery

Hwy 21

Main St.

GAS STATION



Visitor Center/Gentry's

# **Road Closed**

**Except for local traffic,  
emergency vehicles, and  
Set-up (Cleared BEFORE  
10:30 am)**

**Saturday, March 2<sup>nd</sup>  
6:00am – 4:00 pm**

City of Idaho City



511 Main St. | PO Box 130 | Idaho City, ID 83631 | Phone (208) 392-4584

[www.idahocity.municipalimpact.com](http://www.idahocity.municipalimpact.com)

[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org) | [idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org) | [4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

# IDAHO LIQUOR CATERING PERMIT

NAME: IDAHO CITY HISTORICAL FOUNDATION FEE: \$20

ADDRESS: 501 Montgomery Idaho City ID 83631

EMAIL ADDRESS: president@idahocityhf.org PHONE NUMBER: [REDACTED]

LIQUOR LICENSE #: 38141 YEAR: 2024

DATE(S) OF USE: March 2, 2024

HOURS OF USE: 10 - 4 AM TO 4 PM

CATERING FOR: (GROUP/ORGANIZATION/PERSON) Chil Cook Off

LOCATION OF EVENT: Main St Idaho City

The sponsored event will be open to the named organization(s), group(s), or person(s) and guests for a period of 1 days, not to exceed three (3) consecutive days at a fee of Twenty dollars (\$20.00) per day.

Barbara O'Connell 5 Jan 2024  
LICENSEE SIGNATURE DATE

Unless licensee is disqualified, approval of the permit does certify that the licensee is entitled to hold and use this Idaho Liquor Catering Permit at the above designated premises, subject to provisions of Title 23-1.C.

APPROVAL [Signature] DISAPPROVAL \_\_\_\_\_ DATE: 1/9/24

[Signature]  
Idaho City Chief of Police

[Signature]  
City Clerk/Treasurer



Cycle Tracking Number: 147713

# Idaho State Police

## Non-Profit Beer and/or Wine Permit

**License Number: 38141**

*This is to certify that Idaho City Historical Foundation*

*For: Idaho City Chili Cookoff*

*At: Main Street, Idaho City, Boise County*

*Is hereby entitled to receive, dispense and/or sell beer and/or wine (as indicated below) for its benevolent, charitable or public purposes for the event on the following date(s) and time(s).*

Beer	Yes
Liquor	No
Wine	No

IDAHO CITY HISTORICAL IDAHO CITY CHILI COOKOFF PO BOX 358  IDAHO CITY, ID 83631 Mailing Address
--

**Dated:** 01/04/2024

**Permit Valid:**

**03/02/2024 - 03/02/2024 10:00AM - 4:00PM**

Bureau Chief, Alcohol Beverage Control



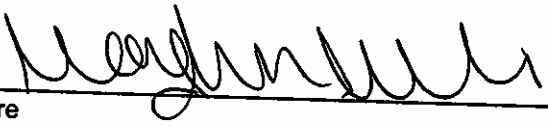
**PURCHASE RECEIPT**

**City of Idaho City**  
P.O. Box 130  
Idaho City ID 83631  
(208)392-4584  
OTC Local Ref ID: 91359542  
1/23/2024 01:52 PM

Your credit card or bank statement will show this charge as City Payment.

Status: **APPROVED**  
Customer Name: [REDACTED]  
Type: **Visa**  
Credit Card Number: [REDACTED]

Items	Quantity	TPE Order ID	Total Amount
City Payment	1	61816736	\$26.25
Note: <b>2024-01 Event Checklist Chill Co</b> Phone Number: <b>2086086470</b>			
City Payment	1	61816736	\$55.00
Note: <b>IC Chamber Annual VND Permit</b> Phone Number: <b>2086086470</b>			
Total remitted to the City of Idaho City			\$81.25
Access Idaho Fee	1	61816736	\$3.44
Total Amount Charged			\$84.69

  
Signature

To offer the convenience of using your bank card, a service fee of 3% plus \$1.00 has been added to your transaction. This fee goes to our third-party provider, Access Idaho. The City does not keep any portion of this fee.



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CITY OF IDAHO CITY  
Check/Claim Details  
For the Accounting Period: 2/24

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Line #	Check/ Claim Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
27131S	247	ANDERSON HARDWARE SUPPLY						
	2621		161.51					
		Shop Supplies						
		Fuel & Oil						
		Shop Supplies						
1	12691	01/11/24 Ice Melt & Shovel	18.05			20 43200	612	10100
2	12691	01/11/24 Ice Melt & Shovel	45.56			51 43400	612	10100
3	12691	01/11/24 Ice Melt & Shovel	22.35			52 43500	612	10100
4	12701	01/11/24 DEF	6.00			20 43200	480	10100
5	12701	01/11/24 DEF	19.99			51 43400	480	10100
6	12701	01/11/24 DEF	13.99			52 43500	480	10100
7	13067	01/22/24 PPE	6.93			20 43200	612	10100
8	13067	01/22/24 PPE	17.48			51 43400	612	10100
9	13067	01/22/24 PPE	8.58			52 43500	612	10100
10	13098	01/24/24 PTFE Seal Tape	2.58			51 43400	610	10100
		<b>Total Check:</b>	<b>161.51</b>					
27132S	999999	DALLAS DECORY						
	3622		59.19					
		Travel / Mileage						
3		01/26/24 Mileage	59.19			52 43500	450	10100
		<b>Total Check:</b>	<b>59.19</b>					
27133S	23	IDAHO RURAL WATER ASSOCIATION						
	2623		1,000.00					
1	2021	01/27/24 Responsible Charge Operator	1,000.00			52 43500	113	10100
		<b>Total Check:</b>	<b>1,000.00</b>					
27134S	181	SIMPLII						
	2624		616.54					
1	62777	01/30/24 City Hall - Jan & Feb	184.96			10 41500	490	10100
2	62777	01/30/24 City Hall - Jan & Feb	246.62			51 43400	490	10100
3	62777	01/30/24 City Hall - Jan & Feb	184.96			52 43500	490	10100
		<b>Total Check:</b>	<b>616.54</b>					
27135S	45	CENTURYLINK						
	2625		311.59					
1	Jan 217B	01/16/24 City Hall	38.37			10 41500	491	10100
2	Jan 217B	01/16/24 City Hall	33.58			51 43400	491	10100
3	Jan 217B	01/16/24 City Hall	23.99			52 43500	491	10100
4	Jan 559B	01/16/24 Water Plant	83.98			51 43400	491	10100
5	Jan 685B	01/16/24 Sewer Int & Phone	131.67			52 43500	491	10100
		<b>Total Check:</b>	<b>311.59</b>					
27136S	48	IDAHO WORLD PUBLISHING LLC						

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CITY OF IDAHO CITY  
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Line #	Check/ Claim Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		2626	129.72					
1	7943 01/26/24 2023 Road & Street Rep		113.40			20 43200	440	10100
2	7939 01/26/24 Notice of Merrick Contract		16.32			51 43400	440	10100
	<b>Total Check:</b>		<b>129.72</b>					
27137S		265 T-Mobile						
		2627	438.23					
1	Jan 01/21/24 Council ipads		32.41			10 41500	493	10100
2	Jan 01/21/24 Council ipads		54.03			51 43400	493	10100
3	Jan 01/21/24 Council ipads		21.61			52 43500	493	10100
4	Jan 01/21/24 Cell Phones		50.29			10 41500	492	10100
5	Jan 01/21/24 Cell Phones		83.81			51 43400	492	10100
6	Jan 01/21/24 Cell Phones		33.52			52 43500	492	10100
7	Jan 01/21/24 Law Enforcement		162.56			10 42100	492	10100
	<b>Total Check:</b>		<b>438.23</b>					
27138S		119 HANSON JANITORIAL SUPPLY, INC						
		2628	770.81					
1	756218 01/25/24 Janitorial & Cleaning Supplies		770.81			10 41500	611	10100
	<b>Total Check:</b>		<b>770.81</b>					
27139S		115 CORE & MAIN						
		2629	1,192.97					
1	997387 01/17/24 Water parts		83.30*			51 43400	630	10100
2	165739 01/17/24 Backflow & fittings		1,109.67*			51 43400	630	10100
	<b>Total Check:</b>		<b>1,192.97</b>					
27140S		1 VALLEY WIDE COOP NAMPA PROPANE						
		2630	679.48					
1	54613 01/11/24 Propane		169.87			10 41500	650	10100
2	54613 01/11/24 Propane		271.79*			51 43400	650	10100
3	54613 01/11/24 Propane		237.82			52 43500	650	10100
	<b>Total Check:</b>		<b>679.48</b>					
27141S		222 WESTERN STATES EQUIPMENT CO.						
		2631	267.78					
1	2665060 01/22/24 Blade parts for loader		267.78*			20 43200	610	10100
	<b>Total Check:</b>		<b>267.78</b>					
27142S		10 ANALYTICAL LABORATORIES, INC						



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CITY OF IDAHO CITY  
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Check/ Line #	Claim Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	FO #	Fund Org Acct	Object Proj	Cash Account
	2632		778.00					
1	2400696 01/31/24 Wastewater monitoring		778.00			52 43500	683	10100
		<b>Total Check:</b>	<b>778.00</b>					
27143S		237 NAYLOR & HALES, P.C.						
	2633		1,800.00					
1	11558 01/26/24 Attorney fees		720.00			10 41500	570	10100
2	11558 01/26/24 Attorney fees		720.00			51 43400	570	10100
3	11558 01/26/24 Attorney fees		360.00			52 43500	570	10100
		<b>Total Check:</b>	<b>1,800.00</b>					
27144S		24 HACH COMPANY						
	2634		983.00					
1	13903759 01/31/24 pH Gel Probe, Rugged		983.00			52 43500	630	10100
		<b>Total Check:</b>	<b>983.00</b>					
27145S		171 US BANK						
	2635		367.91					
1	2791962513 01/03/24 HP ink		18.99			10 41500	305	10100
2	2791962513 01/03/24 Sales tax		1.14			10 41500	590	10100
3	4147705601 01/03/24 HP Ink		18.99			10 41500	305	10100
4	4147705601 01/03/24 Sales tax		1.14			10 41500	590	10100
5	9634604 01/02/24 Portable turbidimeter cal sol		198.00			51 43400	610	10100
6	9634604 01/02/24 Sales tax		11.88			10 41500	590	10100
7	na 01/23/23 Late fee		117.77			10 41500	390	10100
		<b>Total Check:</b>	<b>367.91</b>					
27146S		999999 BOISE SNOWMOBILE CLUB						
	2636		150.00					
1	Comm Hall Dep Refund		150.00			10 41500	360	10100
		<b>Total Check:</b>	<b>150.00</b>					
27147S		57 SAFEGUARD						
	2637		365.78					
1	9003848554 02/07/24 Bank Checks		182.89			10 41500	305	10100
2	9003848554 02/07/24 Bank Checks		128.02			51 43400	305	10100
3	9003848554 02/07/24 Bank Checks		54.87			52 43500	305	10100
		<b>Total Check:</b>	<b>365.78</b>					
27148S		245 WATER DISTRIC NO 63 - STATE OF						

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CITY OF IDAHO CITY  
Check/Claim Details  
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Line #	Check/ Claim Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	2638		175.00					
1	73 01/31/24	2023 Water Assessment	175.00			51 43400	460	10100
		<b>Total Check:</b>	<b>175.00</b>					
27149S		259 BAUMHOFF CONSTRUCTION						
	2639		2,895.00					
1	3110 01/31/24	Road mix, sand	2,895.00			20 43200	635	10100
		<b>Total Check:</b>	<b>2,895.00</b>					
27150S		81 OXARC						
	2640		2,091.58					
1	31999520 02/05/24	Sodium Hypochlorite	815.60			51 43400	680	10100
2	31999520 02/05/24	Delivery	44.25			51 43400	680	10100
3	31999520 02/05/24	Chlorine	1,187.48			52 43500	680	10100
4	31999520 02/05/24	Delivery	44.25			52 43500	680	10100
		<b>Total Check:</b>	<b>2,091.58</b>					
27151S		6 MILLER ENTERPRISES						
	2641		95.03					
1	117142 02/08/24	Monthly trash service	43.71			10 41500	341	10100
2	117142 02/08/24	Monthly trash service	25.66			51 43400	341	10100
3	117142 02/08/24	Monthly trash service	25.66			52 43500	341	10100
		<b>Total Check:</b>	<b>95.03</b>					
27152S		42 NORCO INC						
	2642		52.70					
1	39809102 01/31/24	Cylinder rent	52.70			52 43500	630	10100
		<b>Total Check:</b>	<b>52.70</b>					
27153S		179 WEX BANK						
	2643		1,851.87					
1	94968915 01/31/24	Fuel	191.42			20 43200	480	10100
2	94968915 01/31/24	Fuel	638.08			51 43400	480	10100
3	94968915 01/31/24	Fuel	446.65			52 43500	480	10100
4	94968915 01/31/24	Law Fuel	575.72			10 42100	480	10100
		<b>Total Check:</b>	<b>1,851.87</b>					
27154S		21 IDAHO POWER						
	2644		4,737.51					
1	02/01/24 act#2202974826	commercial rd	9.91					
						20 43200	672	10100

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CITY OF IDAHO CITY  
Check/Claim Details  
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Line #	Check/ Claim Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2	02/01/24 act#2204647370	elk crk/placer	9.91			20 43200	672	10100
3	02/01/24 act#2205733500	street lights	373.32			20 43200	672	10100
4	02/01/24 act#2206173730	city shop	34.20			20 43200	675	10100
		30%						
5	02/01/24 act#2206173730	city shop	55.86			51 43400	671	10100
		49%						
6	02/01/24 act#2206173730	city shop	23.94			52 43500	671	10100
		21%						
7	02/05/24 act#2201668064	amphitheater	25.84			10 41500	930	10100
8	02/05/24 acc#2203080029	hw 21 rodeo are	27.89			10 41500	930	10100
9	02/05/24 acc#2202255424	skating rink	25.84			10 41500	930	10100
10	02/05/24 acc#2220462101	220 hw 21 lift	27.28			52 43500	671	10100
11	02/05/24 acc#2205377613	hill rd booster	266.91			51 43400	671	10100
12	02/05/24 acc#2221325844	water tank	93.90			51 43400	671	10100
13	02/05/24 acc#2204493726	3945 hw 21 PH	25.84			51 43400	671	10100
14	02/05/24 acc#2202137416	city pumps	9.88			51 43400	671	10100
15	02/05/24 acc#2202808321	water treatment	1,152.27			51 43400	671	10100
16	02/05/24 acc#2206171999	city hall	161.33			10 41500	670	10100
		50%						
17	02/05/24 acc#2206171999	city hall	112.93			51 43400	671	10100
		35%						
18	02/05/24 acc#2206171999	city hall	48.40			52 43500	671	10100
		15%						
19	02/05/24 acc#2205634021	207 w comm/emerg	25.84			20 43200	672	10100
20	02/05/24 acc#2206002632	ballfields RR	59.14			10 41500	930	10100
21	02/05/24 acc#2204467670	rodeo gnd RR	37.49			10 41500	930	10100
22	02/05/24 acc#2207091329	3847 hw 21 SP	622.53			52 43500	671	10100
23	02/05/24 acc#2204805382	community hall	512.84			10 41500	673	10100
24	02/05/24 acc#2204647305	main & hw21 VC	390.59			10 41500	674	10100
25	02/05/24 acc#2207764602	3861 HWY 21 RO	603.63			51 43400	671	10100
		<b>Total Check:</b>	<b>4,737.51</b>					
27155S 24 HACH COMPANY								
		2645	2,388.62					
1	13914825 02/08/24	Portable turbidimeter	2,388.62*			51 43400	630	10100
		<b>Total Check:</b>	<b>2,388.62</b>					
27156S 252 Association of ID Pub Works								
		2646	10.00					
1	2024-89 02/12/24	Annual membership	10.00			10 41500	460	10100
		<b>Total Check:</b>	<b>10.00</b>					
	<b># of Claims</b>	<b>26</b>	<b>Total:</b>	<b>24,369.82</b>				

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CITY OF IDAHO CITY  
Fund Summary for Claims  
For the Accounting Period: 2/24

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Fund/Account	Amount
10 GENERAL FUND	
10100 Checking-Cash in Bank	4,502.46
20 STREET FUND	
10100 Checking-Cash in Bank	3,951.76
51 WATER FUND	
10100 Checking-Cash in Bank	9,523.16
52 SEWER FUND	
10100 Checking-Cash in Bank	6,392.44
<b>Total:</b>	<b>24,369.82</b>

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CITY OF IDAHO CITY  
Claim Approval Signature Page  
For the Accounting Period: 2 / 24

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City of Idaho City  
PO Box 130  
511 Main Street  
Idaho City, Idaho 83631-0130

CASH VOUCHERS

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_



Please do not reply to this address...  
email me at the clerk email if questions etc...

I know this is a lot to take  
in, but...

I have been working on this  
for over a year with our State  
Floodplain Coordinator.

The sections in yellow highlight  
are area that you as the council  
need to decide on. Blue and Red are  
areas I am still working on. I don't  
expect this to be done right away  
but it coincides with the  
Emergency Management Plan that is  
also getting worked on

Thanks All!

# **FLOOD DAMAGE PREVENTION ORDINANCE**

ORDINANCE NO. \_\_\_\_\_

## **Article I. STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE, AND OBJECTIVES**

### **Section A. Statutory Authority**

The Legislature of the State of Idaho, pursuant to Idaho Code §§ 46-1020, 46-1023, and 46-1024, authorizes local governments to adopt floodplain management ordinances that identify floodplains and minimum floodplain development standards to minimize flood hazards and protect human life, health, and property. Therefore, the **City Council** of the **City of Idaho City**, Idaho does hereby ordain as follows:

### **Section B. Findings of Fact**

1. The flood hazard areas of **City of Idaho City** are subject to periodic inundation that results in:
  - a. loss of life and property;
  - b. health and safety hazards;
  - c. disruption of commerce and governmental services;
  - d. extraordinary public expenditures for flood relief and protection; and
  - e. impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.
2. These flood losses are caused by development in flood hazard areas, which are inadequately elevated, flood-proofed, or otherwise unprotected from flood damages, and by the cumulative effect of obstructions in floodplains causing increases in flood heights and velocities.
3. Local government units have the primary responsibility for planning, adopting, and enforcing land use regulations to accomplish proper floodplain management.

### **Section C. Statement of Purpose**

The purpose of this ordinance is to promote public health, safety, and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

1. Protect human life, health, and property;
2. Minimize damage to public facilities and utilities such as water purification and sewage treatment plants, water and gas mains, electric, telephone and sewer lines, streets, and bridges located in floodplains;



3. Help maintain a stable tax base by providing for the sound use and development of flood prone areas;
4. Minimize expenditure of public money for costly flood control projects;
5. Minimize the need for rescue and emergency services associated with flooding, generally undertaken at the expense of the general public;
6. Minimize prolonged business interruptions;
7. Ensure potential buyers are notified the property is in an area of special flood hazard; and
8. Ensure those who occupy the areas of special flood hazard assume responsibility for their actions.

#### **Section D. Objectives and Methods of Reducing Flood Losses**

In order to accomplish its purpose, this ordinance includes methods and provisions to:

1. Require that development which is vulnerable to floods, including structures and facilities necessary for the general health, safety, and welfare of citizens, be protected against flood damage at the time of initial construction;
2. Restrict or prohibit developments which are dangerous to health, safety, and property due to water or erosion hazards, or which increase flood heights, velocities, or erosion;
3. Control filling, grading, dredging, and other development which may increase flood damage or erosion;
4. Prevent or regulate the construction of flood barriers that will unnaturally divert flood waters or that may increase flood hazards to other lands;
5. Preserve and restore natural floodplains, stream channels, and natural protective barriers which carry and store flood waters.

#### **Article II. DEFINITIONS**

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted according to the meaning they have in common usage and to give this ordinance its most reasonable application.

*REQUIRED DEFINITIONS are in blue italics.* State recommends adopting all definitions.

**Accessory Structure (appurtenant structure):** a structure on the same lot or parcel as a principal structure, the use of which is incidental and subordinate to the principal structure.

**Addition (to an existing building)**: an extension or increase in the floor area or height of a building or structure.

**Appeal**: a request for review of the Floodplain Administrator's interpretation of provisions of this ordinance or request for a variance.

**Area of Shallow Flooding**: a designated AO, AH, AR/AO, or AR/AH zone on a community's Flood Insurance Rate Map (FIRM) with a 1 percent (1%) or greater annual chance of flooding to an average depth of one (1) to three (3) feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

**Area of Special Flood Hazard**: see Special Flood Hazard Area (SFHA).

**Base Flood**: *the flood having a one (1) percent (1%) chance of being equaled or exceeded in any given year.*

**Base Flood Elevation (BFE)**: *a determination by the Federal Insurance Administrator of the water surface elevations of the base flood, that is, the flood level that has a one percent or greater chance of occurrence in any given year. When the BFE has not been provided in a Special Flood Hazard Area, it may be obtained from engineering studies available from a Federal, State, or other source using FEMA-approved engineering methodologies. This elevation, when combined with the Freeboard, establishes the Flood Protection Elevation.*

**Basement**: *any area of the building having its floor sub grade (below ground level) on all sides.*

**Building**: see Structure.

**Critical Facilities**: facilities that are vital to flood response activities or critical to the health and safety of the public before, during, and after a flood, such as a hospital, emergency operations center, electric substation, police station, fire station, nursing home, school, vehicle and equipment storage facility, or shelter; and facilities that, if flooded, would make the flood problem and its impacts much worse, such as a hazardous materials facility, power generation facility, water utility, or wastewater treatment plant.

**Datum**: the vertical datum is a base measurement point (or set of points) from which all elevations are determined. Historically, that common set of points was the National Geodetic Vertical Datum of 1929 (NGVD29). The vertical datum currently adopted by the federal government as a basis for measuring heights is the North American Vertical Datum of 1988 (NAVD88).

**Development**: *any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials.*

**Development Activity**: any activity defined as Development which will necessitate a Floodplain Development Permit; such as: the construction of buildings, structures, or accessory structures;

additions or substantial improvements to existing structures; bulkheads, retaining walls, piers, and pools; the placement of mobile homes; or the deposition or extraction of materials; the construction or elevation of dikes, berms and levees.

**Digital Flood Insurance Rate Map (DFIRM)**: the digital official map of a community, issued by the Federal Insurance Administrator, on which both the Special Flood Hazard Areas and the risk premium zones applicable to the community are delineated.

**Elevated Building**: for insurance purposes, a non-basement building which has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns.

**Elevation Certificate**: The Elevation Certificate is an important administrative tool of the NFIP. It is used to determine the proper flood insurance premium rate; it is used to document elevation information; and it may be used to support a request for a Letter of Map Amendment (LOMA) or Letter of Map Revision based on fill (LOMR-F).

**Enclosure**: an area enclosed by solid walls below the BFE/FPE or an area formed when any space below the BFE/FPE is enclosed on all sides by walls or partitions. Insect screening or open wood lattice used to surround space below the BFE/RFPE is not considered an enclosure.

**Encroachment**: the advance or infringement of uses, fill, excavation, buildings, structures, or development into a floodplain, which may impede or alter the flow capacity of a floodplain.

**Existing Construction**: for the purposes of determining rates, structures for which the “start of construction” commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before that date. “Existing construction” may also be referred to as “existing structures.”

**Existing Manufactured Home Park or Manufactured Home Subdivision**: a manufactured home park or subdivision where the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and final site grading or the pouring of concrete pads) is completed before the effective date of the original floodplain management regulations adopted by the community, [insert the date of original floodplain ordinance regulations or the date of emergency regular entry to the NFIP whichever is the earliest date].

**Existing Structures**: see existing construction.

**Expansion to an Existing Manufactured Home Park or Subdivision**: the preparation of additional sites by the construction of facilities for servicing the lots on which the manufacturing homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

**Flood or Flooding**:

*a. A general and temporary condition of partial or complete inundation of normally dry land areas from:*

1. *The overflow of inland or tidal waters.*
  2. *The unusual and rapid accumulation or runoff of surface waters from any source.*
  3. *Mudslides (i.e., mudflows) which are proximately caused by flooding as defined in paragraph a.2. of this definition and are akin to a river of liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.*
- b. *The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph a.1. of this definition.*

**Flood Boundary and Floodway Map (FBFM):**

The FBFM shows how the floodplain is divided into the floodway and flood fringe where streams are studied in detail. They also show general floodplain areas where floodplains have been studied by approximate methods. (Old format Pre 1986)

**Flood Elevation Determination:** See Base Flood Elevation (BFE)

**Flood Elevation Study:** See Flood Insurance Study (FIS)

**Flood Hazard Boundary Map (FHBM):** an official map of a community, issued by the Federal Insurance Administrator, where the boundaries of the flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zones A, M, and/or E.

**Flood Insurance Rate Map (FIRM):** *an official map of a community, on which the Federal Insurance Administrator has delineated both the special flood hazard areas and the risk premium zones applicable to the community. A FIRM that has been made available digitally is called a Digital Flood Insurance Rate Map (DFIRM).*

**Flood Insurance Study (FIS):** *an examination, evaluation, and determination of flood hazards and, if appropriate, corresponding water surface elevations; or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards.*

**Flood Zone:** a geographical area shown on a Flood Hazard Boundary Map (FHBM) or Flood Insurance Rate Map (FIRM) that reflects the severity or type of flooding in the area, and applicable insurance rate.

**Floodplain or Flood-Prone Area:** any land area susceptible to being inundated by water from any source (see definition of “flooding”).

**Floodplain Administrator:** the individual appointed to administer and enforce the floodplain management regulations.

**Floodplain Development Permit:** any type of permit that is required in conformance with the provisions of this ordinance, prior to the commencement of any development activity.

**Floodplain Management:** the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and flood plain management regulations.

**Floodplain Management Regulations:** zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a flood plain ordinance, grading ordinance, and erosion control ordinance), and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

**Floodproofing:** any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

**Flood Protection Elevation (FPE):** the Base Flood Elevation plus the Freeboard.

- a. In "Special Flood Hazard Areas" where Base Flood Elevations (BFEs) have been determined, this elevation shall be the BFE plus {insert number} feet of freeboard; and
- b. In "Special Flood Hazard Areas" where no BFE has been established, this elevation shall be at least {insert number} feet above the highest adjacent grade.

Two (2) feet is State-recommendation, greater than two (2) feet is OPTIONAL.

**Flood Protection System:** those physical structural works for which funds have been authorized, appropriated, and expended and which have been constructed specifically to modify flooding in order to reduce the extent of the area within a community subject to a "special flood hazard" and the extent of the depths of associated flooding. Such a system typically includes dams, reservoirs, levees, or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

**Floodway:** the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

**Freeboard:** a factor of safety usually expressed in feet above a flood level for the purposes of floodplain management. Freeboard tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, obstructed bridge openings, debris and ice jams, and the hydrologic effects of urbanization in a watershed. The Base Flood Elevation (BFE) plus the freeboard establishes the Flood Protection Elevation (FPE). Freeboard shall be {insert number} of feet. Two (2) feet is State-recommendation, greater than two (2) feet is OPTIONAL.

**Functionally Dependent Use:** a facility that cannot be used for its intended purpose unless it is located or carried out in close proximity to water, such as a docking or port facility necessary for

the loading and unloading of cargo or passengers, shipbuilding, or ship repair facilities. The term does not include long-term storage, manufacture, sales, or service facilities.

**Highest Adjacent Grade (HAG):** the highest natural elevation of the ground surface prior to construction, adjacent to the proposed walls of a structure. Refer to the FEMA Elevation Certificate for HAG related to building elevation information.

**Historic Structure:** a structure that is:

- a. Listed individually in the National Register of Historic Places (a listing maintained by the U.S. Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or to a district preliminarily determined by the Secretary to qualify as a registered historic district;
- c. Individually listed on a state inventory of historic places and determined as eligible by states with historic preservation programs which have been approved by the Secretary of the Interior; or
- d. Individually listed on a local inventory of historic places and determined as eligible by communities with historic preservation programs that have been certified either:
  1. by an approved state program as determined by the Secretary of the Interior, or
  2. directly by the Secretary of the Interior in states without approved programs.

**Letter of Map Change (LOMC):** a general term used to refer to the several types of revisions and amendments to FIRMs that can be accomplished by letter. They include Letter of Map Amendment (LOMA), Letter of Map Revision (LOMR), and Letter of Map Revision based on Fill (LOMR-F)

1. **Letter of Map Amendment (LOMA):** an official amendment, by letter, to an effective National Flood Insurance Program (NFIP) map. A LOMA establishes a property's or structure's location in relation to the Special Flood Hazard Area (SFHA). LOMAs are usually issued because a property or structure has been inadvertently mapped as being in the floodplain but is actually on natural high ground above the base flood elevation.
2. **Letter of Map Revision (LOMR):** FEMA's modification to an effective Flood Insurance Rate Map (FIRM) or a Flood Boundary and Floodway Map (FBFM) or both. LOMRs are generally based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The LOMR officially revises the Flood Insurance Rate Map (FIRM) or Flood Boundary and Floodway Map (FBFM), and sometimes the Flood Insurance Study (FIS) report, and when appropriate, includes a description of the modifications. The LOMR is generally accompanied by an annotated copy of the affected portions of the FIRM, FBFM, or FIS report.
3. **Letter of Map Revision Based on Fill (LOMR-F):** FEMA's modification of the Special Flood Hazard Area (SFHA) shown on the Flood Insurance Rate Map (FIRM) based on the placement of fill outside the existing regulatory floodway. The LOMR-F does not change the FIRM, FBFM, or FIS report.
4. **Conditional Letter of Map Revision (CLOMR):** A formal review and comment as to whether a proposed flood protection project or other project complies with the minimum NFIP

requirements for such projects with respect to delineation of special flood hazard areas. A CLOMR does not revise the effective Flood Insurance Rate Map (FIRM) or Flood Insurance Study (FIS). Upon submission and approval of certified as-built documentation, a Letter of Map Revision (LOMR) may be issued by FEMA to revise the effective FIRM. Building Permits and/or Flood Development Permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

**Levee**: a man-made structure, usually an earthen embankment, designed and constructed according to sound engineering practices, to contain, control, or divert the flow of water so as to provide protection from temporary flooding.

**Levee System**: a flood protection system that consists of a levee, or levees, and associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

**Lowest Adjacent Grade (LAG)**: the lowest point of the ground level next to the structure. Refer to the FEMA Elevation Certificate for LAG related to building elevation information.

**Lowest Floor**: *the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; Provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of 44 CFR § 60.3 and this ordinance.*

**Manufactured Home**: *a structure, transportable in one or more sections, built on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities. The term "Manufactured Home" does not include a "Recreational Vehicle."*

**Manufactured Home Park or Subdivision**: *a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.*

**Market Value**: the building value, not including the land value and that of any accessory structures or other improvements on the lot. Market value may be established by independent certified appraisal; replacement cost depreciated for age of building and quality of construction (Actual Cash Value); or adjusted tax assessed values.

**Mean Sea Level**: for purposes of the National Flood Insurance Program (NFIP), the National Geodetic Vertical Datum (NGVD) of 1929 or other datum (such as North America Vertical Datum of 1988 - NAVD88) to which Base Flood Elevations (BFEs) shown on a community's FIRM are referenced.

**Mudslide (i.e., mudflow)**: describes a condition where there is a river, flow, or inundation of liquid mud down a hillside usually as a result of a dual condition of loss of brush cover and the subsequent accumulation of water on the ground preceded by a period of unusually heavy or sustained rain. A mudslide (i.e., mudflow) may occur as a distinct phenomenon while a landslide

is in progress, and will be recognized as such by the Administrator only if the mudflow, and not the landslide, is the proximate cause of damage that occurs.

**Mudslide (i.e., mudflow) Area Management:** the operation of an overall program of corrective and preventive measures for reducing mudslide (i.e., mudflow) damage, including but not limited to emergency preparedness plans, mudslide control works, and flood plain management regulations.

**Mudslide (i.e., mudflow) Prone Area:** an area with land surfaces and slopes of unconsolidated material where the history, geology, and climate indicate a potential for mudflow.

**National Flood Insurance Program (NFIP):** The NFIP is a Federal program created by Congress to mitigate future flood losses nationwide through sound, community-enforced building and zoning ordinances and to provide access to affordable, federally backed flood insurance protection for property owners.

**New Construction:** *for floodplain management purposes, a structure for which the start of construction commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures. Any construction started after {insert effective date of community's first floodplain management ordinance adopted by the community} and before the effective start date of this floodplain management ordinance is subject to the ordinance in effect at the time the permit was issued, provided the start of construction was within 180 days of permit issuance.*

**New Manufactured Home Park or Subdivision:** a place where the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum the installation of utilities, the construction of streets, and final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community {insert the date of the first effective regulations}.

**Post-FIRM:** construction or other development for which the “start of construction” occurred on or after the effective date of the initial Flood Insurance Rate Map (FIRM).

**Pre-FIRM:** construction or other development for which the “start of construction” occurred before {insert effective date of community's first FIRM}, the effective date of the initial Flood Insurance Rate Map (FIRM).

**Recreational Vehicle:** *a vehicle that is:*

- a. *Built on a single chassis, and*
- b. *400 square feet or less when measured at the largest horizontal projection, and*
- c. *Designed to be self-propelled or permanently towed by a light duty truck, and*
- d. *Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.*

**Regulatory Floodway:** *See Floodway*



**Remedy a Violation:** to bring the structure or other development into compliance with State or local flood plain management regulations, or, if this is not possible, to reduce the impacts of its non-compliance. Ways that impacts may be reduced include protecting the structure or other affected development from flood damages, implementing the enforcement provisions of the ordinance or otherwise deterring future similar violations, or reducing Federal financial exposure with regard to the structure or other development.

**Repetitive Loss Structure:** An NFIP-insured structure that has had at least two paid flood losses of more than \$1,000 each in any 10-year period since 1978.

**Riverine:** relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

**Special Flood Hazard Area (SFHA):** *the land in the flood plain within a community subject to a one percent (1%) or greater chance of flooding in any given year. For purposes of these regulations, the term "special flood hazard area" is synonymous in meaning with the phrase "area of special flood hazard".*

**Start of Construction:** *includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.*

**Structure:** *a walled and roofed building, including a gas or liquid storage tank that is principally above ground, as well as a manufactured home.*

**Substantial Damage:** *damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent (50%) of its market value before the damage occurred. See definition of "substantial improvement". Substantial damage also means flood-related damage sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds 25 percent (25%) of the market value of the structure before the damage occurred. (The last sentence is OPTIONAL but required for eligibility for Increased Cost of Compliance (ICC) benefits for repetitive losses.)*

**Substantial Improvement:** *any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent (50%) of the market value of the structure before the "start of construction" of the improvement. This term includes structures*

which have incurred “substantial damage”, regardless of the actual repair work performed. The term does not, however, include either:

1. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or
2. Any alteration of a “historic structure”, provided that the alteration will not preclude the structure’s continued designation as a “historic structure” and the alteration is approved by variance issued pursuant to this ordinance.

**Technical Bulletins and Technical Fact Sheets:** FEMA publications that provide guidance concerning the building performance standards of the NFIP, which are contained in Title 44 of the U S Code of Federal Regulations § 60.3. The bulletins and fact sheets are intended for use primarily by State and local officials responsible for interpreting and enforcing NFIP regulations and by members of the development community, such as design professionals and builders. New bulletins, as well as updates of existing bulletins, are issued periodically as needed. The bulletins do not create regulations. Rather they provide specific guidance for complying with the minimum requirements of existing NFIP regulations.

It should be noted that Technical Bulletins and Technical Fact Sheets provide guidance on the minimum requirements of the NFIP regulations. State or community requirements that exceed those of the NFIP take precedence. Design professionals should contact the community officials to determine whether more restrictive State or local regulations apply to the building or site in question. All applicable standards of the State or local building code must also be met for any building in a flood hazard area. *(This definition is OPTIONAL)*

**Temperature Controlled:** having the temperature regulated by a heating and/or cooling system, built-in or appliance.

**Variance:** a grant of relief by the governing body from a requirement of this ordinance.

**Violation:** *the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the Finished Construction Elevation Certificate, other certifications, or other evidence of compliance required in 44 CFR § 60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.*

**Water Surface Elevation:** the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929 or the North American Vertical Datum (NAVD) of 1988 (or other specified datum), of floods of various magnitudes and frequencies in the flood plains of coastal or riverine areas.

**Watercourse:** a lake, river, creek, stream, wash, channel, or other topographic feature on or over which waters flow at least periodically. Watercourse includes specifically designated areas in which substantial flood damage may occur.

### **Article III. GENERAL PROVISIONS**

#### **Section A. Lands to Which This Ordinance Applies**

This Ordinance shall apply to all Special Flood Hazard Areas within the jurisdiction of **City of Idaho City**. Nothing in this ordinance is intended to allow uses or structures that are otherwise prohibited by the zoning ordinance.

#### **Section B. Basis for Special Flood Hazard Areas**

The Special Flood Hazard Areas identified by the Federal Insurance Administrator in a scientific and engineering report titled “Flood Insurance Study (FIS) **for [insert exact title of FIS]**”, dated **[insert the date of effective FIS]**, with accompanying Flood Insurance Rate Maps (FIRM) or Digital Flood Insurance Rate Maps (DFIRM), and other supporting data, are adopted by reference and declared a part of this ordinance. The FIS and the FIRM are on file at the office of the **city clerk 511 Main Street, Idaho City, ID 83631**.

#### **Section C. Establishment of Floodplain Development Permit**

A Floodplain Development Permit shall be required in conformance with the provisions of this ordinance prior to the commencement of any development activities within Special Flood Hazard Areas determined in accordance with the provisions of Article IV Section B.

#### **Section D. Compliance**

No structure or land shall hereafter be located, extended, converted, altered, or developed in any way without full compliance with the terms of this ordinance and other applicable regulations.

#### **Section E. Abrogation and Greater Restrictions**

This ordinance shall not in any way repeal, abrogate, impair, or remove the necessity of compliance with any other laws, ordinances, regulations, easements, covenants, or deed restrictions, etcetera. However, where this ordinance and another conflict or overlap, whichever imposes more stringent or greater restrictions shall control.

#### **Section F. Interpretation**

In the interpretation and application of this ordinance all provisions shall be:

1. Considered as minimum requirements;
2. Liberally construed in favor of the governing body; and
3. Deemed neither to limit nor repeal any other powers granted under state statutes.

#### **Section G. Warning and Disclaimer of Liability**

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the Special Flood Hazard Areas or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of **City of Idaho City** or by any officer or employee thereof for flood damages that result from reliance on this ordinance or an administrative decision lawfully made hereunder.

#### **Section H. Penalties for Violation**

No structure or land shall hereafter be located, extended, converted, or altered unless in full compliance with the terms of this ordinance and other applicable regulations.

Violation of the provisions of this ordinance or failure to comply with any of its requirements, including violation of conditions and safeguards established in connection with grants of variance or special exceptions, shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than \$\_\_\_\_\_ (*\$100 recommended*) or imprisoned for not more than 180 days, or both. Each day the violation continues shall be considered a separate offense. Nothing herein contained shall prevent the **City of Idaho City** from taking such other lawful actions as is necessary to prevent or remedy any violation.

#### **Article IV. ADMINISTRATION**

##### **Section A. Designation of Floodplain Ordinance Administrator**

The **City Clerk** hereinafter referred to as the “Floodplain Administrator”, is hereby appointed to administer and implement the provisions of this ordinance.

##### **Section B. Duties and Responsibilities of the Floodplain Administrator**

The Floodplain Administrator shall perform, but not be limited to, the following duties:

1. Review all floodplain development applications and issue permits for all proposed development within Special Flood Hazard Areas to assure that the requirements of this ordinance have been satisfied.
2. Review all proposed development within Special Flood Hazard Areas to assure that all necessary Local, State, and Federal permits have been received, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 USC 1334.
3. Notify adjacent communities and the Idaho Department of Water Resources State Coordinator for the National Flood Insurance Program (NFIP) prior to any alteration or relocation of a watercourse and submit evidence of such notification to the Federal Insurance Administrator (FIA). (*This is the LOMC procedure*)

4. Assure that the flood carrying capacity within the altered or relocated portion of any watercourse is maintained; *(This is a Hydraulic & Hydrology Analysis)*
5. Prevent encroachments into floodways unless the certification and flood hazard reduction provisions of Article V, Section E are met.
6. Obtain and maintain actual elevation (in relation to mean sea level) of the lowest floor (including basement) and all attendant utilities of all new and substantially improved structures, in accordance with the provisions of Article IV, Section C.3.
7. Obtain and maintain actual elevation (in relation to mean sea level) to which all new and substantially improved structures and utilities have been floodproofed, in accordance with the provisions of Article IV, Section C.3.
8. Review plans to verify public utilities are constructed in accordance with the provisions of Article V, Section A.5-7.
9. When floodproofing is utilized for a particular structure, obtain and maintain certifications from a registered professional engineer or architect in accordance with the provisions of Article IV, Section C.3. and Article V, Section B.2.
10. Where interpretation is needed as to the exact location of boundaries of the Special Flood Hazard Areas, and floodways (for example, where there appears to be a conflict between a mapped boundary and actual field conditions), make the necessary interpretation. The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this article.
11. When Base Flood Elevation (BFE) data has not been provided in accordance with the provisions of Article III, Section B, obtain, review, and reasonably utilize any BFE data, along with floodway data available from a Federal, State, or other source, including data developed pursuant to Article V, Section C.2., in order to administer the provisions of this ordinance.
12. When Base Flood Elevation (BFE) data is provided but no floodway data has been provided in accordance with the provisions of Article III, Section B, require that no new construction, substantial improvements, or other development (including fill) shall be permitted within Zones A1-30 and AE on the community's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community. *(This is a Hydraulic & Hydrology Analysis)*
13. *When the lowest floor and the lowest adjacent grade of a structure or the lowest ground elevation of a parcel in a Special Flood Hazard Area (SFHA) is above the Base Flood Elevation (BFE), advise the property owner of the option to apply for a Letter of Map*

*Amendment (LOMA) from FEMA. Maintain a copy of the LOMA issued by FEMA in the floodplain development permit file. (13 is OPTIONAL)*

14. Permanently maintain all records that pertain to the administration of this ordinance and make these records available for public inspection, recognizing that such information may be subject to the Privacy Act of 1974, as amended.
15. Make on-site inspections of work in progress. As the work pursuant to a floodplain development permit progresses, the Floodplain Administrator shall make as many inspections of the work as may be necessary to ensure that the work is being done according to the provisions of the local ordinance and the terms of the permit. In exercising this power, the Floodplain Administrator has a right, upon presentation of proper credentials, to enter on any premises within the jurisdiction of the community at any reasonable hour for the purposes of inspection or other enforcement action.
16. Issue stop-work orders as required. Whenever a building or part thereof is being constructed, reconstructed, altered, or repaired in violation of this ordinance, the Floodplain Administrator may order the work to be immediately stopped. The stop-work order shall be in writing and directed to the person doing or in charge of the work. The stop-work order shall state the specific work to be stopped, the specific reason(s) for the stoppage, and the condition(s) under which the work may be resumed. Violation of a stop-work order constitutes a misdemeanor.
17. Revoke floodplain development permits as required. The Floodplain Administrator may revoke and require the return of the floodplain development permit by notifying the permit holder in writing stating the reason(s) for the revocation. Permits shall be revoked for any substantial departure from the approved application, plans, and specifications; for refusal or failure to comply with the requirements of State or local laws; or for false statements or misrepresentations made in securing the permit. Any floodplain development permit mistakenly issued in violation of an applicable State or local law may also be revoked.
18. Make periodic inspections throughout the Special Flood Hazard Areas within the jurisdiction of the community. The Floodplain Administrator and each member of his or her inspections department shall have a right, upon presentation of proper credentials, to enter on any premises within the territorial jurisdiction of the department at any reasonable hour for the purposes of inspection or other enforcement action.
19. Follow through with corrective procedures of Article IV, Section D.
20. Review, provide input, and make recommendations for variance requests.
21. Maintain a current map repository to include, but not limited to, the FIS Report, FIRM and other official flood maps, and studies adopted in accordance with the provisions of Article III, Section B of this ordinance, including any revisions thereto including Letters of Map Change, issued by FEMA. Notify the NFIP State Coordinator and FEMA of your community's mapping needs.

22. Coordinate revisions to FIS reports and FIRMs, including Letters of Map Revision Based on Fill (LOMR-Fs) and Letters of Map Revision (LOMRs).
23. A community's base flood elevations may increase or decrease resulting from physical changes affecting flooding conditions. As soon as practicable, but not later than six months after the date such information becomes available, a community shall notify the Federal Insurance Administrator (FIA) of the changes by submitting technical or scientific data in accordance with this part. Such a submission is necessary so that upon confirmation of those physical changes affecting flooding conditions, risk premium rates and flood plain management requirements will be based upon current data.
24. Upon occurrence, notify the Federal Insurance Administrator (FIA) in writing whenever the boundaries of the community have been modified by annexation or the community has otherwise assumed or no longer has authority to adopt and enforce flood plain management regulations for a particular area. In order that all FHBM's and FIRM's accurately represent the community's boundaries, include within such notification a copy of a map of the community suitable for reproduction, clearly delineating the new corporate limits or new area for which the community has assumed or relinquished flood plain management regulatory authority.

### **Section C. Floodplain Development Application, Permit, and Certification Requirements**

1. Application Requirements. Application for a Floodplain Development Permit shall be made to the Floodplain Administrator prior to any development activities located within Special Flood Hazard Areas. The following items shall be presented to the Floodplain Administrator to apply for a floodplain development permit:
  - a. A plot plan drawn to scale which shall include, but shall not be limited to, the following specific details of the proposed floodplain development:
    - i. the nature, location, dimensions, and elevations of the area of development/disturbance; existing and proposed structures, utility systems, grading/pavement areas, fill materials, storage areas, drainage facilities, and other development;
    - ii. the boundary of the Special Flood Hazard Area as delineated on the FIRM or other flood map as determined in Article III, Section B, or a statement that the entire lot is within the Special Flood Hazard Area;
    - iii. the flood zone(s) designation of the proposed development area as determined on the FIRM or other flood map as determined in Article III, Section B;
    - iv. the boundary of the floodway(s) as determined in Article III, Section B;
    - v. the Base Flood Elevation (BFE) where provided as set forth in Article III, Section B; Article III, Section C; or Article V, Section C;
    - vi. the old and new location of any watercourse that will be altered or relocated as a result of proposed development; and
    - vii. *the certification of the plot plan by a registered land surveyor or professional engineer. (vii is OPTIONAL)*

- b. Proposed elevation, and method thereof, of all development within a Special Flood Hazard Area including but not limited to:
    - i. Elevation in relation to mean sea level of the proposed lowest floor (including basement) of all structures;
    - ii. Elevation in relation to mean sea level to which any non-residential structure in Zone A, AE, AH, AO, or A1-30 will be floodproofed; and
    - iii. Elevation in relation to mean sea level to which any proposed utility equipment and machinery will be elevated or floodproofed.
  - c. If floodproofing, a Floodproofing Certificate (FEMA Form 086-0-33) with supporting data, an operational plan, and an inspection and maintenance plan that include, but are not limited to, installation, exercise, and maintenance of floodproofing measures will be required prior to Certificate of Occupancy/Completion.
  - d. A Foundation Plan, drawn to scale, which shall include details of the proposed foundation system to ensure all provisions of this ordinance are met. These details include but are not limited to:
    - i. The proposed method of elevation, if applicable (i.e., fill, solid foundation perimeter wall, solid backfilled foundation, open foundation, or on columns/posts/piers/piles/shear walls); and
    - ii. Openings to facilitate automatic equalization of hydrostatic flood forces on walls in accordance with Article V, Section A.8.b when solid foundation perimeter walls are used in Zones A, AE, AH, AO, and A1-30.
  - e. Usage details of any enclosed areas below the lowest floor.
  - f. Plans and/or details for the protection of public utilities and facilities such as sewer, gas, electrical, and water systems to be located and constructed to minimize flood damage.
  - g. Certification that all other Local, State, and Federal permits required prior to floodplain development permit issuance have been received.
  - h. Documentation for placement of recreational vehicles and/or temporary structures, when applicable, to ensure that the provisions of Article V, Section B.5 and 6 of this ordinance are met.
  - i. A description of proposed watercourse alteration or relocation, when applicable, including an engineering report on the effects of the proposed project on the flood-carrying capacity of the watercourse and the effects to properties located both upstream and downstream; and
    - i. A map (if not shown on plot plan) showing the location of the proposed watercourse alteration or relocation.  
(*This is a Hydraulic & Hydrology Analysis, & may involve the LOMC procedure*)
2. Permit Requirements. The Floodplain Development Permit shall include, but not be limited to:
- a. A complete description of all the development to be permitted under the floodplain development permit (i.e. house, garage, pool, septic, bulkhead, cabana, pole barn, chicken coop, pier, bridge, mining, dredging, filling, rip-rap, docks, grading, paving, excavation or drilling operations, or storage of equipment or materials, etcetera).



- b. The Special Flood Hazard Area determination for the proposed development in accordance with available data specified in Article III, Section B.
- c. The Flood Protection Elevation required for the lowest floor and all attendant utilities.
- d. The Flood Protection Elevation required for the protection of all utility equipment and machinery.
- e. All certification submittal requirements with timelines.
- f. A statement that no fill material or other development shall encroach into the floodway of any watercourse, as applicable.
- g. The flood openings requirements.
- h. All floodplain development permits shall be conditional upon the start of construction of work within 180 days. A floodplain development permit shall expire 180 days after issuance unless the permitted activity has commenced as per the Start of Construction definition.
- i. Fully enclosed areas below the lowest floor are usable solely for parking of vehicles, building access, or storage.
- j. All materials below BFE/FPE must be flood resistant materials.

### 3. Certification Requirements.

#### a. Elevation Certificates

- i. *A Construction Drawings Elevation Certificate (FEMA Form 86-0-33) is required prior to the actual start of any new construction. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the elevation of the lowest floor, in relation to mean sea level. The Floodplain Administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder prior to the beginning of construction. Failure to submit the certification or failure to make required corrections shall be cause to deny a floodplain development permit. (STATE RECOMMENDED BUT OPTIONAL)*
- ii. *A Building Under Construction Elevation Certificate (FEMA Form 86-0-33) is required after the lowest floor is established. Within seven (7) calendar days of establishment of the lowest floor elevation, it shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the elevation of the lowest floor, in relation to mean sea level. Any work done within the seven (7) day calendar period and prior to submission of the certification shall be at the permit holder's risk. The Floodplain Administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further work being permitted to proceed. Failure to submit the certification or failure to make required corrections shall be cause to issue a stop-work order for the project. (STATE RECOMMENDED BUT OPTIONAL)*
- iii. A final as-built Finished Construction Elevation Certificate (FEMA Form 86-0-33) is required after construction is completed and prior to Certificate of Compliance/Occupancy issuance. It shall be the duty of the permit holder

to submit to the Floodplain Administrator a certification of final as-built construction of the elevation of the lowest floor and all attendant utilities. The Floodplain Administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to Certificate of Compliance/Occupancy issuance. In some instances, another certification may be required to certify corrected as-built construction. Failure to submit the certification or failure to make required corrections shall be cause to withhold the issuance of a Certificate of Compliance/Occupancy.

*(The Finished Construction Elevation Certificate certifier shall provide at least two (2) photographs showing the front and rear of the building taken within 90 days from the date of certification. The photographs must be taken with views confirming the building description and diagram number provided in Section A. To the extent possible, these photographs should show the entire building including foundation. If the building has split-level or multi-level areas, provide at least two (2) additional photographs showing side views of the building. In addition, when applicable, provide a photograph of the foundation showing a representative example of the flood openings or vents. All photographs must be in color and measure at least 3" × 3". Digital photographs are acceptable. OPTIONAL language)*

*(THE FEMA ELEVATION CERTIFICATE IS OPTIONAL FOR FLOODPLAIN MANAGEMENT ELEVATION DATA, BUT IS STATE RECOMMENDED. THE USE OF THE FEMA ELEVATION CERTIFICATE IS REQUIRED FOR THE PURCHASE OF FLOOD INSURANCE.)*

- b. Floodproofing Certificate. If non-residential floodproofing is used to meet the Flood Protection Elevation requirements, design plans, with supporting data, an operational plan, and an inspection and maintenance plan are required prior to the actual start of any new construction. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the floodproofed design elevation of the lowest floor and all attendant utilities, in relation to mean sea level. Floodproofing certification shall be prepared by or under the direct supervision of a professional engineer or architect and certified by same. The Floodplain Administrator shall review the certificate data, the operational plan, and the inspection and maintenance plan. Deficiencies detected by such review shall be corrected by the applicant prior to permit approval. Failure to submit the certification or failure to make required corrections shall be cause to deny a Floodplain Development Permit. Prior to request for a Certificate of Compliance/Occupancy a Floodproofing Certificate (FEMA Form 086-0-34) shall be provided to the Floodplain Administrator for review and approval.
- c. If a manufactured home is placed within Zone A, AE, AH, AO, or A1-30 and the elevation of the chassis is more than 36 inches in height above grade, an engineered foundation certification is required in accordance with the provisions of Article V, Section B.3.b.

- d. If a watercourse is to be altered or relocated, the following shall all be submitted by the permit applicant prior to issuance of a floodplain development permit:
    - i. a description of the extent of watercourse alteration or relocation; and
    - ii. a professional engineer's certified report on the effects of the proposed project on the flood-carrying capacity of the watercourse and the effects to properties located both upstream and downstream; and
    - iii. a map showing the location of the proposed watercourse alteration or relocation; and
    - iv. an Idaho Stream Channel Alteration Permit approval shall be provided by the applicant to the Floodplain Administrator.
  - e. Certification Exemptions. The following structures, are exempt from the elevation/floodproofing certification requirements specified in items a. and b. of this subsection:
    - i. Recreational Vehicles meeting requirements of Article V, Section B.5.a;
    - ii. Temporary Structures meeting requirements of Article V, Section B.6; and
    - iii. Accessory Structures less than 200 square feet meeting requirements of Article V, Section B.7.
4. Determinations for Existing Buildings and Structures. For applications for building permits to improve buildings and structures, including alterations, movement, enlargement, replacement, repair, change of occupancy, additions, rehabilitations, renovations, improvements, repairs of damage, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the Building Official, shall:
- a. Estimate the market value, or require the applicant to obtain an appraisal of the market value prepared by a qualified independent appraiser, of the building or structure before the start of construction of the proposed work. In the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made;
  - b. Compare the cost to perform the improvement, the cost to repair a damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, if applicable, to the market value of the building or structure;
  - c. Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage; and
  - d. Notify the applicant if it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood resistant construction requirements of the adopted Idaho Building Code and this ordinance is required.

#### **SECTION D. Corrective Procedures**

- 1. Violations to be Corrected. When the Floodplain Administrator finds violations of applicable State and local laws, it shall be his or her duty to notify the owner or occupant of the building of the violation. The owner or occupant shall immediately remedy each of the violations of law cited in such notification.

2. **Actions in Event of Failure to Take Corrective Action.** If the owner of a building or property shall fail to take prompt corrective action, the Floodplain Administrator shall give the owner written notice, by certified or registered mail to the owner's last known address or by personal service, stating:
  - a. that the building or property is in violation of the floodplain management regulations;
  - b. that a hearing will be held before the Floodplain Administrator at a designated place and time, not later than ten (10) days after the date of the notice, at which time the owner shall be entitled to be heard in person or by counsel and to present arguments and evidence pertaining to the matter; and
  - c. that following the hearing, the Floodplain Administrator may issue an order to alter, vacate, or demolish the building; or to remove fill as applicable.
3. **Order to Take Corrective Action.** If, upon a hearing held pursuant to the notice prescribed above, the Floodplain Administrator shall find that the building or development is in violation of the Flood Damage Prevention Ordinance, he or she shall issue an order in writing to the owner, requiring the owner to remedy the violation within a specified time period, not less than sixty (60) calendar days, nor more than ( ) calendar days. (*One-hundred-eighty (180) calendar days or less is recommended*) Where the Floodplain Administrator finds that there is imminent danger to life or other property, he or she may order that corrective action be taken in such lesser period as may be feasible.
4. **Appeal.** Any owner who has received an order to take corrective action may appeal the order to the local elected governing body by giving notice of appeal in writing to the Floodplain Administrator and the clerk within ten (10) days following issuance of the final order. In the absence of an appeal, the order of the Floodplain Administrator shall be final. The local governing body shall hear an appeal within a reasonable time and may affirm, modify and affirm, or revoke the order.
5. **Failure to Comply with Order.** If the owner of a building or property fails to comply with an order to take corrective action for which no appeal has been made or fails to comply with an order of the governing body following an appeal, the owner shall be guilty of a misdemeanor and shall be punished at the discretion of the court.

## **SECTION E. Variance Procedures**

1. **The {appeal board} as established by {community},** hereinafter referred to as the "appeal board", shall hear and decide requests for variances from the requirements of this ordinance.
2. **Variances may be issued for:**
  - a. the repair or rehabilitation of historic structures upon the determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and that the variance is the minimum necessary to preserve the historic character and design of the structure;

- b. functionally dependent facilities, if determined to meet the definition as stated in Article II of this ordinance, provided provisions of Article IV, Section E.8.b, c, and d, have been satisfied, and such facilities are protected by methods that minimize flood damages during the base flood and create no additional threats to public safety; or
    - c. any other type of development, provided it meets the requirements of this Section.
3. In passing upon variances, the appeal board shall consider all technical evaluations, all relevant factors, all standards specified in other sections of this ordinance, and:
  - a. the danger that materials may be swept onto other lands to the injury of others;
  - b. the danger to life and property due to flooding or erosion damage;
  - c. the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
  - d. the importance of the services provided by the proposed facility to the community;
  - e. the necessity to the facility of a waterfront location as defined under Article II of this ordinance as a functionally dependent facility, where applicable;
  - f. the availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;
  - g. the compatibility of the proposed use with existing and anticipated development;
  - h. the relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
  - i. the safety of access to the property in times of flood for ordinary and emergency vehicles;
  - j. the expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and
  - k. the costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, and streets and bridges.
4. The applicant shall include a written report addressing each of the above factors in Article IV, Section E.3.a-k with their application for a variance.
5. Upon consideration of the factors listed above and the purposes of this ordinance, the appeal board may attach such conditions to the granting of variances as it deems necessary to further the purposes and objectives of this ordinance.
6. Any applicant to whom a variance is granted shall be given written notice specifying the difference between the Base Flood Elevation (BFE) and the elevation to which the structure is to be built and that such construction below the BFE increases risks to life and property, and that the issuance of a variance to construct a structure below the BFE will result in increased premium rates for flood insurance up to \$25 per \$100 of insurance coverage. Such notification shall be maintained with a record of all variance actions, including justification for their issuance.

7. The Floodplain Administrator shall maintain the records of all appeal actions and report any variances to the Federal Emergency Management Agency and the State of Idaho upon request.
8. Conditions for Variances:
  - a. Variances shall not be issued when the variance will make the structure in violation of other Federal, State, or local laws, regulations, or ordinances.
  - b. Variances shall not be issued within any designated floodway if the variance would result in any increase in flood levels during the base flood discharge.
  - c. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
  - d. Variances shall only be issued prior to development permit approval.
  - e. Variances shall only be issued upon:
    - i. a showing of good and sufficient cause;
    - ii. a determination that failure to grant the variance would result in exceptional hardship; and
    - iii. a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense, create nuisance, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
9. A variance may be issued for solid waste disposal facilities or sites, hazardous waste management facilities, salvage yards, and chemical storage facilities that are located in Special Flood Hazard Areas provided that all of the following conditions are met.
  - a. The use serves a critical need in the community.
  - b. No feasible location exists for the use outside the Special Flood Hazard Area.
  - c. The lowest floor of any structure is elevated or floodproofed to at least the Flood Protection Elevation.
  - d. The use complies with all other applicable Federal, State and local laws.
10. The **City of Idaho City** will notify the State NFIP Coordinator of the Idaho Department of Water Resources of its intention to grant a variance at least thirty (30) calendar days prior to granting the variance.
11. Any person aggrieved by the decision of the appeal board may appeal such decision to the Court, as provided in Idaho Code 67-6535.

## **Article V. PROVISIONS FOR FLOOD HAZARD REDUCTION**

### **Section A. General Standards**

In all Special Flood Hazard Areas the following provisions are required:

1. All new construction, substantial improvements, and development shall be designed (or modified) and adequately anchored to prevent flotation, collapse, and lateral movement of

the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy.

2. All new construction, substantial improvements, and development shall be constructed with materials and utility equipment resistant to flood damage in accordance with the Technical Bulletin 2, Flood Damage-Resistant Materials Requirements, and available from the Federal Emergency Management Agency.
3. All new construction, substantial improvements, and development shall be constructed by methods and practices that minimize flood damages.
4. All new and replacement electrical, heating, ventilation, plumbing, air conditioning equipment, and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding to the Flood Protection Elevation. These include, but are not limited to, HVAC equipment, water softener units, bath/kitchen fixtures, ductwork, electric/gas meter panels/boxes, utility/cable boxes, hot water heaters, and electric outlets/switches.
5. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system.
6. All new and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharges from the systems into flood waters.
7. On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding.
8. A fully enclosed area, of new construction and substantially improved structures, which is below the lowest floor used solely for parking, access, and storage shall:
  - a. be constructed entirely of flood resistant materials at least to the Flood Protection Elevation; and
  - b. include, in Zones A, AE, AH, AO, and A1-30, flood openings to automatically equalize hydrostatic flood forces on walls by allowing for the entry and exit of floodwaters. To meet this requirement, the openings must either be certified by a professional engineer or architect or meet or exceed the following minimum design criteria:
    - i. A minimum of two flood openings on different sides of each enclosed area subject to flooding;
    - ii. The total net area of all flood openings must be at least one (1) square inch for each square foot of enclosed area subject to flooding;
    - iii. If a building has more than one enclosed area, each enclosed area must have flood openings to allow floodwaters to automatically enter and exit;
    - iv. The bottom of all required flood openings shall be no higher than one (1) foot above the interior or exterior adjacent grade;

- v. Flood openings may be equipped with screens, louvers, or other coverings or devices, provided they permit the automatic flow of floodwaters in both directions; and
  - vi. Enclosures made of flexible skirting are not considered enclosures for regulatory purposes, and, therefore, do not require flood openings. Masonry or flood resistant wood underpinning, regardless of structural status, is considered an enclosure and requires flood openings as outlined above.
9. Any alteration, repair, reconstruction, or improvements to a structure, which is in compliance with the provisions of this ordinance, shall meet the requirements of “new construction” as contained in this ordinance.
  10. Nothing in this ordinance shall prevent the repair, reconstruction, or replacement of a building or structure existing on the effective date of this ordinance and located totally or partially within the floodway, or stream setback, provided there is no additional encroachment below the Flood Protection Elevation in the floodway, or stream setback, and provided that such repair, reconstruction, or replacement meets all of the other requirements of this ordinance.
  11. New solid waste disposal facilities and sites, hazardous waste management facilities, salvage yards, and chemical storage facilities shall not be permitted, except by variance as specified in Article IV, Section E.9. A structure or tank for chemical or fuel storage incidental to an allowed use or to the operation of a water treatment plant or wastewater treatment facility may be located in a Special Flood Hazard Area only if the structure or tank is either elevated or floodproofed to at least the Flood Protection Elevation and certified in accordance with the provisions of Article IV, Section C.3.
  12. All subdivision proposals and other development proposals shall be consistent with the need to minimize flood damage and determined to be reasonably safe from flooding.
  13. All subdivision proposals and other development proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage.
  14. All subdivision proposals and other development proposals shall have adequate drainage provided to reduce exposure to flood hazards.
  15. All subdivision proposals and other development proposals shall have received all necessary permits from those governmental agencies for which approval is required by Federal or State law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 USC 1334.
  16. All subdivision proposals and other development proposals greater than 50 lots or 5 acres, whichever is the lesser, shall include within such proposals base flood elevation data.



17. When a structure is partially located in a Special Flood Hazard Area, the entire structure shall meet the requirements for new construction and substantial improvements.
18. When a structure is located in multiple flood hazard zones or in a flood hazard risk zone with multiple base flood elevations, the provisions for the more restrictive flood hazard risk zone and the highest Base Flood Elevation (BFE) shall apply.
19. *Fill is prohibited in the SFHA, including construction of buildings on fill. This includes not signing the Community Acknowledgement page for Conditional Letters or Letters of Map Revision (CLOMR-F or LOMR-F). (STATE RECOMMENDED BUT OPTIONAL)*

## **Section B. Specific Standards**

In all Special Flood Hazard Areas where Base Flood Elevation (BFE) data has been provided, as set forth in Article III, Section B, or Article V, Section D, the following provisions, in addition to the provisions of Article V, Section A, are required:

1. **Residential Construction.** New construction, substantial improvements, and development of any residential structure (including manufactured homes) shall have the lowest floor, including basement, elevated no lower than the Flood Protection Elevation, as defined in Article II of this ordinance.
2. **Non-Residential Construction.** New construction, substantial improvements, and development of any commercial, industrial, or other non-residential structure shall have the lowest floor, including basement, elevated no lower than the Flood Protection Elevation, as defined in Article II of this ordinance. Structures located in Zones A, AE, AH, AO, and A1-30 may be floodproofed to the Flood Protection Elevation in lieu of elevation provided that all areas of the structure, together with attendant utility and sanitary facilities, below the Flood Protection Elevation are watertight with walls substantially impermeable to the passage of water, using structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy. For AH and AO Zones, the floodproofing elevation shall be in accordance with Article V, Section F.2. A registered professional engineer or architect shall certify that the floodproofing standards of this subsection are satisfied. Such certification shall be provided to the Floodplain Administrator as set forth in Article IV, Section C.3, along with the operational plan and the inspection and maintenance plan.
3. **Manufactured Homes.**
  - a. New and replacement manufactured homes shall be elevated so that the lowest floor of the manufactured home is no lower than the Flood Protection Elevation, as defined in Article II of this ordinance.
  - b. Manufactured homes shall be securely anchored to an adequately anchored foundation to resist flotation, collapse, and lateral movement, either by certified engineered foundation system, or in accordance with the most current edition of the Idaho Division of Building Safety's "Idaho Manufactured Home Installation Standard" in accordance with Idaho Code § 44-2201(2). Additionally, when the

elevation would be met by an elevation of the chassis thirty-six (36) inches or less above the grade at the site, the chassis shall be supported by reinforced piers or engineered foundation. When the elevation of the chassis is above thirty-six (36) inches in height, an engineering certification is required.

- c. All enclosures or skirting below the lowest floor shall meet the requirements of Article V, Section A.8.(a)(b).
  - d. An evacuation plan must be developed for evacuation of all residents of all new, substantially improved, or substantially damaged manufactured home parks or subdivisions located within flood prone areas. This plan shall be filed with and approved by the Floodplain Administrator and the local Emergency Management Coordinator.
4. Additions/Improvements.
- a. Additions and/or improvements to pre-FIRM structures when the addition and/or improvements in combination with any interior modifications to the existing structure are
    - i. not a substantial improvement, the addition and/or improvements must be designed to minimize flood damages and must not be any more non-conforming than the existing structure; or
    - ii. a substantial improvement, both the existing structure and the addition and/or improvements must comply with the standards for new construction.
  - b. Additions to non-compliant post-FIRM structures that are a substantial improvement with no modifications to the existing structure other than a standard door in the common wall shall require only the addition to comply with the standards for new construction.
  - c. Additions and/or improvements to non-compliant post-FIRM structures when the addition and/or improvements in combination with any interior modifications to the existing structure are
    - i. not a substantial improvement, the addition and/or improvements only must comply with the standards for new construction; or
    - ii. a substantial improvement, both the existing structure and the addition and/or improvements must comply with the standards for new construction.
5. Recreational Vehicles. Recreational vehicles shall be either:
- a. Temporary Placement.
    - i. be on site for fewer than 180 consecutive days and be fully licensed and ready for highway use (a recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities, and has no permanently attached additions); or
  - b. Permanent Placement.
    - i. Recreational vehicles that do not meet the limitations of Temporary Placement shall meet all the requirements for new construction, as set forth in Article V, Section A.
6. Temporary Non-Residential Structures. Prior to the issuance of a floodplain development permit for a temporary structure, the applicant must submit to the Floodplain Administrator

a plan for the removal of such structure(s) in the event of a flash flood or other type of flood warning notification. The following information shall be submitted in writing to the Floodplain Administrator for review and written approval:

- a. a specified time period for which the temporary use will be permitted. Time specified may not exceed six (6) months, renewable up to one (1) year;
- b. the name, address, and phone number of the individual responsible for the removal of the temporary structure;
- c. the time frame prior to the event at which a structure will be removed (i.e., immediately upon flood warning notification);
- d. a copy of the contract or other suitable instrument with the entity responsible for physical removal of the structure; and
- e. designation, accompanied by documentation, of a location outside the Special Flood Hazard Area, to which the temporary structure will be moved.
- f. Temporary structures in the floodway must provide a Hydraulic and Hydrology Analysis along with a No-Rise Certification.

7. Accessory Structures (Appurtenant structures). When accessory structures (sheds, detached garages, etc.) used solely for parking, and storage are to be placed within a Special Flood Hazard Area, elevation or floodproofing certifications are required for all accessory structures in accordance with Article IV, Section C.3, and the following criteria shall be met:

- a. Accessory structures shall not be used for human habitation (including working, sleeping, living, cooking, or restroom areas);
- b. Accessory structures shall not be temperature-controlled;
- c. Accessory structures shall be designed to have low flood damage potential;
- d. Accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters;
- e. Accessory structures shall be firmly anchored in accordance with the provisions of Article V, Section A.1;
- f. All utility equipment and machinery, such as electrical, shall be installed in accordance with the provisions of Article V, Section A.4; and
- g. Flood openings to facilitate automatic equalization of hydrostatic flood forces shall be provided below Flood Protection Elevation in conformance with the provisions of Article V, Section A.8.
- h. Accessory structures not used solely for parking, access, and storage must be elevated per Article V. Section B.1. and 2.

An accessory structure with a footprint less than 200 square feet and is a minimal investment of \$ \_\_\_\_\_ (*recommend \$7,500 or less*) and satisfies the criteria outlined in a - g above is not required to provide the elevation certificate per Article V, Section B.2.

8. Tanks. When gas and liquid storage tanks are to be placed within a Special Flood Hazard Area, the following criteria shall be met:

- a. Underground tanks in flood hazard areas shall be anchored to prevent flotation, collapse, or lateral movement resulting from hydrodynamic and hydrostatic loads

- during conditions of the base flood, including the effects of buoyancy (assuming the tank is empty);
- b. Elevated above-ground tanks, in flood hazard areas shall be attached to and elevated to or above the design flood elevation on a supporting structure that is designed to prevent flotation, collapse, or lateral movement during conditions of the base flood. Tank-supporting structures shall meet the foundation requirements of the applicable flood hazard area;
  - c. Not elevated above-ground tanks may be permitted in flood hazard areas provided the tanks are anchored or otherwise designed and constructed to prevent flotation, collapse or lateral movement resulting from hydrodynamic and hydrostatic loads during conditions of the design flood, including the effects of buoyancy assuming the tank is empty and the effects of flood-borne debris.
  - d. Tank inlets, fill openings, outlets and vents shall be:
    - i. at or above the flood protection elevation or fitted with covers designed to prevent the inflow of floodwater or outflow of the contents of the tanks during conditions of the base flood; and
    - ii. anchored to prevent lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy, during conditions of the base flood.
9. Construction of Below-Grade Crawlspace.
- a. The interior grade of a crawlspace must not be below the BFE and must not be more than two (2) feet below the exterior lowest adjacent grade (LAG).
  - b. The height of the below-grade crawlspace, measured from the interior grade of the crawlspace to the top of the crawlspace foundation wall, must not exceed four (4) feet at any point.
  - c. There must be an adequate drainage system that removes floodwaters from the interior area of the crawlspace. The enclosed area should be drained within a reasonable time after a flood event.
  - d. The velocity of floodwaters at the site should not exceed five (5) feet per second for any crawlspace.

*See Technical Bulletin 11 for further information.*

*Caution:*

*Buildings that have below-grade crawlspaces will have higher flood insurance premiums than buildings that have the preferred crawlspace construction, with the interior elevation of the crawlspace soil at or above the Base Flood Elevation (BFE).*

10. *Other Development in regulated floodways.*
- a. *Fences that have the potential to block the passage of floodwaters, such as stockade fences and wire mesh fences, in regulated floodways shall meet the limitations of Article V, Section E of this ordinance.*
  - b. *Retaining walls, bulkheads, sidewalks, and driveways that involve the placement of fill in regulated floodways shall meet the limitations of Article V, Section E of this ordinance.*
  - c. *Roads and watercourse crossings, including roads, bridges, culverts, low-water crossings, and similar means for vehicles or pedestrians to travel from one side of*

- a watercourse to the other side, which encroach into regulated floodways, shall meet the limitations of Article V, Section E of this ordinance.
- d. Drilling water, oil, and/or gas wells including fuel storage tanks, apparatus, and any equipment at the site that encroach into regulated floodways shall meet the limitations of Article V, Section E of this ordinance.
  - e. Docks, piers, boat ramps, marinas, moorings, decks, docking facilities, port facilities, shipbuilding, and ship repair facilities that encroach into regulated floodways shall meet the limitations of Article V, Section E of this ordinance
  - f. Gravel and sand and their subsequent extraction on lands within the Special Flood Hazard Area that encroach into regulated floodways shall meet the limitations of Article V, Section E of this ordinance. A Reclamation Plan Bond for LOMR shall be posted by the mine/property owner with **City of Idaho City** to cover the estimated costs of a Reclamation LOMR as determined by the mine/property owner and shall provide supporting documentation for the estimated LOMR cost. A Reclamation LOMR shall be completed within one year of the completion of mining. Upon failure of the property owner to obtain a Reclamation LOMR of the mining site within one year, the Reclamation Plan Bond for LOMR will be forfeited. (STATE RECOMMENDED BUT OPTIONAL)

11. Subdivision plats.

Flood zones.

- a. A note must be provided on the final plat documenting the current flood zone in which the property or properties are located. The boundary line must be drawn on the plat in situations where two or more flood zones intersect over the property or properties being surveyed.

b. FEMA FIRM panel(s): #160xxxxxC & 160xxxxxE, etc.

FIRM effective date(s): mm dd year

Flood Zone(s): Zone X, Zone A, Zone AE, Zone AO, Zone AH, Zone D, etc.

Base Flood Elevation(s): AE .0 ft., etc.

Flood Zones are subject to change by FEMA & all land within a floodway or floodplain is regulated by chapter/section of the City/County Code (STATE RECOMMENDED BUT OPTIONAL)

12. Critical Facilities.

As a best practice, FEMA recommends protection that exceeds code minimums. For example, FEMA 543, Design Guide for Improving Critical Facility Safety from Flooding and High Winds (2007) recommends protecting critical facilities to withstand at least a 0.2-percent-annual-chance flood event (often called the “500-year flood event”). Flood elevations for the 0.2-percent-annual-chance flood may be greater than the elevation specified by ASCE 24. If federal funding or other Federal action is involved, the requirements of Executive Order 11988 – Floodplain Management may necessitate protection of critical actions to the 500-year flood elevation (critical actions may include the construction and repair of critical facilities). (STATE RECOMMENDED BUT OPTIONAL)

*In existing facilities that have not been substantially damaged, it may not be possible to floodproof or elevate to provide protection from the 0.2-percent-annual-chance flood event. In those instances, floodproofing or elevating as high as practical is recommended. Three (3) feet is State-recommendation, greater than three (3) feet is OPTIONAL.*

### **Section C. Standards for Floodplains without Established Base Flood Elevations**

Within the Special Flood Hazard Areas designated as Zone A (also known as Unnumbered A Zones) and established in Article III, Section B, where no Base Flood Elevation (BFE) data has been provided by FEMA, the following provisions, in addition to the provisions of Article V, Section A, shall apply:

The BFE used in determining the Flood Protection Elevation (FPE) shall be determined based on the following criteria:

1. When Base Flood Elevation (BFE) data is available from other sources, all new construction and substantial improvements within such areas shall also comply with all applicable provisions of this ordinance and shall be elevated or floodproofed in accordance with standards in Article V, Sections A and B.
2. When floodway data is available from a Federal, State, or other source, all new construction and substantial improvements within floodway areas shall also comply with the requirements of Article V, Sections B and E.
3. Require that all new subdivision proposals and other proposed developments (including proposals for manufactured home parks and subdivisions) greater than 50 lots or 5 acres, whichever is the lesser, include within such proposals base flood elevation data. Such Base Flood Elevation (BFE) data shall be adopted by reference in accordance with Article III, Section B and utilized in implementing this ordinance. *The applicant/developer shall submit an application for a Conditional Letter of Map Revision (CLOMR) prior to Preliminary Plat approval and have obtained a Letter of Map Revision (LOMR) prior to any building permits for structures being issued. (Optional)*  
*See FEMA 480 and/or FEMA 265 for further information*
4. When Base Flood Elevation (BFE) data is not available from a Federal, State, or other source as outlined above, the lowest floor shall be elevated or floodproofed (non-residential) to two feet (2.0 ft.) above the Highest Adjacent Grade (HAG) at the building site or to the Flood Protection Elevation (FPE) whichever is higher, as defined in Article II. All other applicable provisions of Article V, Section B shall also apply.

### **Section D. Standards for Riverine Floodplains with Base Flood Elevations but without Established Floodways.**

Along rivers and streams where Base Flood Elevation (BFE) data is provided by FEMA or is available from another source but floodways are not identified for a Special Flood Hazard Area on the FIRM or in the FIS report, the following requirements shall apply to all development within such areas:

1. Standards of Article V, Sections A and B; and
2. Until a regulatory floodway is designated, no encroachments, including fill, new construction, substantial improvements, or other development shall be permitted unless certification with supporting technical data by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

#### **Section E. Standards for Floodways.**

Areas designated as floodways located within the Special Flood Hazard Areas established in Article III, Section B. The floodways are extremely hazardous areas due to the velocity of floodwaters that have erosion potential and carry debris and potential projectiles. The following provisions, in addition to standards outlined in Article V, Sections A and B, shall apply to all development within such areas:

1. No encroachments, including fill, new construction, substantial improvements, and other developments shall be permitted unless:
  - a. it is demonstrated that the proposed encroachment would not result in any increase in the flood levels during the occurrence of the base flood, based on hydrologic and hydraulic analyses performed in accordance with standard engineering practice and presented to the Floodplain Administrator prior to issuance of floodplain development permit (*This is a No-Rise Analysis & Certification*); or
  - b. a Conditional Letter of Map Revision (CLOMR) has been approved by FEMA. A Letter of Map Revision (LOMR) must also be obtained within six months of completion of the proposed encroachment.
2. If Article V, Section E.1 is satisfied, all development shall comply with all applicable flood hazard reduction provisions of this ordinance.
3. Manufactured homes may be permitted provided the following provisions are met:
  - a. the anchoring and the elevation standards of Article V, Section B.3; and
  - b. the encroachment standards of Article V, Section E.1.

#### **Section F. Standards for Areas of Shallow Flooding (Zone AO, AH, AR/AO, or AR/AH)**

Areas designated as shallow flooding areas have special flood hazards associated with base flood depths of one (1) to three (3) feet where a clearly defined channel does not exist and where the path of flooding is unpredictable and indeterminate. In addition to Article V, Sections A and B, all new construction and substantial improvements shall meet the following requirements:

1. The lowest floor shall be elevated at least as high as the depth number specified on the Flood Insurance Rate Map (FIRM), in feet, plus a freeboard of {insert number} feet, above the highest adjacent grade; or at least {insert number} feet above the highest adjacent grade

if no depth number is specified. *A minimum of two (2) feet is required and four (4) feet is recommended where a depth is not provided.*

2. Non-residential structures may, in lieu of elevation, be floodproofed to the same level as required in Article V, Section F.1 so that the structure, together with attendant utility and sanitary facilities, below that level shall be watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. Certification is required in accordance with Article IV, Section C.3, and Article V, Section B.2.
3. Accessory structure (appurtenant structure) (sheds, detached garages, etc.)
  - a. Used solely for parking, access, and storage
    - i. Shall have the lowest floor elevated at least as high as the depth number specified on the Flood Insurance Rate Map (FIRM), in feet, plus a freeboard of {insert number} feet, above the highest adjacent grade; or at least {insert number} feet above the highest adjacent grade if no depth number is specified. *A minimum of two (2) feet is required and four (4) feet is recommended where a depth is not provided;* or
    - ii. Shall have flood openings to facilitate automatic equalization of hydrostatic flood forces shall be provided below Flood Protection Elevation in conformance with the provisions of Article V, Section A.8.
  - b. Not used solely for parking, access, and storage
    - i. Shall be elevated per Article V. Section B.1. and 2.
4. Adequate drainage paths shall be provided around structures on slopes to guide floodwaters around and away from proposed structures.

## **Article VI. LEGAL STATUS PROVISIONS**

### **Section A. Effect on Rights and Liabilities under the Existing Flood Damage Prevention Ordinance**

This ordinance, in part, comes forward by re-enactment of some of the provisions of the Flood Damage Prevention Ordinance enacted {adoption date of the community's initial Flood Damage Prevention Ordinance} as amended, and it is not the intention to repeal but rather to re-enact and continue to enforce without interruption of such existing provisions, so that all rights and liabilities that have accrued thereunder are reserved and may be enforced. The enactment of this ordinance shall not affect any action, suit, or proceeding instituted or pending. All provisions of the Flood Damage Prevention Ordinance of City of Idaho City enacted on {adoption date of the community's initial Flood Damage Prevention Ordinance}, as amended, which are not reenacted herein are repealed.

### **Section B. Effect upon Outstanding Floodplain Development Permits**



Nothing herein contained shall require any change in the plans, construction, size, or designated use of any development or any part thereof for which a Floodplain Development Permit has been granted by the Floodplain Administrator or his or her authorized agents before the time of passage of this ordinance. Provided, however, that when construction is not begun under such outstanding permit within a period of 180 days subsequent to the date of issuance of the outstanding permit, construction or use shall be in conformity with the provisions of this ordinance.

**Section C. Severability**

The ordinance is hereby declared to be severable. Should any portion of this ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect and shall be read to carry out the purpose(s) of the ordinance before the declaration of partial invalidity.

**Section D. Effective Date**

This ordinance shall become effective {insert date; based upon adoption, or a specific date; or passage and publication as provided by law}.

Enacted by the City Council as an ordinance of the City of Idaho City on the \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

Approved by {insert name and title of chief elected official} on the \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

City of Idaho City  
Phillip J Canody, Mayor

ATTEST:

Nancy L Ptak, City Clerk

the 1990s, the number of people in the world who are living in poverty has increased from 1.2 billion to 1.6 billion (World Bank 2000).

There are a number of reasons for this increase in poverty. One of the main reasons is the rapid population growth in the developing world. The population of the world is expected to reach 8 billion by the year 2025 (United Nations 2000). This rapid population growth is putting a strain on the world's resources, particularly in the developing world. As a result, the number of people who are living in poverty is increasing.

Another reason for the increase in poverty is the rapid technological change in the world. The rapid technological change is creating a demand for a highly skilled workforce. However, the developing world is not producing enough highly skilled workers to meet this demand. As a result, the number of people who are living in poverty is increasing.

A third reason for the increase in poverty is the rapid economic growth in the developing world. The rapid economic growth is creating a demand for a highly skilled workforce. However, the developing world is not producing enough highly skilled workers to meet this demand. As a result, the number of people who are living in poverty is increasing.

A fourth reason for the increase in poverty is the rapid technological change in the world. The rapid technological change is creating a demand for a highly skilled workforce. However, the developing world is not producing enough highly skilled workers to meet this demand. As a result, the number of people who are living in poverty is increasing.

A fifth reason for the increase in poverty is the rapid economic growth in the developing world. The rapid economic growth is creating a demand for a highly skilled workforce. However, the developing world is not producing enough highly skilled workers to meet this demand. As a result, the number of people who are living in poverty is increasing.

A sixth reason for the increase in poverty is the rapid technological change in the world. The rapid technological change is creating a demand for a highly skilled workforce. However, the developing world is not producing enough highly skilled workers to meet this demand. As a result, the number of people who are living in poverty is increasing.

A seventh reason for the increase in poverty is the rapid economic growth in the developing world. The rapid economic growth is creating a demand for a highly skilled workforce. However, the developing world is not producing enough highly skilled workers to meet this demand. As a result, the number of people who are living in poverty is increasing.

GOFF'S PLUMBING, INC.  
 1235 Allen Lane  
 Emmett, ID 83617

208-365-4257  
 Fax: 208-365-1258

# Invoice

Date	Invoice #
10/25/2023	65617

Bill To
Idaho City Chamber of Commerce

Ship To

P.O. Number	Terms	Ship
	Due on receipt	10/25/2023

Quantity	Item Code	Description	U/M	Price Each	Amount
6	Maxim 3000 - T...	For the weekend (9-29-23 to 10-1-23)		10.00	60.00T
6	Toilet Service	Toilet Service: Pump, fill and clean toilet. Replace necessary items.		125.00	750.00
2	Satellite Ada - T...	For the weekend (9-29-23 to 10-1-23)		10.00	20.00T
2	Toilet Service	Toilet Service: Pump, fill and clean toilet. Replace necessary items.		290.00	580.00
1	Toilet Delivery	Delivery Fee		85.20	85.20

It has been a pleasure working with you! If you have any questions please call (208)365-4257	<b>Sales Tax (6.0%)</b>	\$4.80
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Invoices are due Net 30 days from invoice date, unless otherwise noted above. Customer agrees to 1.5% interest and reasonable collection fees for past due amounts.	<b>Total</b>	\$1,500.00
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## GOFF'S PLUMBING, INC.

BALANCE DUE

**\$0.00**

We sent you and your merchant  
a confirmation email



 Information is protected and kept  
confidential

Invoice	65617
Due date	October 24, 2023
Invoice amount	\$1,500.00

[View invoice](#)



### Merchant details

Email: [jnmgoff@msn.com](mailto:jnmgoff@msn.com)



 Information is protected and kept confidential

MISC RECEIPT ITEMS: FOOD TRK PRMT FOOD TRUCK PERMIT VENDORS PERMIT VENDORS PERMITS

Batch # Name	Transaction # Address City State Zip	Check # Reference	Post Date Comment	Transaction Description	Amount
11462	6	1704	12/04/2023		
ID CITY DAYS 2023 (6 FOOD TRUCKS)			6 food trucks @ \$68.25 each	FOOD TRUCK PERMIT	409.50
<b>Total for Transaction 6</b>					<b>409.50</b>
<b>Total for FOOD TRUCK PERMIT</b>					<b>409.50</b>
11462	6	1704	12/04/2023		
ID CITY DAYS 2023 (42 VENDOR PERMITS)			42 permits @ \$31.50 each	VENDORS PERMITS	1323.00
<b>Total for Transaction 6</b>					<b>1323.00</b>
<b>Total for VENDORS PERMITS</b>					<b>1323.00</b>
<b>Net Cash Receipts:</b>					<b>1732.50</b>

the 1990s, the number of people in the UK who are aged 65 and over has increased from 10.5 million to 13.5 million (15.5% of the population).

There are a number of reasons why the number of people aged 65 and over has increased. One of the main reasons is that people are living longer. The life expectancy at birth in the UK is now 78 years for men and 82 years for women. This is a significant increase from the 1950s, when life expectancy at birth was 71 years for men and 76 years for women.

Another reason why the number of people aged 65 and over has increased is that people are having children later in life. This means that there are more people who are aged 65 and over who were born in the 1950s and 1960s.

There are a number of challenges that the UK faces as a result of the increasing number of people aged 65 and over. One of the main challenges is the need for more care and support for older people.

There are a number of ways in which the UK can meet this challenge. One way is to invest in care and support services for older people. This could include funding for care homes, day care centres, and home care services. Another way is to encourage older people to remain active and engaged in their communities.

There are a number of benefits to encouraging older people to remain active and engaged in their communities. One benefit is that it can help to improve their health and well-being. Another benefit is that it can help to reduce the need for care and support services.

There are a number of ways in which the UK can encourage older people to remain active and engaged in their communities. One way is to provide opportunities for older people to participate in community activities. Another way is to provide training and support for older people who want to start their own businesses.

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Jan 31, 2024

Mayor Kenny Everhart, City Council  
+ Parks + Rec Board,

I am interested in joining the Parks and recreation board when there is a vacancy. Please consider my request at your earliest convenience.

Thank you,

Nathan Druffel

[REDACTED]

[REDACTED]





February 7, 2024

Good evening,

I'm writing this letter to volunteer for the parks and recreation board of Idaho City. My family and I moved back to the city in 2020 and we built our house in 2021. Now that we are settled my wife Brenna started working at the high school and all 3 of my girls are in elementary (k,1,3). I have been looking to get involved in the community, it looks like things have been neglected and let go. With some good changes from when I was a kid here. I grew up in Boise and my grandfather owned property in Atlanta, so I have always been in the area, in 96/97 I moved to Idaho City with my father and graduated from the high school in 2001, I left after that for work. I have worked as a sub and general contractor, specializing in masonry, I Drove trucks for the Marine Corps with 3 tours in Iraq, I've gone to school for small engine/ recreational vehicles mechanics, worked at Yamaha shop, as well as many other positions and currently drive for WinCo Foods. I have bought, improved, and sold 4 homes in three different states. Then built my current home in Morris creek crossing. I have a lot of experience in construction, transportation, and equipment operations. As well as operating a construction business I've dealt with all those duties, permits, and blueprints.

We decided to move back to Idaho City to give our kids a similar childhood that I had. We love to ride motorcycles and atvs, shoot, sled, hike, hunt, and fish. I do know the importance of giving our youth something to do and hope that I can be a big part of improving our little town in the mountains. I have started volunteering with Morris Creek Recreation Foundation also and hope that we can bring together the different parties to get some things done. I also look forward to learning more about history and how our town is run.

Thank you,

A handwritten signature in blue ink, appearing to read 'Carr P. [unclear]', with a long horizontal flourish extending to the right.



For the Accounting Period: 1 / 24

10 GENERAL FUND

----- Current Year -----

Account	Object	Description	Current			Budget	Variance	%
			Month	Current YTD				
<u>31100</u>		Property Taxes	49,801.62	58,891.48	108,647.00	-49,755.52	54	
<u>31200</u>		Property Tax Penalty and Interest	92.85	191.40	2,375.00	-2,183.60	8	
<u>31300</u>		Personal Property Tax Replacement	2,407.13	2,407.13		2,407.13		
<u>31400</u>		Court Revenue	248.40	1,238.39	20,000.00	-18,761.61	6	
<u>32100</u>		Beer Licenses		225.00	1,200.00	-975.00	19	
<u>32200</u>		Liquor Licenses			1,200.00	-1,200.00		
<u>32300</u>		Wine Licenses		225.00	1,000.00	-775.00	23	
<u>32400</u>		Business Licenses	830.00	2,991.25	4,436.00	-1,444.75	67	
<u>32500</u>		Vendors Permits	172.50	1,536.00	2,163.00	-627.00	71	
<u>32510</u>		Food Truck Permits		409.50		409.50		
<u>32600</u>		Catering Permits			160.00	-160.00		
<u>32700</u>		Building Permits			25,000.00	-25,000.00		
<u>32800</u>		Animal Licenses	37.50	59.50	500.00	-440.50	12	
<u>32900</u>		Idaho Power Storage Space			500.00	-500.00		
<u>33500</u>		State Liquor Appropriation	6,207.00	12,414.00	31,800.00	-19,386.00	39	
<u>33700</u>		State Sales Tax			12,807.00	-12,807.00		
<u>33800</u>		State Revenue Sharing		14,353.06	57,552.00	-43,198.94	25	
<u>33940</u>		Law Enforcement Grants			40,000.00	-40,000.00		
<u>33950</u>		CLG Grant (Historic)			5,000.00	-5,000.00		
<u>33955</u>		PARKS AND REC GRANT REVENUE			2,500.00	-2,500.00		
<u>33960</u>		Parks & Rec	1,000.00	1,000.00		1,000.00		
<u>34140</u>		Copy Fees			25.00	-25.00		
<u>34200</u>		Event Checklist Fees	26.25	52.50	300.00	-247.50	18	
<u>34210</u>		Event Fees- Law Enforcement			4,000.00	-4,000.00		
<u>34410</u>		Cemetery Plots		150.00	5,000.00	-4,850.00	3	
<u>34500</u>		PLANNING and ZONING FEES			2,000.00	-2,000.00		
<u>36100</u>		Checking Interest		5.42	155.00	-149.58	3	
<u>36200</u>		Savings Interest			181.00	-181.00		
<u>36400</u>		LGIP MONTHLY-reinvestment		25.75	150.00	-124.25	17	
<u>36500</u>		Misc Receipts			10,000.00	-10,000.00		

For the Accounting Period: 1 / 24

10 GENERAL FUND

----- Current Year -----

Account	Object	Description	Current			Budget	Variance	%
			Month	Current YTD				
	<u>36750</u>	Donations-Law Enforcement			38,261.00	-38,261.00		
	<u>37200</u>	Community Hall Rentals	528.00	1,384.50	3,979.00	-2,594.50	35	
	<u>37300</u>	Community Hall Cleaning Deposit	450.00	1,200.00	3,600.00	-2,400.00	33	
	<u>37310</u>	Rodeo Grounds Deposit	150.00	150.00		150.00		
	<u>37400</u>	Community Hall Rental Sales Tax	5.28	48.88	180.00	-131.12	27	
	<u>37800</u>	Power Reimb-Visitor's Center	473.08	636.94	2,388.00	-1,751.06	27	
							26	
41500		Administrative						
	<u>110</u>	Employee Salary	2,036.93	7,381.25	31,064.00	23,682.75	24	
	<u>111</u>	Council Salary	600.00	2,400.00	7,200.00	4,800.00	33	
	<u>112</u>	Mayor's Expense Account			500.00	500.00		
	<u>190</u>	Payroll & Taxes Expense			150.00	150.00		
	<u>210</u>	FICA and Medicare	201.72	748.29	2,500.00	1,751.71	30	
	<u>220</u>	Health & Life Insurance	502.71	1,767.46	1,674.00	-93.46	106	
	<u>240</u>	Retirement	294.80	1,093.50	2,722.00	1,628.50	40	
	<u>260</u>	Worker's Compensation		1,131.00	2,500.00	1,369.00	45	
	<u>305</u>	Office Supplies	54.11	264.70	1,600.00	1,335.30	17	
	<u>310</u>	Postage			400.00	400.00		
	<u>320</u>	Website - Municipal Impact			309.00	309.00		
	<u>330</u>	Office Equipment		280.42	6,000.00	5,719.58	5	
	<u>340</u>	Professional Fees			100.00	100.00		
	<u>341</u>	Solid Waste Fees	45.58	461.96	1,200.00	738.04	38	
	<u>350</u>	IT Services	296.19	1,174.71	5,000.00	3,825.29	23	
	<u>360</u>	Community Hall Deposit Refund	150.00	750.00	3,600.00	2,850.00	21	
	<u>370</u>	Bank Charges		158.98	1,200.00	1,041.02	13	
	<u>390</u>	Misc Expense	464.00	464.00	2,000.00	1,536.00	23	
	<u>405</u>	DIVISION of BUILDING SAFETY	90.00	240.00	6,000.00	5,760.00	4	
	<u>410</u>	Historic District Expense			2,500.00	2,500.00		
	<u>420</u>	Liability/Property Insurance		799.79	1,545.00	745.21	52	
	<u>430</u>	Auditor Fees			4,325.00	4,325.00		
	<u>440</u>	Publishing & Printing		71.04	750.00	678.96	9	

Budget Query

For the Accounting Period: 1 / 24

10 GENERAL FUND

Account	Object	Description	Current Year				Budget	Variance	%
			Current Month	Current YTD					
	<u>450</u>	Travel & Mileage				500.00	500.00		
	<u>460</u>	Dues & Subscriptions	100.00	227.52		450.00	222.48	51	
	<u>470</u>	Training				750.00	750.00		
	<u>490</u>	Telephone Services - SIMPLII		259.44		1,100.00	840.56	24	
	<u>491</u>	CENTURY LINK - internet services		115.11		515.00	399.89	22	
	<u>492</u>	CELL PHONES - VERIZON WIRELESS	50.29	150.87		1,100.00	949.13	14	
	<u>493</u>	COUNCIL IPads - VERIZON WIRELESS	32.41	97.23		600.00	502.77	16	
	<u>500</u>	OTHER PURCHASED SERVICES				500.00	500.00		
	<u>520</u>	Office Equip Repair & Maint.				2,000.00	2,000.00		
	<u>560</u>	Cemetery Expense				16,550.00	16,550.00		
	<u>570</u>	Attorney Fees	680.00	2,094.00		12,000.00	9,906.00	17	
	<u>590</u>	Sales/Use Tax Payable	2.28	6.84		1,500.00	1,493.16		
	<u>610</u>	Supplies - Fund Specific				200.00	200.00		
	<u>611</u>	Supplies - Cleaning - Buildings		512.00		2,500.00	1,988.00	20	
	<u>620</u>	Repairs - Visitor's Center				2,500.00	2,500.00		
	<u>621</u>	Repairs - Community Hall		380.00		5,000.00	5,000.00		
	<u>623</u>	Repairs - City Hall	52.46	52.46		5,000.00	4,620.00	8	
	<u>631</u>	Administrative Maintenance	369.82	588.59		1,350.00	1,297.54	4	
	<u>650</u>	Propane - City Hall	200.22	454.79		1,800.00	1,345.21	25	
	<u>670</u>	Power - City Hall	537.67	1,177.76		4,200.00	3,022.24	28	
	<u>673</u>	Power - Community Hall	431.67	935.66		3,587.00	2,651.34	26	
	<u>674</u>	Power - Visitor's Center	207.83	457.83		2,000.00	1,542.17	23	
	<u>910</u>	Ordinance Codification				2,500.00	2,500.00		
	<u>915</u>	PLANNING and ZONING EXPENSES	168.82	450.67		2,500.00	2,049.33	18	
	<u>930</u>	Parks & Rec Expenses				2,500.00	2,500.00		
	<u>940</u>	Historic District Expenses	7,569.51	27,147.87		159,041.00	131,893.13	17	
		Total Account							
42100		Law Enforcement							
	<u>110</u>	Employee Salary	10,202.80	42,304.69		136,282.00	93,977.31	31	
	<u>210</u>	FICA and Medicare	780.52	3,236.34		10,962.00	7,725.66	30	
	<u>220</u>	Health & Life Insurance	967.00	3,628.54		9,621.00	5,992.46	38	



Budget Query

For the Accounting Period: 1 / 24

20 STREET FUND

----- Current Year -----

Account	Object	Description	Current		Current YTD	Budget	Variance	%
			Month	Year				
	<u>31100</u>	Property Taxes	24,499.54	28,935.47	44,681.00	-15,745.53	65	
	<u>31200</u>	Property Tax Penalty and Interest	39.80	82.04	1,061.00	-978.96	8	
	<u>31300</u>	Personal Property Tax Replacement		0.74	4,733.00	-4,732.26		
	<u>33100</u>	Restricted Highway Fund / NQ		1,479.31	5,287.00	-3,807.69	28	
	<u>33110</u>	HO354 / HB308 Rebuild America / GFQ		3,259.23	11,519.00	-8,259.77	28	
	<u>33120</u>	HB362			3,123.00	-3,123.00		
	<u>33200</u>	Highway Users Revenue / OQ		4,608.34	17,763.00	-13,154.66	26	
	<u>36400</u>	LGIP MONTHLY-reinvestment		52.09	300.00	-247.91	17	
43200		Street					43	
	<u>110</u>	Employee Salary	2,085.07	7,718.22	26,137.00	18,418.78	30	
	<u>210</u>	FICA and Medicare	159.48	590.38	1,050.00	459.62	56	
	<u>220</u>	Health & Life Insurance	480.72	1,728.68	2,407.00	678.32	72	
	<u>240</u>	Retirement	233.11	862.80	1,565.00	702.20	55	
	<u>260</u>	Worker's Compensation		562.00	562.00		100	
	<u>420</u>	Liability/Property Insurance		199.95	388.00	188.05	52	
	<u>430</u>	Auditor Fees			695.00	695.00		
	<u>440</u>	Publishing & Printing			155.00	155.00		
	<u>450</u>	Travel & Mileage			100.00	100.00		
	<u>480</u>	Fuel & Oil	112.49	348.54	1,800.00	1,451.46	19	
	<u>540</u>	Equipment Repairs	1,127.84	1,127.84	7,000.00	5,872.16	16	
	<u>612</u>	Supplies - SHOP PUBLIC WORKS			515.00	515.00		
	<u>613</u>	Small Tools		7.88	161.00	153.12	5	
	<u>614</u>	Signs			500.00	500.00		
	<u>615</u>	New Equipment	6,581.47	6,581.47	6,000.00	-581.47	110	
	<u>630</u>	Maintenance and Operations			4,000.00	4,000.00		
	<u>632</u>	Dust Abatement			11,700.00	11,700.00		
	<u>633</u>	Snow Removal - Streets			1,687.00	1,687.00		
	<u>634</u>	Boardwalk Repairs			1,500.00	1,500.00		
	<u>635</u>	Street Maintenance	693.83	693.83	10,000.00	9,306.17	7	

Budget Query

For the Accounting Period: 1 / 24

20 STREET FUND

----- Current Year -----

Account	Object	Description	Current			Variance	%
			Month	Current YTD	Budget		
652		Propane - water and sewer			27.00	27.00	
672		Power-Street Lights	391.85	1,172.95	4,850.00	3,677.05	24
675		Power - Shop	31.32	61.80	530.00	468.20	12
741		Grader Payment			11,547.00	11,547.00	
742		Backhoe Payments	490.20	980.40	1,136.00	155.60	86
		Total Account	11,693.55	22,636.74	96,012.00	73,375.26	24
38501		Idaho Power Franchise - Streets			7,545.00	-7,545.00	



Budget Query

For the Accounting Period: 1 / 24

51 WATER FUND

----- Current Year -----

Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
	24800	Users Fees	24,260.01	94,526.24	264,800.00	-170,273.76	36
	34805	User Fees - DEQ Water Bond Payment			80,000.00	-80,000.00	
	34810	Hook-up Fees	50.00	50.00	21,000.00	-20,950.00	
	34820	On/Off Fees	70.00	420.00	266.00	154.00	158
	34840	Special Users Hook-up Fees			530.00	-530.00	
	34850	Users Late Fees	333.07	911.33	2,652.00	-1,740.67	34
	34860	RV Dump Donations		219.80	1,030.00	-810.20	21
	36400	LGIP MONTHLY-reinvestment		1,566.04	8,000.00	-6,433.96	20
	36600	NSF Fee			75.00	-75.00	
	36900	Misc Revenue			9,679.00	-9,679.00	25
43400		Water					
	110	Employee Salary	9,074.92	37,171.16	127,467.00	90,295.84	29
	111	Council Salary	500.00	2,000.00	7,200.00	5,200.00	28
	113	Certified Plant Operator			5,000.00	5,000.00	
	210	FICA and Medicare	732.46	2,996.56	9,568.00	6,571.44	31
	220	Health & Life Insurance	1,898.74	7,600.31	24,797.00	17,196.69	31
	240	Retirement	1,070.49	4,379.47	11,422.00	7,042.53	38
	260	Worker's Compensation		2,790.00	2,790.00		100
	305	Office Supplies	11.29	559.86	700.00	140.14	80
	310	Postage			1,133.00	1,133.00	
	320	Website - Municipal Impact			373.00	373.00	
	330	Office Equipment		445.19	500.00	54.81	89
	340	Professional Fees		1,417.50	2,200.00	782.50	64
	341	Solid Waste Fees	26.75	271.21	800.00	528.79	34
	350	IT Services	493.66	1,957.86	10,000.00	8,042.14	20
	420	Liability/Property Insurance		3,599.10	6,424.00	2,824.90	56
	430	Auditor Fees			5,562.00	5,562.00	
	440	Publishing & Printing			515.00	515.00	
	450	Travel & Mileage			515.00	515.00	

Budget Query

For the Accounting Period: 1 / 24

51 WATER FUND

----- Current Year -----

Account	Object	Description	Current		Current YTD	Budget	Variance	%
			Month					
460		Dues & Subscriptions		1,054.44	2,000.00	945.56	53	
470		Training			1,030.00	1,030.00		
480		Fuel & Oil	375.00	1,179.76	5,000.00	3,820.24	24	
490		Telephone Services - SIMPLII		345.93	1,500.00	1,154.07	23	
491		CENTURY LINK - internet services		368.68	1,500.00	1,131.32	25	
492		CELL PHONES - VERIZON WIRELESS	83.81	251.43	1,235.00	983.57	20	
493		COUNCIL IPads - VERIZON WIRELESS	54.03	162.09	1,000.00	837.91	16	
520		Office Equip Repair & Maint.			1,500.00	1,500.00		
530		Misc. Expenses			2,500.00	2,500.00		
540		Equipment Repairs			5,150.00	5,150.00		
570		Attorney Fees	680.00	2,094.00	16,000.00	13,906.00	13	
580		Engineers Fees		118.88	20,000.00	19,881.12	1	
610		Supplies - Fund Specific	416.43	568.11	1,000.00	431.89	57	
612		Supplies - SHOP PUBLIC WORKS		167.42	1,000.00	832.58	17	
613		Small Tools			1,000.00	1,000.00		
615		New Equipment	18,615.83	18,615.83	8,000.00	-10,615.83	233	
630		Maintenance and Operations	399.03	14,335.99	16,882.00	2,546.01	85	
631		Administrative Maintenance	80.95	80.95	3,000.00	2,919.05	3	
640		Vehicle Expense		51.17	3,000.00	2,948.83	2	
650		Propane - City Hall	591.72	941.76	1,000.00	58.24	94	
651		Propane-Shop			500.00	500.00		
652		Propane - water and sewer			1,000.00	1,000.00		
671		Power WATER AND SEWER	2,260.65	5,773.15	18,000.00	12,226.85	32	
680		Chemicals		2,479.07	15,000.00	12,520.93	17	
681		Water Tests		2,445.00	8,000.00	5,555.00	31	
720		Water Improvement Project			2,400,000.00	2,400,000.00		
742		Backhoe Payments	1,372.57	2,745.14	5,011.00	2,265.86	55	
850		Water Bond		40,000.00	80,000.00	40,000.00	50	
910		Ordinance Codification	103.91	228.91	258.00	29.09	89	
		Total Account	38,842.24	159,195.93	2,838,032.00	2,678,836.07	6	

Budget Query

For the Accounting Period: 1 / 24

51 WATER FUND

----- Current Year -----

Account	Object	Description	Current Month	Current YTD	Budget	Variance	%
	<u>38200</u>	DEQ Loan-Water Bond			2,400,000.00	-2,400,000.00	
	38250	USDA GRANT FUNDS			50,000.00	-50,000.00	

For the Accounting Period: 1 / 24

52 SEWER FUND

----- Current Year -----

Current		Current YTD		Budget	Variance	%	
Account	Object	Description	Month	Current YTD	Budget	Variance	%
	34800	Users Fees	14,252.93	55,493.35	187,689.00	-132,195.65	30
	34810	Hook-up Fees	50.00	50.00	21,000.00	-20,950.00	
	34830	Special Users Fees			254.00	-254.00	
	34850	Users Late Fees	352.10	-3,064.86	5,665.00	-8,729.86	-54
	34860	RV Dump Donations		94.20	618.00	-523.80	15
	36400	LGIP MONTHLY-reinvestment		561.83	3,000.00	-2,438.17	19
							24
43500		Sewer					
	110	Employee Salary	5,655.83	21,961.82	74,939.00	52,977.18	29
	111	Council Salary	100.00	400.00	3,600.00	3,200.00	11
	113	Certified Plant Operator	1,292.29	1,657.29	5,150.00	3,492.71	32
	190	Payroll & Taxes Expense			1,759.00	1,759.00	
	210	FICA and Medicare	440.38	1,710.83	5,398.00	3,687.17	32
	220	Health & Life Insurance	1,224.49	4,615.29	10,297.00	5,681.71	45
	240	Retirement	643.53	2,500.19	6,500.00	3,999.81	38
	260	Worker's Compensation		1,800.00	1,800.00		100
	305	Office Supplies	4.83	239.93	1,300.00	1,060.07	18
	310	Postage			412.00	412.00	
	320	Website - Municipal Impact			125.00	125.00	
	330	Office Equipment		98.84	2,800.00	2,701.16	4
	340	Professional Fees			103.00	103.00	
	341	Solid Waste Fees	26.75	271.21	849.00	577.79	32
	350	IT Services	197.46	783.14	4,000.00	3,216.86	20
	420	Liability/Property Insurance		3,499.13	6,245.00	2,745.87	56
	430	Auditor Fees			3,605.00	3,605.00	
	440	Publishing & Printing	13.44	13.44	148.00	134.56	9
	450	Travel & Mileage		59.18	700.00	640.82	8
	460	Dues & Subscriptions		5.04	160.00	154.96	3
	470	Training		110.00	530.00	420.00	21
	480	Fuel & Oil	262.51	820.96	3,527.00	2,706.04	23

For the Accounting Period: 1 / 24

52 SEWER FUND

----- Current Year -----

Account	Object	Description	Current			Budget	Variance	%
			Month	Current YTD				
<u>490</u>		Telephone Services - SIMPLII		259.44		1,061.00	801.56	24
<u>491</u>		CENTURY LINK - internet services		466.68		1,910.00	1,443.32	24
<u>492</u>		CELL PHONES - VERIZON WIRELESS	33.52	100.56		968.00	867.44	10
<u>493</u>		COUNCIL IPads - VERIZON WIRELESS	21.61	64.83		530.00	465.17	12
<u>520</u>		Office Equip Repair & Maint.		2,401.75		2,575.00	173.25	93
<u>540</u>		Equipment Repairs	2,119.00			7,086.00	6,039.00	15
<u>570</u>		Attorney Fees	340.00	1,047.00		15,000.00	15,000.00	
<u>580</u>		Engineers Fees				1,000.00	1,000.00	
<u>610</u>		Supplies - Fund Specific				1,545.00	1,545.00	
<u>612</u>		Supplies - SHOP PUBLIC WORKS				258.00	236.33	8
<u>613</u>		Small Tools		21.67				
<u>615</u>		New Equipment	15,380.83	17,517.81		7,796.00	-9,721.81	225
<u>630</u>		Maintenance and Operations	523.72	4,189.99		10,000.00	5,810.01	42
<u>631</u>		Administrative Maintenance	16.49	16.49		100.00	83.51	16
<u>640</u>		Vehicle Expense		21.93		5,500.00	5,478.07	
<u>650</u>		Propane - City Hall	517.76	824.05		1,500.00	675.95	55
<u>651</u>		Propane-Shop				530.00	530.00	
<u>652</u>		Propane - water and sewer				160.00	160.00	
<u>671</u>		Power WATER AND SEWER	744.55	1,929.23		6,896.00	4,966.77	28
<u>680</u>		Chemicals		1,661.04		6,000.00	4,338.96	28
<u>683</u>		Sewer Tests	1,180.99	3,639.98		7,000.00	3,360.02	52
<u>742</u>		Backhoe Payments	588.24	1,176.48		3,510.00	2,333.52	34
<u>910</u>		Ordinance Codification	103.91	228.91		500.00	271.09	46
		Total Account	31,432.13	76,114.13		218,226.00	142,111.87	35



Goodlett explained. Mayor and Council decided they were not inclined to waive the on/off fees for that account. Mayor Everhart asked if all the adjustments are for accounts in payment agreements and Clerk Ptak responded yes. Clerk Ptak added that two of the three Crawford accounts are current, and they have been in a payment agreement for a year now. It had been discussed before that if they continue to make payments on time the city would consider removing 50% of the late fees prior to the payment agreement. Discussion on the fees and how to go about adjustment ensued. Counselor Elliott explained that for the Crawford/Longpre account 50% of the late fees are to be waived as long as they continue to make payments on-time. Mayor Everhart added that if they do not make payments the fees will be reinstated. City Attorney Callahan questioned the purpose of forgiving the fees now instead of waiting until the account is paid down to a certain point. It gets confusing to do a conditional forgiveness. Callahan asked if Clerk Ptak needed anything specific for the audit. Ptak responded that the audit is fine as long as the decision is left up to council and she can show proof when making the adjustments. Ptak added that the billing system is set up to apply to the previous balance owed first. So if the adjustments are made now the auditors can see that it is late fees being removed. Ptak added that this account can be tabled for now so she can put together some information to show council. Mayor Everhart agreed to table this account until the January meeting to allow Ptak to get together the information needed to present to council. On the Jackson accounts, Ptak explained that there was a previous balance from before Jackson took back over the business and that is the amount in question. City Attorney Callahan explained that the business is the same business, it just reverted back to Jackson and the business accrued the debt, so the amount is owed. Ptak will reach out to Jackson and explain that the amount is owed. Counselor Secor made a motion, seconded by Adams, to approve the water sewer adjustments as presented in the amount of \$5,682.42. 4 ayes. Motion carried.

**D. CITY ATTORNEY**

City Attorney Callahan explained that normally, personal property leases are done by resolution, so she can have one drafted for the loader for the next meeting.

**IX. COUNCIL UPDATES**

Counselor Elliott explained that there is a tree at Leon's Café from the Chamber for people to donate for local children.

**X. MAYOR UPDATES**

**XI. CITIZEN COMMENTS**

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting if time permitting.

**XII. UPCOMING MEETINGS**

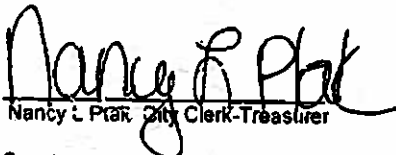
**A. NEXT REGULAR MEETING: DECEMBER 27, 2023**

**B. ITEMS FOR NEXT AGENDA**

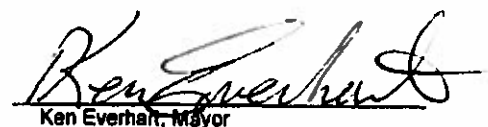
Clerk Ptak explained that this is where things like the lease resolution would go. Counselor Elliott asked if the city would be doing a city party. Discussion on when to have a city party ensued. Mayor Everhart asked Goodlett to put up notice on the website that City Hall will be closed Monday morning to clean the sand bay. It was decided to have a city potluck in January before the first meeting at 6pm.

**ADJOURNMENT 8:42 PM**

ATTEST

  
Nancy L. Ptak, City Clerk-Treasurer

Date approved.

  
Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

**Mayor:**  
Ken Everhart  
[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)  
**Council members:**  
Tom Secor Jr  
Ashley M Elliott  
Mari Adams  
Ryan Heffington

**Chief of Police:**  
Mark Otter  
[icpd100@cityofic.org](mailto:icpd100@cityofic.org)  
**City officers:**  
Brent Watson

**Public Works Director:**  
Tami Claus  
[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)  
**Public Works:**  
Nick Mancera  
Dallas DeCory

**City Clerk-Treasurer:**  
Nancy L Ptak  
[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)  
**Deputy Clerk**  
Kaleb Goodlett  
[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)  
**Utility Billing Clerk**  
Sue Robinson  
[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

511 Main Street  
PO Box 130  
Idaho City, ID 83631  
(208)392-4584  
operating hours  
Monday- Thursday  
8 am - 5 pm  
Friday 9am - 3pm



# CITY OF IDAHO CITY

## AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, December 13, 2023

7:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/4192717240?pwd=UWJUeHFidm5GMUliNUhFNkJKHaUZ2QT09&omn=88586001093>

Meeting ID: 419 271 7240

Passcode: iccouncil

**CALL MEETING TO ORDER:** Mayor Everhart called regular city council meeting to order at 7:00 PM

**ROLL CALL:** Clerk Ptak called roll, Heffington, Adams, Elliott, Secor in attendance.

**PLEDGE OF ALLEGIANCE:** Mayor Everhart led the pledge of allegiance.

### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

#### A. APPROVAL OF MINUTES: NOVEMBER 22, 2023 **ACTION ITEM**

Counselor Elliott made a motion, seconded by Secor, to approve the minutes dated November 22, 2023. 4 ayes. Motion carried.

#### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

#### C. BILLS/PAYABLES: NOVEMBER 23, 2023 THROUGH DECEMBER 13, 2023 **ACTION ITEM**

Counselor Secor questioned one of the bills from Kurita and Claus responded that part of the bill was for someone from Kurita to come out with parts and fix the problem with the RO system. Discussion on the repair and what is being done to get the system running ensued. Counselor Secor made a motion, seconded by Elliott, to approve the bills November 23, 2023 through December 13, 2023 in the amount of \$40,698.79. 4 ayes. Motion carried.

Mayor Everhart suggested moving to the Engineers Report to allow the representative to provide his update. See below in bold.

### II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters **ACTION ITEM**

#### A. IC SECTIONS 74-206(F) TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING / IMMINENTLY-LIKELY LITIGATION.

Counselor Secor made a motion, seconded by Adams, to adjourn to Executive Session pursuant to Idaho Code sections 74-206(F) to communicate with legal counsel regarding pending / imminently-likely litigation. Secor aye, Adams aye, Elliott aye, Heffington aye. Called into session/adjourned at 7:22pm. Mayor Everhart called back into regular session at 7:49pm.

### III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony **ACTION ITEM**

### IV. ENGINEER'S REPORT

Stuart Hurley with Merrick provided the approved water facility plan. Hurley explained that the city has foregone the environmental portion of the facility plan because it is not required for the funding that the city has received, but recommended doing the environmental portion as a part of the design project on a parallel path with the facility plan so the facility plan can move forward. If the city decides to go for other funding in the future the environmental portion would already be completed. Hurley further explained the next step is that they would get a draft put together for the next piece of the project to have ready for council at the January meeting that would include the distribution upgrades and also the intake at the water plant. Hurley added that one thing they would like to do is have a contractor on hand so that when the investigative potholing is being done leaks could potentially be fixed if found. Counselor Secor explained that he would like to use in-house personnel to allow public works to get more familiar with the system. Discussion on test holes, leak detection, and leak repair ensued. Counselor Secor and Mayor Everhart expressed that when the snow is gone the creek intake is priority



to ensure it is working correctly and the flows to the water plant are correct. Discussion on water leaks and detection ensued. Hurley moved on to the wastewater side and explained that they would assist in getting the annual reuse report completed. Hurley and Claus have a meeting December 29<sup>th</sup> to get all of the documents and records needed for the report. Counselor Secor asked if the city would be getting dinged for not having a fence around the sewer plant and Claus responded no, she has until June of next year to start on the fencing. Meeting returned to Executive Session above.

## V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions, state law often establishes those requirements. **ACTION ITEM**

## VI. OLD BUSINESS

### A. IDAHO CITY FIRE PROTECTION DISTRICT

No discussion.

## VII. NEW BUSINESS

### A. 2024-09 CHICORY & SAGE LIQUOR LICENSE. **ACTION ITEM**

Counselor Secor made a motion, seconded by Elliott, to approve the liquor license 2024-09. 4 ayes. Motion carried.

### B. DISCUSSION OF ROAD MAINTENANCE EQUIPMENT. **ACTION ITEM**

Mayor Everhart explained that the grader went down after the first snow and is still down. The injector pumps have been replaced and it still does not run. The next step is the injectors themselves and they have been removed and taken in to be rebuilt. Mayor Everhart went on to explain the two quotes for a new loader. CAT brought up a 930M loader to demo for December and look into a lease/purchase. The breakdown costs of the equipment and warranty were explained. If the lease is signed the first installment of \$30,000 is due at that time and then annually from there. Mayor Everhart added that his thought would be to get the grader running and sell it, which would be most if not all of the first years payment. Discussion on what the grader could sell for ensued. Counselor Secor added that the city has continually had to put money into the grader to keep it running. Clerk Ptak explained that the city has had the same issue in the past and finally entered into a lease for the backhoe which has saved the city money overall. Discussion on the payment and sale of the grader ensued. The second quote is from John Deere, a similar machine but does not have the blade attachment, 3<sup>rd</sup> valve to run the blade, or the extent of the warranty that the CAT has and is also \$45,000 payment. Counselor Elliott added that there is \$11,000 in the budget for the grader payment and if the city could sell it for at least \$20,000 that would cover the payment for the new loader for the first year. Discussion on the warranty for the CAT and what is included ensued. Counselor Secor made a motion, seconded by Adams, to move into a lease agreement with Western States CAT for a 930M wheel loader, 7 years, and a cost of \$261,100. Secor aye, Adams aye, Elliott aye, Heffington aye. Motion carried.

### C. ALLOW MAYOR TO SIGN ENGAGEMENT LETTER FROM BAILEY AND COMPANY FOR THE 2022-2023 AUDIT. **ACTION ITEM**

Counselor Elliott made a motion, seconded by Secor, to allow the Mayor to sign the engagement letter from Bailey and Company for the 2022-2023 audit. 4 ayes. Motion carried.

## VIII. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Public Works Director Claus informed council she just heard back from Nick and there is nothing wrong with the injectors for the grader. They will have to try and diagnose the issue. Claus explained that there are 3 leaks in town, and they are doing 24-hour repair notices to make sure leaks are fixed. Sand bays are going down quickly, and Claus needs help to get them cleaned. It was decided to clean on Monday the 18<sup>th</sup>. Counselor Secor and Mayor Everhart are going to help. Claus spoke with Hurley, and they will be putting in an addendum to the QAPP for the way samples are pulled. DEQ did not like how it was originally written up. The new outflow meter at the sewer plant has been ordered. Claus is pulling monthly samples Thursday, and the Public Works crew is going to diagnose the grader. Claus wants to take the loader out and work on Montgomery to try and cover the potholes. Claus has 2 tons of cold mix at Grainger that needs picked up. Discussion on how to get the cold mix to the city ensued. Claus has been staying connected with Jessie at DEQ to let her know where the city is at with certain things. The backflow at the sewer plant needs to be replaced. Mayor Everhart asked what the situation with the handheld turbidity meter is. Claus responded that they cannot get it to ready properly. She is going to sit down with it and try to figure it out. Claus thinks that maybe a step was missed. Mayor Everhart added that he will be around if he needs to take a look at it. Claus is going to have Dallas work on the parts for the RO to try and get it working. Discussion on samples from the RO system ensued.

### B. LAW ENFORCEMENT

### C. CLERK/TREASURER'S OFFICE

#### 1. BUDGET UPDATES

#### 2. WATER AND SEWER UPDATES. **ACTION ITEM**

Clerk Ptak explained the adjustments that were done before the December bills went out. There are a couple accounts that may need further adjustment. Bailey requested to have the on/off fee removed because she was not notified of the shut off. She was in a pay agreement and did not adhere to that agreement which states on the form if the terms are not abided by the services would be disconnected without further notice. Jackson has asked that she not be responsible for the past due portions of the bills because they are from a previous owner. Mayor and council questioned the instance with Bailey and







the 1990s, the number of people with a mental health problem has increased in the UK, and the number of people with a mental health problem who are in contact with mental health services has also increased (Mental Health Act 1983, 1990, 1994, 1997, 2003).

There is a growing awareness of the need to improve the lives of people with a mental health problem, and to reduce the stigma and discrimination that they experience. This has led to a number of initiatives, including the development of mental health services that are more user-centred and more focused on the needs of people with a mental health problem (Mental Health Act 1983, 1990, 1994, 1997, 2003).

One of the key areas of focus is the need to improve the lives of people with a mental health problem who are in contact with mental health services. This includes people who are in contact with mental health services through the criminal justice system, and people who are in contact with mental health services through the health care system.

The aim of this paper is to explore the experiences of people with a mental health problem who are in contact with mental health services through the criminal justice system, and to explore the experiences of people with a mental health problem who are in contact with mental health services through the health care system.

The paper is structured as follows. First, we describe the experiences of people with a mental health problem who are in contact with mental health services through the criminal justice system. Then, we describe the experiences of people with a mental health problem who are in contact with mental health services through the health care system.

Finally, we discuss the implications of our findings for the development of mental health services that are more user-centred and more focused on the needs of people with a mental health problem.

The paper is based on a review of the literature, and on interviews with people with a mental health problem who are in contact with mental health services through the criminal justice system, and with people with a mental health problem who are in contact with mental health services through the health care system.

The paper is structured as follows. First, we describe the experiences of people with a mental health problem who are in contact with mental health services through the criminal justice system. Then, we describe the experiences of people with a mental health problem who are in contact with mental health services through the health care system.

Finally, we discuss the implications of our findings for the development of mental health services that are more user-centred and more focused on the needs of people with a mental health problem.

UTILITY BILLING SYSTEM Report ID: 1086

CITY OF IDAHO CITY

**ADJUSTMENTS**

For Postdate from 02/01/2024 to 02/14/2024 Ordered by ADJUSTMENT NUMBER from AP and Year 2 - 2024

15:24:02 - 02/14/2024

**JOURNAL - Specific**

ALL ADJUSTMENT NUMBERS

**Type**

ALL ACCOUNTS

**ADJUSTMENT TYPES: BILLING CORRECTION CONSUME CORRECTION NO ADJUSTMENT TYPE NSF FEE  
ON/OFF FEE RE-READ**

Adjustment Number	Customer Name	Account	Route - Meter	Type	Post Date
Description	Service			Amount	
12666	[REDACTED]	20185-00	02-185		
ADJUSTMENT	WATER USAGE			-21.94	02/08/2024
COMMENTS: Water was shut off for leak in November but billing just adjusted for it in February. He should only be being charged for base rate right now. SR				Subtotal for Account 20185-00 :	-21.94
12667	[REDACTED]	20217-00	02-217	BILLING CORRECTION	
ADJUSTMENT	ON/OFF FEE			70.00	02/08/2024
COMMENTS: Defaulted on pay agreement. We shut off water.				Subtotal for Account 20217-00 :	70.00
12668	[REDACTED]	20131-00	02-131	ON/OFF FEE	
ADJUSTMENT	ON/OFF FEE			75.00	02/13/2024
COMMENTS: Owner contacted by mail also and no response so water was shut of on 1/22/24.				Subtotal for Account 20131-00 :	75.00
12669	[REDACTED]	20063-00	02-63		
ADJUSTMENT (Balance Transfer)	WATER BASE			122.63	02/14/2024
ADJUSTMENT (Balance Transfer)	WATER USAGE			5.54	02/14/2024
ADJUSTMENT (Balance Transfer)	SEWER			72.68	02/14/2024
COMMENTS:				Subtotal for Account 20063-00 :	200.85
12670	[REDACTED]	20063-02	02-63.02		
ADJUSTMENT (Balance Transfer)	WATER BASE			-122.63	02/14/2024
ADJUSTMENT (Balance Transfer)	WATER USAGE			-5.54	02/14/2024
ADJUSTMENT (Balance Transfer)	SEWER			-72.68	02/14/2024
COMMENTS:				Subtotal for Account 20063-02 :	-200.85
<b>Grand Total of Adjustments:</b>					<b>123.06</b>



Account	Route - Meter Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20001-03	00-NONE	[REDACTED]	302 ELK CREEK ROAD		COMMERCIAL	
	51 - WATER BASE		<i>Agreement</i>	12564.22		11692.06
	52 - SEWER			7494.41		7494.41
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20001-03 :	20058.63		19186.47
20031-00	02-31	[REDACTED]	418 ELK CREEK ROAD		RESIDENTIAL	
	51 - WATER BASE		<i>Last Pd \$107.82 2/6/24</i>	136.33		5.29
	51 - WATER USAGE			11.92		
	52 - SEWER			72.68		
	51 - WATER LATE FEE			1.06		
	52 - SEWER LATE FEE			1.06		
	51 - OVERPAYMENT					
			Subtotal for Account 20031-00 :	223.05		5.29
20049-00	02-49	[REDACTED]	304 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE		<i>Last Pd \$200 12/12/23</i>	131.04		
	51 - WATER USAGE			6.96		
	52 - SEWER			77.36		4.68
	51 - WATER LATE FEE			6.47		6.47
	52 - SEWER LATE FEE			9.05		6.47
	51 - OVERPAYMENT					
			Subtotal for Account 20049-00 :	230.88		17.62
20061-00	02-61	[REDACTED]	510 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE		<i>2/12/24 Pd. in Full Credit Card</i>	196.56		65.52
	51 - WATER USAGE			109.02		36.34
	52 - SEWER			13.10		
	51 - WATER LATE FEE			13.10		
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20061-00 :	331.78		101.86
20066-00	02-66	[REDACTED]	608 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE		<i>Agreement</i>	196.56		65.52
	51 - WATER USAGE			12.36		4.12
	52 - SEWER			169.71		97.03
	51 - WATER LATE FEE			33.76		16.65
	52 - SEWER LATE FEE			38.52		17.95
	51 - OVERPAYMENT					
			Subtotal for Account 20066-00 :	450.91		201.27
20077-00	02-77	[REDACTED]	606 MONTGOMERY STREET		RESIDENTIAL	
	51 - WATER BASE		<i>Agreement</i>	196.56		65.52
	51 - WATER USAGE			176.20		103.52
	52 - SEWER			34.39		17.04
	51 - WATER LATE FEE			39.16		18.28
	52 - SEWER LATE FEE					
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20077-00 :	446.31		204.36
20082-00	02-82	[REDACTED]	110 PLACER STREET		RESIDENTIAL	
	51 - WATER BASE		<i>2/8/24 Pd. in Full Credit Card.</i>	196.56		65.52
	51 - WATER USAGE			1.08		0.36
	52 - SEWER			109.02		36.34
	51 - WATER LATE FEE			13.18		
	52 - SEWER LATE FEE			13.18		
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20082-00 :	333.02		102.22



Account	Route - Meter	Customer Name	Service Address	User Type	Balance	Past Due
20126-00	02-126	[REDACTED]	316 W WALULLA STREET	RESIDENTIAL		
	51 - WATER BASE				196.56	65.52
	51 - WATER USAGE					
	52 - SEWER				109.02	36.34
	51 - WATER LATE FEE				13.10	
	52 - SEWER LATE FEE				13.10	
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20126-00 :		331.78	101.86
20131-00	02-131	[REDACTED]	116 COTTONWOOD STREET	RESIDENTIAL		
	51 - WATER BASE				258.96	127.92
	51 - WATER USAGE					
	52 - SEWER				143.63	70.95
	51 - WATER LATE FEE				31.82	6.24
	52 - SEWER LATE FEE				34.32	6.24
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20131-00 :		468.73	211.35
20158-00	02-158	[REDACTED]	203 MYERS STREET	RESIDENTIAL		
	51 - WATER BASE				131.04	
	51 - WATER USAGE				2.42	
	52 - SEWER				72.68	
	51 - WATER LATE FEE				8.04	2.10
	52 - SEWER LATE FEE				12.34	12.34
	51 - OVERPAYMENT					
			Subtotal for Account 20158-00 :		226.52	14.44
20173-00	02-173	[REDACTED]	3874 HIGHWAY 21	RESIDENTIAL		
	51 - WATER BASE				321.36	190.32
	51 - WATER USAGE				623.38	601.80
	52 - SEWER				212.85	140.17
	51 - WATER LATE FEE					
	52 - SEWER LATE FEE					
	51 - MISC					
	51 - OVERPAYMENT					
			Subtotal for Account 20173-00 :		1157.59	932.29
20217-00	02-217	[REDACTED]	117 PROSPECTOR LANE	RESIDENTIAL		
	51 - WATER BASE				131.04	
	51 - WATER USAGE				14.20	
	52 - SEWER				84.56	11.88
	51 - WATER LATE FEE				21.22	10.33
	52 - SEWER LATE FEE				27.56	12.17
	51 - NSF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20217-00 :		278.58	34.38
20271-00	02-271	[REDACTED]	120 BEAR RUN ROAD	RESIDENTIAL		
	51 - WATER BASE				188.37	57.33
	51 - WATER USAGE				14.07	4.69
	52 - SEWER				109.02	36.34
	51 - WATER LATE FEE				12.40	
	52 - SEWER LATE FEE				12.40	
	51 - OVERPAYMENT					
			Subtotal for Account 20271-00 :		336.26	98.36
20278-00	02-278	[REDACTED]	301 W WALULLA STREET	RESIDENTIAL		
	51 - WATER BASE				131.04	
	51 - WATER USAGE				3.56	
	52 - SEWER				76.32	3.64
	51 - WATER LATE FEE				6.73	
	52 - SEWER LATE FEE				6.73	
	51 - ON/OFF FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 20278-00 :		224.38	3.64

7-Day

On/off fees added \$70

OFF On 1/22/24

\$543.73 + \$70

2/6/24 Pd. \$100 cash

Agreement

2/7/24 pay agreement or \$70 on/off (\$237.37) owes \$111.21 for February

SHUT-OFF

2/14/24 Pd. in full \$500

Emailed 7-Day on 2/7 Mailed on 2/9/24

Last pd. \$100 1/31/24

Account	Route - Meter Fund - Service	Customer Name	Service Address	Balance	User Type	Past Due
20291-00	02-291	[REDACTED]	204 LAINEY LANE		RESIDENTIAL	
	51 - WATER BASE		<i>Last pd. \$1559.94</i>	196.56		65.52
	52 - SEWER		<i>11/7/23</i>	109.02		36.34
	51 - WATER LATE FEE			6.55		
	52 - SEWER LATE FEE			6.55		
			Subtotal for Account 20291-00 :	318.68		101.86
20293-00	02-293	[REDACTED]	232 MORES CREEK DRIVE		RESIDENTIAL	
	51 - WATER BASE		<i>Last pd. \$1559.94</i>	196.56		65.52
	52 - SEWER		<i>11/7/23</i>	109.02		36.34
	51 - WATER LATE FEE			6.55		
	52 - SEWER LATE FEE			6.55		
			Subtotal for Account 20293-00 :	318.68		101.86
30007-00	03-07	[REDACTED]	160 FOUR PINES LOOP ROAD		RESIDENTIAL	
	51 - WATER BASE					
	52 - SEWER			73.73		1.05
	52 - SEWER LATE FEE					
	51 - OVERPAYMENT					
			Subtotal for Account 30007-00 :	73.73		1.05
				<b>Total Balance:</b>		<b>25809.51</b>
				<b>Total Past Due:</b>		<b>21420.18</b>